



Town of Paradise
Public Council Meeting Minutes

August 3, 2021, 6:00 p.m.
Council Chambers

Council Present:	Dan Bobbett, Mayor, Chairperson Elizabeth Laurie, Deputy Mayor Allan English, Councillor Patrick Martin, Councillor Kimberley Street, Councillor
Council Absent	Deborah Quilty, Councillor Sterling Willis, Councillor
Staff Present:	Lisa Niblock, CAO Alton Glenn, Director, Planning & Protective Services Terrilynn Smith, Director, Corporate Services Nelson Whalen, Director of Public Works Tracy-Lynn Goosney, Manager of Engineering Tina Auchinleck Ryan, Manager of Recreation Angelina Richards, Administrative Assistant
Staff Absent:	Conrad Freake, Director, Recreation & Community Services Chris Milley, Director, Infrastructure & Engineering

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment to Council and residents.

3. Adoption of Agenda and Minutes

- a. Adoption of Agenda
Resolution No. M21-228
Moved by Councillor Martin
Seconded by Deputy Mayor Laurie

To adopt the Agenda for the August 3, 2021 Public Meeting.

Motion Carried Unanimously

- b. Adoption of Minutes
Resolution No. M21-229
Moved by Deputy Mayor Laurie
Seconded by Councillor Martin

To adopt the Minutes of the July 20, 2021 Public Meeting.

Motion Carried Unanimously

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Planning and Protective Services Committee

Councillor Willis, Chair; Councillor Martin & Councillor Street

- a. Permits
1. 55 Cloudberry Drive – Development Approval
Resolution No. M21-230
Moved by Councillor Street
Seconded by Deputy Mayor Laurie

Be it resolved that Council approve the application for a home-based aesthetics and lash studio at 55 Cloudberry Drive subject to no objections being received in response to the Notice of Discretionary Use and 10 conditions.

Motion Carried Unanimously

b. Orders

1. 30 and 32 Clearview Heights

Resolution No. M21-231

Moved by Councillor Street

Seconded by Deputy Mayor Laurie

Be it resolved that the order, confirmed by Council on June 5, 2018, concerning the construction and backfilling of a retaining structure located along the common boundary of civic numbers 30 and 32 Clearview Heights without a permit and deemed to be a hazard to public health and safety be rescinded.

Motion Carried Unanimously

6. **Corporate Services Committee**

Deputy Mayor Laurie, Chair; Councillor Quilty & Councillor Willis

a. RFP – Consulting Services - ERP Implementation

Resolution No. M21-232

Moved by Deputy Mayor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise award RFP TOP-20-11 Consulting Services – ERP Implementation to BDO Canada in the amount of \$158,424 HST Included.

Motion Carried Unanimously

7. **Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor English & Councillor Willis

a. 2021 Street Rehab – Change Order No. 1

Resolution No. M21-233

Moved by Councillor English

Seconded by Deputy Mayor Laurie

Be it resolved that the Town of Paradise approve Change Order no. 1 for 2021 Street Rehab to Weirs Construction in the amount of \$10,239.60 HST included.

Motion Carried Unanimously

b. 2021 Line Painting – Change Order No. 1

Deputy Mayor Laurie asked Council if she was in a potential conflict of interest with regards to the line painting discussion as her sister and brother-in-law own this company.

Mayor Bobbett asked Council to vote, and the vote was unanimous that Deputy Mayor Laurie is in a potential conflict of interest.

Deputy Mayor Laurie left Council Chambers for this discussion.

Resolution No. M21-234

Moved by Councillor English

Seconded by Councillor Street

Be it resolved that the Town of Paradise approve Change Order no. 1 for the 2021 Line Painting Contract to Clearaway Contracting Limited in the amount of \$20,125 HST included.

Motion Carried Unanimously

8. Public Works Committee

Councillor English, Chair; Deputy Mayor Laurie & Councillor Quilty

There are no reports for this meeting.

9. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Laurie & Councillor Street

a. Woodstock Gardens Playground Award

Resolution No. M21-235

Moved by Councillor Martin

Seconded by Deputy Mayor Laurie

Be it resolved that the Town of Paradise award RFP TOP-21-13 to Redwood Construction Ltd. in the amount of \$344,912.60 HST included for the development of open space in Woodstock Gardens subdivision.

Motion Carried Unanimously

10. New/Unfinished Business

a. Department of Corporate Services

Deputy Mayor Laurie provided an update from the Corporate Services Department.

- With the next General Municipal Election coming up, the Town has launched the Elections 2021 section on our website. It has information on the voters list, mail-in voting, and on being a candidate.

To confirm if they are on the voters list, residents can easily search using the online portal. We encourage residents to review the voters list to ensure they are on it and that all their information is correct. If someone has recently moved to Paradise, recently turned 18 years of age, changed their name since the last election, or moved within Paradise since the last election, they may need to update their information on the voters list and this can all be done through the website.

For Election 2021, the Town is offering hybrid of voting methods - residents can opt for mail-in voting or vote in person. For mail-in voting, residents must register to receive the voting kit and the requests must be received by September 15, 2021. And this can all be done through our website.

There is also information for those who are interested in being a candidate for Election 2021. The website contains information about the requirements to be a candidate, the nomination procedure, and the forms for the process.

We encourage all residents to visit www.paradise.ca/elections and find out all about the 2021 General Municipal Election. Residents can also contact the Town if they have questions or need further information by email at elections@paradise.ca or by calling 782-1400.

b. Department of Infrastructure and Engineering

Councillor English provided an update from the Infrastructure and Engineering Department.

- Work is ongoing on a number of capital projects.

