



Town of Paradise
Public Council Meeting Minutes

November 2, 2021, 6:00 p.m.
Virtual Meeting

Council Present: Kimberley Street, Deputy Mayor, Chairperson
Glen Carew, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Council Absent Dan Bobbett, Mayor
Elizabeth Laurie, Councillor

Staff Present: Lisa Niblock, CAO
Conrad Freake, Director, Recreation & Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Lana Roberts, Administrative Assistant

Staff Absent: Angelina Richards, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Deputy Mayor Street at 6:00 pm.

2. Safety Moment

Deputy Mayor Street brought forward a safety moment to Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M21-293

Moved by Councillor Quilty

Seconded by Councillor Martin

To adopt the Agenda for the November 2, 2021 Public Meeting.

Motion Carried Unanimously

4. Delegation

Mr. Fred Thornhill addressed Council regarding ongoing water issues with his property. He advised that Town staff visited his property to investigate and is recommending that a ditch be installed. He doesn't agree with this recommendation and is hoping that curb and gutter can be installed. Deputy Mayor Street advised that this will be brought forward to the Infrastructure and Engineering Committee for further discussion and review.

5. Proclamation

a. World Town Planning Day

Deputy Mayor Street proclaimed November 8, 2021, as World Town Planning Day in the Town of Paradise.

6. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M21-294

Moved by Councillor Martin

Seconded by Councillor Carew

To adopt the Minutes of the October 19, 2021 Public Meeting.

Motion Carried Unanimously

7. Business Arising from the Minutes

Councillor Vaters asked for an update on the St. Anne's asphalt resurfacing project.

Director Milley responded that they are still waiting on the contractor, but it should be done by end of this year.

8. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 20 Karwood Drive - Development Approval

Resolution No. M21-295

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that the application for a temporary sales office at 20 Karwood Drive be approved subject to eleven (11) conditions.

Motion Carried Unanimously

2. 47 Dawe's Road - Development Approval

Councillor Vaters asked if he may be in potential Conflict of Interest as he works with Department of Fisheries and Oceans.

Resolution No. M21-296

Moved by Councillor Carew

Seconded by Councillor Quilty

Be it resolved that Councillor Vaters is not in a conflict of interest regarding the development approval at 47 Dawe's Road.

Motion Carried

Resolution No. M21-297

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that the application to construct a wharf at the rear of 47 Dawe's Road be approved subject to no objections being received in response to the Notice of Discretionary Use and five (5) conditions.

Motion Carried Unanimously

3. Picco Ridge Subdivision - Approval in Principle

Resolution No. M21-298

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that Council approve application S2021-026 for Approval in Principle for a 7-lot subdivision in Picco Ridge subject to 8 conditions.

Motion Carried Unanimously

4. Pinewood Subdivision - Development Approval

Resolution No. M21-299

Moved by Councillor Quilty

Seconded by Councillor Carew

BE IT RESOLVED that Council approve application S2017-005 for Development Approval for a 7-lot subdivision at 1723-1735 Topsail Road subject to 17 conditions.

Motion carried unanimously.

b. Memos

1. Appointment of Public Hearing Commissioners

Resolution No. M21-300

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise retain Pat Curran and A. M. Group Limited as commissioners for public hearings held in accordance with the Urban and Rural Planning Act, 2000, for a period no less than 12 months.

Motion Carried Unanimously

c. Committee Update

The Planning and Protective Services Committee met on October 21, 2021.

The Committee discussed potential amendments to the Municipal Plan and Regulations which are currently at either the discussion or draft stage.

The Municipal Enforcement Division provided updates on Orders issued.

The Planning and Development Division provided a report to the Committee in response to correspondence submitted by a developer who requested changes to the requirements for infrastructure installation on new streets. The report was discussed and tabled for further discussion at a future meeting.

The Committee discussed a Land Use Assessment Report submitted by a developer. The staff review of the report had been tabled in response to an earlier request from the developer. The staff review will now be reinitiated and recommendations in relation to the report will be made to the Committee when prepared.

Other matters dealt with by the Committee included:

- The renewal of the appointments for Commissioners to hear matters related to the Urban and Rural Planning Act
- Trenton Drive Open Space
- The review of Building Permits stats for October 2-16
- A seven-lot residential subdivision application for a Topsail Road property
- A dock and walkway application for property on Dawe's Road
- Changes proposed for an accessory structure on St. Thomas Line
- A seven-lot residential subdivision application for land near Kemble Avenue
- A temporary sales office proposed for a property off Karwood Drive

The Economic Development Division provided an update on Small Business Week activities which included sites visits to businesses by Council members.

The next meeting of the Committee is scheduled for November 4th.

9. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Committee Meeting Minutes

Resolution No. M21-301

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that Council post the minutes of all 5 standing Committees of Council to the Town website effective, January 2022.

Motion Carried Unanimously

2. Mandatory Vaccination Policy

Resolution No. M21-302

Moved by Councillor Vaters

Seconded by Councillor Martin

Be it resolved that the Town of Paradise implement a mandatory vaccination policy for all employees, council members, contractors, volunteers, and suppliers.

Motion Carried Unanimously

3. Preparation of the 2022 Garbage & Recycling Calendar

Resolution No. M21-303

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that the Town approve the quote from WaterWerks for the design, production and distribution of the 2022 Garbage and Recycling Guide for a cost of \$8586.00 plus HST and approve postage costs of approximately \$1800 plus HST.

