



**Town of Paradise**  
**Public Council Meeting Minutes**

**September 7, 2021, 6:00 p.m.**  
**Council Chambers**

Council Present:      Dan Bobbett, Mayor, Chair Person  
                                 Elizabeth Laurie, Deputy Mayor  
                                 Allan English, Councillor  
                                 Patrick Martin, Councillor  
                                 Deborah Quilty, Councillor  
                                 Kimberley Street, Councillor  
                                 Sterling Willis, Councillor

Staff Present:            Lisa Niblock, CAO  
                                 Conrad Freake, Director, Recreation & Community Services  
                                 Alton Glenn, Director, Planning & Protective Services  
                                 Chris Milley, Director, Infrastructure & Engineering  
                                 Nelson Whalen, Director of Public Works  
                                 Diane Keough, Manager, Communications  
                                 Angelina Richards, Administrative Assistant

Staff Absent:            Terrilynn Smith, Director, Corporate Services

---

**1.      Calling of Meeting to Order**

The meeting was called to order by Mayor Bobbett at 6:00 pm.

**2.      Safety Moment**

Mayor Bobbett brought forward a safety moment for Council and residents.

**3. Proclamation**

a. Childhood Cancer Awareness Month

Mayor Bobbett proclaimed September 2021 as Childhood Cancer Awareness Month in the Town of Paradise.

**4. Adoption of Agenda and Minutes**

a. Adoption of Agenda

**Resolution No. M21-250**

**Moved by** Councillor Martin

**Seconded by** Deputy Mayor Laurie

**To adopt the Agenda for the September 7, 2021 Public Meeting.**

**Motion Carried Unanimously**

b. Adoption of Minutes

**Resolution No. M21-251**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Willis

**To adopt the Minutes of the August 17, 2021 Public Meeting.**

**Motion Carried Unanimously**

**5. Business Arising from the Minutes**

There was no business arising from the minutes.

**6. Planning and Protective Services Committee**

Councillor Willis, Chair; Councillor Martin & Councillor Street

a. Permits

1. 1483 Topsail Road, Unit F - Development Approval

**Resolution No. M21-252**

**Moved by** Councillor Willis

**Seconded by** Councillor Quilty

**Be it resolved that Council approve an application for the service of alcohol associated with a proposed restaurant at 1483 Topsail Road Unit F subject to ten (10) conditions.**

**Motion Carried Unanimously**

2. 122 St. Thomas Line Subdivision - Approval in Principle

**Resolution No. M21-253**

**Moved by** Councillor Willis

**Seconded by** Deputy Mayor Laurie

**Be it resolved that Council approve Development Application S2021-021 for Approval in Principle for a 6-lot subdivision at 118-122 St. Thomas Line subject to nine (9) conditions.**

**Motion Carried Unanimously**

b. Orders

1. 18 Juniper Drive

**Resolution No. M21-254**

**Moved by** Councillor Willis

**Seconded by** Councillor Quilty

**Be it resolved that an Order issued requiring the demolition of the buildings located at civic #18 Juniper Drive and the removal of all demolition and miscellaneous debris be confirmed by Council.**

**Motion Carried Unanimously**

2. 6 Jane Heights

**Resolution No. M21-255**

**Moved by** Councillor Willis

**Seconded by** Councillor Martin

**Be it resolved that the Order, confirmed by Council on July 20, 2021, concerning the construction of an accessory building without a permit be rescinded.**

**Motion Carried Unanimously**

3. 5 Clevedon Crescent

**Resolution No. M21-256**

**Moved by** Councillor Willis

**Seconded by** Councillor Street

**Be it resolved that an Order issued requiring the complete removal of a hornets nest located in a vent at #5 Clevedon Crescent be confirmed by Council.**

**Motion Carried Unanimously**

c. Memos

1. Development Regulations Amendment 09-2021

**Resolution No. M21-257**

**Moved by** Councillor Willis

**Seconded by** Deputy Mayor Laurie

**Be it resolved that under the authority of Section 16 of the Urban and Rural Planning Act, 2000, the Town Council of Paradise adopts the Town of Paradise Development Regulations Amendment No. 09, 2021.**

**Motion Carried Unanimously**

2. 102 Goldfinch Drive - Ratification of Email Poll

**Resolution No. M21-258**

**Moved by** Councillor Willis

**Seconded by** Deputy Mayor Laurie

**Be it resolved that Council ratify the decision made via an email poll of Council of August 31, 2021 to approve a revised quotation of \$28,462.50 (inclusive of HST) for the relocation of the garage (from side and rear boundaries) and removal of the concrete slab sections.**