- Street rehab is nearly 70% complete. Newcastle Place has been completely renewed with asphalt, curb, gutter and sidewalk. Harcourt Road, Irving Drive, and Woodville Road are complete. Town Staff are discussing the drainage issues for Hussey's Road and work to install ditches with culverts and replace asphalt should commence this week along with the remaining streets (Vanellen Place and Janals Road).
- Paradise Road Phase 4 is proceeding with little issue. All underground work is complete, and the Contractor is currently working on the road grade, curbing, and property reinstatement. The schedule is slightly delayed due to some private development and coordination with residents. The project is expected to be clued up in August.
- Inspections have taken place on Tilting Place Lookout, McNamara Drive Phase 3, and the T'Railway section from Ortega Drive to the CBS Boundary. Minor deficiencies have been noted and will be corrected by the Contractors this season.
- Work continues with the Asset Management program. The coordinator has been continually improving the Town's inventory and incorporating Asset Management principles into the everyday work of staff. The new work order software that the Town acquired is being rolled out and expected to go live in September, which will further improve the Town's processes and communications.

c. Department of Planning and Protective Services

Councillor Street provided an update from the Planning and Protective Services Department.

- The Town of Paradise announced the launch of our Accessible Transit Pilot Project through a news release on June 29. The Project provides accessible taxi service within the Town for residents who qualify.

I am pleased to announce that our initial program participants have made application, been accepted, and are now using the service. Initial reviews from the users are very positive.

Our associated service providers for the project are Body Quest Health and Wellness Centre and Newfound Cabs. Both have been extremely supportive and are contributing to a successful start to this initiative.

Information on the Accessible Transit Pilot Project, including application forms, is available at www.paradise.ca/accessibletransit.

d. Department of Public Works

Councillor English provided an update from the Public Works Department.

- The Public Works department is responsible for road maintenance operations throughout the Town of Paradise. The department undertakes preventative and safety related activities to ensure the safe and efficient movement of traffic and pedestrians. In total, the department services and maintains approximately 300 lane km of road. These services include snow clearing, sanding, salting, grading of gravel roads, debris and litter removal, dust suppressant, traffic sign maintenance and vegetation control.

The Public Works department also conducts preventative maintenance activities that protect and prolong the life of the Towns Infrastructure. These include asphalt patching, asphalt paving, gravel resurfacing, catch basin maintenance, and sidewalk installation and repair. Currently the department is focusing on asphalt repairs in zone 2 – which includes all of Topsail Pond/Three Island Pond area.

To report a road hazard, please visit our website at www.paradise.ca or contact the Public Works department at 782-1400.

e. Department of Recreation and Community Services

Councillor Martin provided an update from the Recreation and Community Services Department.

- Coming August 11th and 25th, Pop Up Events will be taking place at the Peter Barry Duff Memorial Park. Staff will be providing activities and nature-based play for children ages 2-10, with parents required to stay on site. Information for contact tracing and cleaning procedures will be in place upon arrival to the event.

Recreation staff are also diligently working on planning for fall programs and rentals while adjusting to the COVID-19 Public Health Guidelines on each release.

For more information on times regarding these upcoming pop-up events, please visit, www.paradise.ca, **Parks, Recreation & Culture** for a list of our Current Events.

f. Other

- Deputy Mayor Laurie informed Council that the 2020 Audit is substantially complete. Harris Ryan have completed all the field work and do not expect any changes to the financial statements that were prepared by staff. The lead auditor has stated that it was a very clean audit, and that staff are organized and knowledgeable. The financial statements will be reviewed at the next Corporate Services Committee meeting and will then be available for members of Council at the August 17 meeting.
- Deputy Mayor Laurie attended the Korean War Ceremony on July 25. The veterans expressed appreciation to Council for continuing to have this ceremony each year.
- Deputy Mayor Laurie informed Council and residents that she attended the dedication of Noah's Place, formerly known as Reardon Park Playground, last Tuesday in memory of Noah Zaja. Deputy Mayor Laurie expressed appreciation to the staff in the Public Works Department and Communications Department for their efforts in making this playground and ceremony so special. The family also asked for it to be passed along how appreciative they are to Council and the Town for all they have done. This past weekend the park was vandalized by ATV's. It is incidents like this that give the respectful ATV users a bad name. Deputy Mayor Laurie asked if the people that did this would come forward and own up to their mistake. Mayor Bobbett stated that the illegal use and vandalism from ATVs throughout the Town is ridiculous. The Municipal Enforcement Officers are now trained and able to take action and the Town will be vigilant to stop and curb this activity.
- Councillor Street stated that it is very disheartening to hear that the park was vandalized. The Town put their heart and soul into making this an amazing place for the family.

- Councillor Street informed Council that she still receives a number of messages about the illegal use of ATV's and dirt bikes throughout the Town and asked if an update can be given at the next Planning and Protective Services Committee meeting since Municipal Enforcement Officers can now ticket for illegal use.
- Councillor Street informed Council that she participated in the medal ceremony for the Sunsplash Soccer Tournament this past weekend. This in part is a memorial tournament in honor of her dad, David Street. Councillor Street thanked the organizers, ref's, and Town staff for all the work they did to put off this tournament. Mayor Bobbett responded that he attended some of the games, as well as Councillor Martin and it was a great tournament and the largest one that they have held as there were 215 soccer games throughout the weekend.
- Councillor Martin informed council that he attended the Korean War Ceremony on July 25.
- Councillor Martin stated that he was very disheartened to hear about the vandalism at the park. There was a lot of hard work and planning gone into this from the staff and the family.
- Councillor Martin informed Council that he attended the Sunsplash Soccer Tournament and expressed appreciation to the Street family for providing the beautiful trophies. It is a nice gesture on their part.

11. Adjournment

Resolution No. M21-236

Moved by Deputy Mayor Laurie

Seconded by Councillor Street

To adjourn the meeting at 6:43 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