Motion Carried Unanimously

4. Appointment of Town Commissioner

Resolution No. M21-304

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise appoint Mr. Mitch Moran as Commissioner at appeal hearings from November 1, 2021 – December 31, 2022.

Motion Carried Unanimously

b. Committee Update

The Administration and Corporate Services Committee held its first meeting of this term of Council on Wednesday, October 27. The members of the committee are Councillor Laurie, Chair, Councillor Martin and myself.

In addition to the recommendations brought forward tonight for Council discussion and approval, the committee also reviewed and discussed the following.

- The Committee received an overview of the various funding programs available to the Town as well as a list of all current funded capital projects and the applicable funding program.
- An update from the recent St. John's Regional Fire Services Committee meeting attended by CAO Niblock and Councillor Carew was provided.
- And the monthly cheque registers for August and September were provided for information. These will be posted to the Town's Website.

I would also like to remind all residents of the Budget Survey, available on the Town's website. The survey takes 10 minutes to complete, all answers remain confidential, the survey does not collect personal identifying information. The deadline to complete is November 5.

10. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Option to Extend Current Street Line Painting Contract

Resolution No. M21-305

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise choose the current contract option to extend the Line Painting Contract with Clearaway Contracting to the end of 2022 for \$234,159.09 including HST.

Motion Carried Unanimously

b. Committee Update

The department has been working for over a year now developing strategies related to traffic management and traffic calming in order to have a consistent approach when dealing with traffic matters so that the roads remain efficient for moving the increasing volumes of traffic while maintaining a high standard level of safety for all users. The Transportation Association of Canada form the basis of the strategies.

In response to questions raised by council about the consistency of speed zone signs on our major roads in Town, the department shared insight into the science and engineering of the traffic management approach and agreed that consistency is important. As a result the staff are in the process of identifying where speed zone signs should be placed in both directions for Topsail Road, St.Thomas Line, and Paradise Road to start. Road users should notice the new and relocated signs on these roads in the coming weeks.

11. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Committee Update

The Public Works Committee has not met since the last council meeting which was held on October 19, 2021. The next scheduled meeting is November 3, 2021, at 5 pm.

Over the past week the department has been working with the department of Recreation and Community Services Department in preparation for the Tely 10 road race that took place on Sunday October 31, 2021. Staff were also carrying out asphalt repairs around the Town which will continue for next few weeks. Numerous areas along Topsail Road between St.

Thomas Line and Kenmount Road overpass were marked out and were milled and repaired on Saturday October 30, 2021.

12. Recreation and Community Services Committee

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

1. RFP Elizabeth Park Public Engagement – Recreation and Open Spaces Refresh

Resolution No. M21-306

Moved by Councillor Carew

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise award RFP to Tract Consulting LTD for the Elizabeth Park Public Engagement – Recreation and Open Spaces Refresh in the amount of \$21,942.00 HST Included.

Motion Carried Unanimously

b. Committee Update

The initial meeting of a newly appointed Recreation and Community Services Committee was held on October 25th. The Committee structure was announced at the October 5th Council meeting. Councillor Elizabeth Laurie is the new Committee Chair and myself and Councillor Vaters are the sitting members.

The Committee discussed the ongoing capital projects that are taking place in 2021 such as the Multi-sport Turf and Adams Pond Trail Amenities. The Committee discussed the Consultation proposal for the Refresh of Elizabeth Park as it relates to Recreation Amenities and a review of a recent open space for a subdivision approval referred from Planning for Picco Ridge.

Given we are headed into the fall and winter season, the committee were informed of the recently implemented Community skating schedule for the Paradise Double Ice Complex.

Lastly, there was some discussion on current policies that are up for revision and adoption which will be tabled at the next Recreation Committee meeting on November 8, 2021.

13. New/Unfinished Business

a. Other

- The following priorities were tabled for discussions with Minister Howell at the MNL conference.
 1. Self Administration
 2. Secondary Access on Outer Ring Road
 3. Changes to the Municipalities Act
 4. Regional Plan
 5. Changes to the Municipal Elections Act
 6. Concerns Regarding Additional Operation Costs Due to Federal Requirements
 7. Municipal Appeals Backlog
- Councillor Martin advised that Council normally try to meet with Government officials on a regular basis to keep them informed on the needs of the Town.
- Councillor Carew commended Deputy Mayor Street on a good job Chairing her first Council Meeting.
- Councillor Quilty commended Deputy Mayor Street as well. She also requested an update on Paradise Road paving. Director Milley advised this was scheduled to be completed today and tomorrow. She also inquired about the paving for a section of St. Thomas Line. Director Whalen will follow up with an email to council.
- Councillor Quilty reminded Deputy Mayor and Council of the Remembrance Day Ceremony on November 11th at the Town Hall.
- Councillor Martin thanked RNC for patrolling on Halloween night and giving out treats to the children, it was great to see them out in the neighborhood.
- Councillor Vaters congratulated the Tely 10 race participants and also the recent graduates of Memorial University.

- Deputy Mayor Street acknowledged that Councillor Laurie is not here tonight and is home recovering from surgery and wished her well and a speedy recovery. She also advised that she attended Budget talks this week and that residents are engaged and completing the survey. She also congratulated Mr. Ches Pennell a resident of Paradise who recently completed his first novel entitled 'Paradise, NL when I walk the gravel road'. Deputy Mayor Street also expressed her condolences on the passing of former Councillor Vince Burton.

14. Adjournment

Resolution No. M21-307

Moved by Councillor Quilty

Seconded by Councillor Vaters

To adjourn the meeting at 7:05.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk