



**Town of Paradise**  
**Public Council Meeting Minutes**

**July 20, 2021, 6:00 p.m.**  
**Virtual Meeting**

Council Present:      Dan Bobbett, Mayor, Chair Person  
                                 Elizabeth Laurie, Deputy Mayor  
                                 Allan English, Councillor  
                                 Patrick Martin, Councillor  
                                 Deborah Quilty, Councillor  
                                 Kimberley Street, Councillor  
                                 Sterling Willis, Councillor

Staff Present:            Lisa Niblock, CAO  
                                 Conrad Freake, Director, Recreation & Community Services  
                                 Alton Glenn, Director, Planning & Protective Services  
                                 Terrilynn Smith, Director, Corporate Services  
                                 Nelson Whalen, Director of Public Works  
                                 Angelina Richards, Administrative Assistant

Staff Absent:            Chris Milley, Director, Infrastructure & Engineering

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**1.      Calling of Meeting to Order**

The meeting was called to order by Mayor Bobbett at 6:00 pm.

**2.      Safety Moment**

Mayor Bobbett brought forward a safety moment for Council and residents.

**3. Adoption of Agenda and Minutes**

a. Adoption of Agenda

**Resolution No. M21-220**

**Moved by** Councillor Quilty

**Seconded by** Councillor Martin

**To adopt the Agenda for the July 20, 2021 Public Meeting.**

**Motion Carried Unanimously**

b. Adoption of Minutes

**Resolution No. M21-221**

**Moved by** Councillor Willis

**Seconded by** Councillor Martin

**To adopt the Minutes of the July 6, 2021 Public Meeting.**

**Motion Carried Unanimously**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Planning and Protective Services Committee**

Councillor Willis, Chair; Councillor Martin & Councillor Street

a. Permits

1. 1 Port Rexton Place – Development Approval

**Resolution No. M21-222**

**Moved by** Councillor Willis

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise grant approval of the residential lot at 1 Port Rexton Place with a variance to the measurement of the property frontage and subject to thirteen (13) conditions.**

**Motion Carried Unanimously**

b. Orders

1. 6 Jane Heights

**Resolution No. M21-223**

**Moved by** Councillor Willis

**Seconded by** Councillor Quilty

**Be it resolved that the order issued on July 9, 2021 regarding the construction of an accessory building without a permit and located in a maintenance easement and not in compliance with the Town's Development Regulations, 2016 and the Urban and Rural Planning Act, 2000 be confirmed.**

**Motion Carried Unanimously**

6. **Corporate Services Committee**

Deputy Mayor Laurie, Chair; Councillor Quilty & Councillor Willis

a. 2021 Voting by Mail Regulations

**Resolution No. M21-224**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Willis

**Be it resolved that the Town of Paradise adopt the 2021 Voting by Mail Regulations as submitted.**

**Motion Carried Unanimously**

b. Advance Poll Dates 2021 Municipal Election

**Resolution No. M21-225**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that Town of Paradise hold 2 advance polls for the upcoming general election, the first on September 18, 2021 and the second on September 25, 2021, between the hours of 8am to 8pm on each day.**

**Motion Carried Unanimously**

- c. Archibald Drive Upgrading – Gas Tax Application

**Resolution No. M21-226**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Martin

**Be it resolved that the Town of Paradise submit a Capital Investment Plan for Gas Tax Funding in the amount of \$891,130.10 to fund the Archibald Drive upgrading**

**Motion Carried Unanimously**

**7. Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor English & Councillor Willis

***There are no reports for this meeting.***

**8. Public Works Committee**

Councillor English, Chair; Deputy Mayor Laurie & Councillor Quilty

***There are no reports for this meeting.***

**9. Recreation and Community Services Committee**

Councillor Martin, Chair; Deputy Mayor Laurie & Councillor Street

***There are no reports for this meeting.***

**10. New/Unfinished Business**

- a. Department of Corporate Services

Deputy Mayor Laurie brought forward an update from the Corporate Services Department.