**Motion Carried Unanimously**

**7. Corporate Services Committee**

Deputy Mayor Laurie, Chair; Councillor Quilty & Councillor Willis

a. 2021 Gas Tax Top-Up Funding

**Resolution No. M21-259**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Willis

**Be it resolved that the Town of Paradise accept the Top-up allocation amount of \$905,794 and to enter into the amended Ultimate Recipient Gas Tax agreement with total funding of \$6,452,210 from 2019-2024.**

**Motion Carried Unanimously**

b. Email Voting/Polling Policy

**Resolution No. M21-260**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise approve the updated policy # CS-025 - Email Voting/Polling Policy as submitted.**

**Motion Carried Unanimously**

c. ICIP Funding Approval – Secondary Treatment (STL Treatment Plant)

**Resolution No. M21-261**

**Moved by** Deputy Mayor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated August 20, 2021, project number 17-GI-22-00030 - Secondary Treatment at St. Thomas Line Wastewater Treatment Plant with a total project cost of \$18,300,000. Council agrees to provide its share of the project costs of \$5,000,287 and authorizes the Mayor and the Town Clerk to enter into an agreement with the Department of Transportation and Infrastructure on behalf of the Town of Paradise.**

**Motion Carried Unanimously**

**8. Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor English & Councillor Willis

a. Evergreen Village Phase 1 – PCA CO #1

**Resolution No. M21-262**

**Moved by** Councillor Quilty

**Seconded by** Councillor Willis

**Be it resolved that the Town of Paradise approve PCA Change Order 1 for a Phase II ESA in the amount of \$23,080.50 including HST to EXP.**

**Motion Carried Unanimously**

b. Moonlight Drive Water & Sewer – PCA CO #1

**Resolution No. M21-263**

**Moved by** Councillor Quilty

**Seconded by** Deputy Mayor Laurie

**Be it resolved that the Town of Paradise approve PCA Change Order #1 in the amount of \$8,567.00 including HST for the acquisition of legal surveys and design of an underground storm sewer system to Progressive Engineering Consultants.**

**Motion Carried Unanimously**

**9. Public Works Committee**

Councillor English, Chair; Deputy Mayor Laurie & Councillor Quilty

***There were no reports for this meeting.***

**10. Recreation and Community Services Committee**

Councillor Martin, Chair; Deputy Mayor Laurie & Councillor Street

***There were no reports for this meeting.***

**11. New/Unfinished Business**

a. Department of Corporate Services

Deputy Mayor Laurie brought forward an update from the Corporate Services Department.

- Nominations for the 2021 Municipal General election closed on August 31, 2021. The complete list of Candidates running can be found on the Town's website. Mayor Bobbett was the only candidate nominated for the position of Mayor and therefore was declared acclaimed at the close of nominations.

Residents are reminded that the Town will be holding a hybrid election this year with the option to vote by mail or in person.

For residents wishing to vote by mail, please visit the Town's website at [www.paradise.ca/mailinvoting](http://www.paradise.ca/mailinvoting) to request a voting kit. All requests require a photo ID showing the voter's current address to be approved. If you are not on the voters list or have moved within paradise since the last election, you will be required to request to be added to the voters list or to update your information, this can also be done through the Town's website. The deadline to request a mail in kit is September 15 at 4:00 p.m.

For those voters planning to vote in person, there are 3 options available:

- Advance Poll – Saturday, September 18, 8:00 a.m. to 8:00 p.m. at the Paradise Double Ice Complex.
- Advance Poll – Saturday, September 25, 8:00 a.m. to 8:00 p.m. at the Paradise Double Ice Complex.
- Election Day – Tuesday, September 28, 8:00 a.m. to 8:00 p.m. Polling stations will be held at both the Paradise

Double Ice Complex and St. Thomas Community Center. Leading up to election day voters will be able to check the website to find out where to vote. The street listing will also be posted in the Shoreline.

b. Department of Infrastructure and Engineering

Councillor Quilty brought forward an update from the Infrastructure and Engineering Department.

- This year's construction projects that have been active in the spring and summer are now cluing up while a few fall projects are about to begin.

Paradise Road, phase 4, is nearly complete, but will continue with very little activity while the Town waits for a pole to be relocated by NL Power. Once the pole is relocated, all activity should quickly come to an end.

The last of this year's road rehabilitation and patching work is also finishing up. A large patch on Camrose Drive and one on Topsail Road by the Fire Station are the last areas planned for this project. Both are expected to be complete by the end of this week. A few more areas may be added before the end of the contract to maximize use of the budget.

The Artificial Turf and Woodstock Gardens Park projects are about to start. The Topsail Road roundabout center feature installation is another fall project that will be underway before the end of the year.

c. Department of Planning and Protective Services

Councillor Willis brought forward an update from the Planning and Protective Services Department.

- The Town of Paradise Municipal Enforcement Division, along with the Royal Newfoundland Constabulary, issued several tickets during the August 28-29 weekend to ATV and dirt bike users for driving without a license plate, operating without insurance, and operating on a highway. These tickets were issued as part of on-going patrols to address the illegal use of ATV's in the Town of Paradise.



To learn more about ATV safety and legal usage within our Town, visit [www.paradise.ca/atv](http://www.paradise.ca/atv). Safe ATV usage by everyone will keep you and our community safe.

If you see unsafe or illegal usage of an ATV in Paradise, please contact:

- The Royal Newfoundland Constabulary: 729-8000, or
- Town of Paradise: 782-1400

d. Department of Public Works

Councillor English brought forward an update from the Public Works Department.

- Its back-to-school time!

Over the past week, our Public Works team have been busy installing traffic calming devices, scheduling for on site flag persons during the morning and evening dismissal for each school as well as ensuring all school zones are free of any obstacles.

We all know that when the school doors open, traffic gets heavier on our streets. People are back from holidays, school buses and public transit are on regular routes, and more people are walking, cycling, or driving to school. With the congestion on school days, it's never more important for drivers to slow down and pay attention than when kids are present – especially before and after school.

Schools often have very specific drop-off procedures for the school year. Make sure you know them for the safety of all kids.

To help with the transition, its important we all share the roads safely.

e. Department of Recreation and Community Services

Councillor Martin brought forward an update from the Recreation and Community Services Department.

- The Town of Paradise wants to hear from residents about amenities for the newest trail, Adams Pond. Since being completed in 2020, the Adams Pond Trail has become well-used by residents. The Town has retained Mills and Wright Landscape Architecture to engage residents to get input on the types of amenities needed for the Trail. The input gathered from the public engagement will help

guide the development of an amenity concept plan for Adams Pond Trail.

The first phase of the public engagement involved a Trailside Pop-up today. Consultants from Mills and Wright will be on the Adams Pond Trail, Wednesday, September 8, between 9-11 am and Thursday, September 9 between 6-8 pm, seeking input directly from users. The consultants will also be in the lobby of the Paradise Double Ice Complex on September 8 and 15th from 6-8pm.

Residents can also send in feedback by visiting:

[www.millsandwright.ca/adamspond](http://www.millsandwright.ca/adamspond). Share your input and help us plan for the Adams Pond Trail amenities.

f. Other

- Deputy Mayor Laurie congratulated Mayor Bobbett on his acclamation for Mayor. Mayor Bobbett responded that he is honored.
- Deputy Mayor Laurie wished good luck to the nine (9) candidates that are running for Council. She stated that it is great to see so many people come forward. Deputy Mayor Laurie also congratulated Councillor English and Councillor Willis on their retirement.
- Councillor English asked for an update about the financial information that he requested at the last meeting regarding outstanding accounts. CAO Niblock requested that Councillor English send her an email that outlines the requested information as she was not at the last meeting.
- Councillor English asked if there was an update from an email that he sent August 23 regarding an issue on the property at 83 Elizabeth Drive. He wanted to ensure that the resident had been contacted.
- Councillor Street has received several calls from residents inquiring about the completion of the roundabout on McNamara Drive. CAO Niblock responded that the project is being completed by the Department of Transportation and Works and the Town was told that it would be ready for when the new school opened. CAO Niblock also noted that there is going to be marked vehicles with flashing lights at each school and there will be flags persons directly traffic for the first few days. Also, all four (4) of the elementary schools will have crossing guards. There was also additional traffic calming measures installed by Octagon Pond Elementary last week.

- Councillor Quilty congratulated Mayor Bobbett and wished good luck to those campaigning. She also wished a happy retirement to Councillor Willis and Councillor English.
- Councillor Willis congratulated Mayor Bobbett and said that it was good to see him back in the chair. He also thanked the residents of Paradise for their outstanding support and friendships throughout the last 30 plus years. Serving on Council has been a very rewarding experience. There have been many achievements over the past 30 years and the Town has grown. Councillor Willis also thanked all the staff throughout the years for their dedication to public service. Mayor Bobbett thanked Councillor Willis for his years of service.

## **12. Adjournment**

### **Resolution No. M21-264**

**Moved by** Councillor Willis

**Seconded by** Councillor Quilty

To adjourn the meeting at 7:01 pm.

**Motion Carried Unanimously**

---

Dan Bobbett, Mayor

---

Terrilynn Smith, Town Clerk