- The Town of Paradise recognizes the importance of continuous professional development, training and team building for our staff.

A new initiative developed this year by our Human Resources division is Lunch and Learns. Lunch and learns are a great way to maximize skill-building, collaboration, and interpersonal relationships amongst staff. It's a great way for co-workers from different teams and departments to share their skills and experiences.

These sessions will be offered to staff monthly based on topics of interest and staff are encouraged to bring forward their topics of interest. Some of the broader areas of topics can include workplace best practices, health and wellness, and office communications.

b. Department of Infrastructure and Engineering

Councillor Quilty provided an update from the Infrastructure and Public Works Department.

- The Department has been continuing to manage several capital projects.
  - Paradise Road, Phase 4 is moving along on schedule. It was ahead of schedule at the last report, but we had a couple slow downs while addressing concerns and needs of private land owners and developers. The slow down is not expected to have a detrimental effect on the overall schedule and completion of the project.
  - The street rehab project is about 50% complete. We soon will be in a position to estimate the amount of contingency required to resolve issues discovered during the 1<sup>st</sup> half of the work and therefore start to recommend an amount of budget to dedicate to the additional scope of work.
  - The work on the new roundabout and road to the new intermediate school has started. While the Provincial Department of Transportation and Infrastructure is controlling the project, the Town's Department of Infrastructure and Engineering continues to be involved and providing municipal perspective on project management issues.
  - The request for proposals for engineering services for the Archibald Drive road upgrade was issued last week. The upgrade will include new storm sewer, curb and gutter, and sidewalk on one side. Significant road widening is not expected. This project is scheduled to be constructed in 2022.

c. Department of Planning and Protective Services

Councillor Willis provided an update from the Planning and Protective Services Department.

- The Town of Paradise Municipal Enforcement Division works with our partners in the RNC to encourage road safety for all. This includes motorists, pedestrians, motorcyclists, and bike riders. Now that school is out, there will be plenty of children enjoying their bicycles in the great weather we are having lately. Whether you're a driver or a cyclist, we all have a role to play in sharing the road responsibly. Cyclists, like pedestrians, are vulnerable to significant injuries in crashes with cars. There are things that both drivers and cyclists can do to help everyone stay safe.
- Tips for motorists include the following:
  - **Don't get distracted.** Watch for cyclists on the road and make eye contact if you can, so they can anticipate your next move.
  - **Look out.** Shoulder check for cyclists before turning right and watch for oncoming cyclists before turning left. Scan for cyclists before you enter the roadway or get in and out of a parking spot.
- Tips for cyclists include the following:
  - **Start at the top.** Wearing an approved bicycle helmet that meets safety standards is the law. Focus on how it fits: the helmet should sit level on your head with the front edge one inch or less above your eyebrows to protect your forehead and should be snug so it can't roll off of your head when the chin strap is secured.
  - **Follow the rules of the road.** Make sure you obey all traffic signs and signals and adhere to the rules of the road.

d. Department of Public Works

Councillor English provided an update from the Public Works Department.

- In July 2016, the Town rolled out its Automated Garbage Collection Program. This program is a much cleaner, safer, and smarter way to collect waste. Some of the most notable benefits is the reduction in litter, reduced rodent and pest problems and neighborhoods are more attractive.

The program requires all regular household waste be placed inside the cart with the lid completely closed on your collection day. The carts are to be to the curb no later than 8 am and it is extremely important to ensure you have at least 1 m of clearance between the cart and any obstacles.

All waste carts are equipped with an embedded radio tag and individual serial numbers which helps manage inventory, verifies the correct address for misplaced carts and records history of individual carts.

Please note only carts provided by the Town of Paradise can be used for Automated Garbage Collection.

If you or anyone in your household would like more information on the Towns Automated Waste Collection Program, please call 782-1400 or check our website at [www.paradise.ca](http://www.paradise.ca) for more details.

e. Department of Recreation and Community Services

Councillor Martin provided an update from the Recreation and Community Services Department.

- The Recreation and Community Services Department are offering a variety of Fitness Classes for the Summer of 2021. From beginner to advanced classes, we have many options to help everyone get healthy and active. To support Public Health Guidelines, the Town is not able to offer drop-in participation for the Fitness Classes.

Registration opened for our summer classes on Wednesday, July 14<sup>th</sup> at 12pm. For more information regarding registration, please visit [www.paradise.ca/fitness](http://www.paradise.ca/fitness).

f. Other

1. Anniversary Committee Update

Deputy Mayor Laurie provided an update from the Anniversary Committee.

- The Town celebrated it's 50th Anniversary of Incorporation on Tuesday, July 13. The main event was held in Paradise Park on Saturday and it was a huge success. Deputy Mayor Laurie

expressed appreciation to the organizers, performers, sponsors and staff for their hard work and also, thanked all those that attended in person and online. There was \$900 collected for the community food bank from the admission to this event.

She sent a special thank you goes out to the members of the advisory committee for volunteering and helping plan the events. The committee members are Judy Sparkes, Patricia Burton, Lisa Hynes, Serena Barefoot, Maggie Carew, Lloyd Hussey, Glen Carew, Curtis Knee, Derrick Turner and Keith Glynn. We would not have been able to put off these events without you.

She also noted that the mobile mural was unveiled at the main event on Saturday and this will be on display at the Paradise Double Ice Complex and will also be at a number of upcoming events. This mural was developed by Heather Coughlan.

The next event is the Bubbled BBQ on August 7. Residents are asked to register for event. For more information, visit the website at [www.paradise.ca/anniversary](http://www.paradise.ca/anniversary).

## 2. Other Business

- Councillor Quilty also thanked all those involved with the Paradise 50 main event. She noted that the event was great, and the mural is absolutely stunning and the fireworks were exceptional. People are still talking about the event.
- Councillor Street informed Council that there are a number of residents that are upset about the development on 20 Karwood Drive and the removal of trees. She requested that an education piece be placed online about the safe removal of trees for development. Mayor Bobbett responded that this can be discussed at the Planning and Protective Services Committee meeting. CAO Niblock noted that some of the trees are being saved and relocated throughout the area.
- Councillor Street congratulated Katie and Sam Follett who will be competing at the World Junior Qualifier Curling Event in Saskatoon in the fall.



- Councillor Street noted that she attended the Paradise50 celebration on Saturday and it was enjoyed by all. She thanked the organizers for a job well done.
- Councillor English asked if residents could be notified about the removal of the trees and green space around their properties before the development starts and noted that this was not the case with the development on 20 Karwood Drive and the residents were not expecting it.
- Councillor English was speaking to the residents on 49 Canterbury Drive and they are displeased on how this situation has unfolded. An order was placed on a homeowner for the home-based business in the area and the order was appealed. The residents have asked if staff contact the appeal board to expedite this process. Mayor Bobbett responded that the appeal board do not meet during the summer, but that staff could reach out to them to see if it could be a priority when they resume. Also, Mayor Bobbett noted that he has also received calls from some residents on a number of ongoing issues on Canterbury Drive.
- Councillor Martin has also received calls from the residents around 20 Karwood Drive and has assured them that things are being done according to town regulations.
- Councillor Willis stated that it is unfortunate that residents are displeased with the development on Karwood Drive but the land is owned by a developer and a permit was issued for development. If residents would like to have trees on their property for privacy, then it would be best to plant them along your own property line to ensure that they will not be removed.

## **11. Adjournment**

### **Resolution No. M21-227**

**Moved by** Councillor Quilty

**Seconded by** Councillor Willis

To adjourn the meeting at 6:39 pm.

**Motion Carried Unanimously**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk