



Town of Paradise
Public Council Meeting Minutes

November 16, 2021, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chair Person
 Kimberley Street, Deputy Mayor
 Glen Carew, Councillor
 Elizabeth Laurie, Councillor
 Patrick Martin, Councillor
 Deborah Quilty, Councillor
 Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
 Conrad Freake, Director, Recreation & Community Services
 Alton Glenn, Director, Planning & Protective Services
 Chris Milley, Director, Infrastructure & Engineering
 Terrilynn Smith, Director, Corporate Services
 Angelina Richards, Administrative Assistant
 Brian Dredge, Foreperson of Public Works

Staff Absent: Nelson Whalen, Director of Public Works

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

- a. Adoption of Agenda

Resolution No. M21-308

Moved by Councillor Vaters

Seconded by Councillor Carew

To adopt the Agenda for the November 16, 2021 Public Meeting.

Motion Carried Unanimously

4. Proclamation

- a. Child Day 2021

Mayor Bobbett proclaimed November 20, 2021 as Child Day in the Town of Paradise.

5. Adoption of Minutes

- a. Adoption of Minutes

Resolution No. M21-309

Moved by Councillor Martin

Seconded by Councillor Quilty

To adopt the Minutes of the November 2, 2021 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

- a. Orders

- 1. 49 Brougham Drive

Resolution No. M21-310

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the order issued on November 8, 2021 regarding the construction of a stairwell at 49 Brougham Drive without a permit and not in compliance with the Town of Paradise Development Regulation, 2016 be confirmed.

Motion Carried Unanimously

b. Committee Update

The Planning and Protective Services Committee met on November 4, 2021.

Matters discussed included the following:

- An information update for a matter related to a St. Thomas Line property.
- Ongoing and proposed Municipal Plan and Development Regulations amendments
- A demolition permit associated with a property on Juniper Drive.
- The progress of the staff review of a Land Use Assessment Report submitted by a developer for property located on Topsail Road.
- Discussion about the grading of property in the Trenton Drive area and the potential for development of a trail connecting properties on that street with the nearby elementary school.
- Discussion of a letter submitted by a resident of Yellow Wood Drive related to future development in that area.
- An examination of the building permits issued for the last two weeks of October.
- A mailbox relocation request
- A proposed medical clinic
- Concerns expressed in a letter from a resident of Bridgeport Street
- A list of Business Occupancies issued between June and October.

The next meeting of the Committee is scheduled for November 18th.

8. **Administration and Corporate Services Committee**

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. 2022-2023 Municipal Infrastructure Funding Application

Resolution No. M21-311

Moved by Councillor Laurie

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise apply for 2022-2023 Municipal infrastructure cost-shared funding in the amount of \$8,832,000 for the following projects listed in order of priority:

1. Water and Sewer - Windmill Road and Bayview Heights
\$1,149,000
2. Water and Sewer – Carberry Place and Drover’s Road
\$2,292,000
3. Kenmount Round Upgrades Phase 1 \$2,700,000
4. Dianne Whalen Drive Industrial Bypass Road \$1,950,000
5. Horse Cove Beach \$741,000

The Town of Paradise agrees to provide its share of the cost shared funding for all projects in the amount of \$2,764,000.

Motion Carried Unanimously

b. Committee Update

The Administration and Corporate Services Committee met on November 10.

The Committee discussed the following items:

1. Application for Cost Shared funding and the associated capital projects
2. Collective Bargaining update
3. A letter received from a business regarding an outstanding balance
4. The 2022 budget submissions from the Administration and Corporate Services Departments.

The October 2021 cheque register was also tabled for information and will be posted to the Town’s website.

The next committee meeting is scheduled for November 24.

9. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Cleaning Contract Extension

Resolution No. M21-312

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise choose the current contract option to extend the Cleaning Contract with Kelloway Construction Ltd to November 2022 for \$474,720.00 including HST.

Motion Carried Unanimously

b. Committee Update

The Infrastructure & Engineering Committee met on November 9, 2021.

In addition to reviewing regular reports, the members and staff discussed a number of items.

The committee discussed the current on street parking status on Brougham Drive as a result of enquiries received by councillors. The committee learned that a portion of Brougham Drive is under 10 m wide and is only suitable for one on-street parking lane which is the reason this section of Brougham has no parking at any time on one side. The other side has no parking during rush hour to enable unimpeded flow of traffic. The committee was informed that on-street parking is an effective traffic calming measure and at a time where traffic calming is very topical it is recommended to continue to allow parking on one side of the street outside of rush hours.

The committee also reviewed and discussed the staff recommended list and priority of potential projects to include in the 2022-2023 Municipal Infrastructure Program Application. The committee agreed with the list as presented and is expecting a council motion to adopt from the chair of the Corporate Services and Administration Committee.

Staff presented a list of capital projects that were completed in 2021, are continuing into 2022, and proposed for 2022. The estimated 2022-dollar value of these projects were provided to prepare the committee for upcoming budget discussions. The committee discussed and asked questions for clarification.

The committee asked staff to investigate additional street lighting for the temporary cul-de-sac on Fred Brown Drive.

Staff advised the committee of the best solution for a problem at the intersection of Brougham Drive and Aragon Crescent. The committee would like it implemented next spring when non-emergency road cuts can occur again.

The committee also discussed ongoing and new issues with St. Thomas Line sightlines, street lighting on Dianne Whalen Drive, and the turn around on Venton Place. Staff noted and will act where appropriate.

10. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. Purchase of Cutting Edges for Snow Clearing Equipment

Resolution No. M21-313

Moved by Councillor Martin

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise purchase cutting edges for the snow clearing equipment from Western Hydraulic in the amount of \$17,247.13 HST included.

Motion Carried Unanimously

2. Purchase of Shoes for Larue Snowblowers

Resolution No. M21-314

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise purchase shoes for the Larue Snowblowers from Brandt Tractor in the amount of \$12, 363.04 HST included.

Motion Carried Unanimously

3. Purchase Sidewalk Blower with Snow Clearing & Turf Attachments

Resolution No. M21-315

Moved by Councillor Martin

Seconded by Councillor Laurie

Be it resolved that Town of Paradise award the contract to Saunders Equipment Ltd for the supply and delivery of one (1) new Sidewalk Blower with both Snow Clearing and Turf Attachments at a cost of \$206,885 HST Included.

Motion Carried Unanimously

b. Committee Update

The Public Works Committee met on November 3, 2021.

The committee discussed the purchasing of both Carbide Cutting Edges and Scraper plates for our snow clearing equipment. There was also discussion around the tender for the new sidewalk blower which will be designated for the new Paradise Intermediate School. All three were recommended to be brought forward tonight for Council discussion and approval. The committee also reviewed and discussed the following:

- Extending the existing post and chain around the splash pad for safety of the public prior to next season.
- Discussed cleaning up the rock and debris at the overpass near the Outer Ring Road.
- Budget discussion for 2022 with respect to proposed Capital Purchases.
- Discussed updated Pothole Repair procedure created by the department.

The next scheduled Public Works Committee meeting is November 17, 2021.

11. Recreation and Community Services Committee

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

1. Commemorative Bench Policy

Resolution No. M21-316

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise approve the Commemorative Bench Policy RC-018.

Motion Carried Unanimously

2. Facility Rental Policy

Resolution No. M21-317

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it Resolved that the Town of Paradise adopt the new Facility Rental Policy RC - 008.

Motion Carried Unanimously

Resolution No. M21-318

Moved by Councillor Laurie

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise rescind Ice Rental Policy RL-012.

Motion Carried Unanimously

Resolution No. M21-319

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise rescind Special Event rental Policy RL-004.

Motion Carried Unanimously

Resolution No. M21-320

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise rescind Fundraising Group Rental Policy RL-002.

Motion Carried Unanimously

3. 21-REC-0008 RFP Dianne Whelan Multi Sport Turf Design Build

Resolution No. M21-321

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise approve Change Order NO. 1 in the amount of \$7,475.00 HST Included for the Dianne Whelan Concept Master Plan.

Motion Carried Unanimously

- b. Committee Update

The regular meeting of the Recreation and Community Services Committee was held on November 8th.

The Committee discussed the proposed capital projects for 2022 and agreed to the priority list set forth by staff.

The Committee were updated on two new policies that were developed by staff the first being the new Facility Rental Policy which will enable a more efficient process for facility rentals and secondly the Commemorative Bench Policy which will provide clear guidelines for anyone wishing to erect a bench on town property or open space.

The Committee agreed to covering the cost of the Paradise Adventure 50+ Clubs bus tours from the summer of 2021. The Committee were also

informed that Horse Cove Beach was added to the priority list for multi-Capital works projects 2022.

The next Recreation Committee is scheduled for November 22 at 4 pm.

12. New/Unfinished Business

- Mayor Bobbett welcomed Councillor Laurie back to Council.
- Mayor Bobbett acknowledged Brian Dredge who is sitting in place for Director Nelson Whalen this evening.
- Deputy Mayor Street thanked the Town for hosting the Remembrance Day Ceremony and thanked those that served and gave up their lives at war. Deputy Mayor Street noted that after the ceremony she received several requests from residents that this ceremony remains outside despite the weather in the future. Mayor Bobbett responded that he has also received requests of the same nature, and this will be reviewed.
- Deputy Mayor Street has received calls wondering if Paradise Park will be lit up again this Christmas. CAO Niblock responded that the Recreation and Community Services Committee are reviewing options.
- Councillor Laurie added that the Remembrance Day Ceremony will be reviewed at the next Recreation and Community Services Committee meeting.
- Councillor Laurie thanked Council, Staff and Residents for their support thus far on her journey with Colon Cancer.
- Councillor Laurie reminded residents that the annual Christmas Card Contest has begun and the deadline for submissions is November 30.
- Councillor Vaters welcomed back Councillor Laurie and wished her well.
- Councillor Vaters asked if the Christmas events were added to the Town's social media outlets. CAO Niblock responded that it has been.
- Councillor Vaters thanked the staff for putting together the Remembrance Day Ceremony and also wanted to let the residents know that their concerns will be taken into consideration.
- Councillor Vaters informed Council and residents that there will be a Provincial Emergency Alert at 10:55 am tomorrow.
- Councillor Martin also welcomed back Councillor Laurie.

- Councillor Quilty welcomed back Councillor Laurie.
- Councillor Quilty thanked Angelina for participating in the Remembrance Day Ceremony and all the staff for their efforts and also wanted to let the residents know that their concerns will be looked into for future ceremonies.
- Councillor Quilty informed staff that there is a small part of Paradise Road in front of Archibald Drive that is without pavement. CAO Niblock responded that staff will look into this.
- Councillor Quilty asked if the paving has been completed in St. Anne's Industrial Park. Mayor Bobbett responded that this has not been completed.
- Councillor Quilty inquired about the paving on St. Thomas Line by Hamilton's Store. Mayor Bobbett responded that this is weather dependent.
- Councillor Carew welcomed back Councillor Laurie.
- Councillor Carew noted that he attended the Remembrance Day Ceremony and thought it was a nice touch to have the Remembrance Day cards from the after-school program posted on the walls going into the gym.
- Councillor Carew also noted that he attended New Councillor Orientation training last Saturday and gained a lot of information from the session.
- Councillor Carew informed Council that he attended the MNL Conference with Mayor Bobbett a couple of weeks ago and there was a lot of great sessions. During the conference there was a meeting with the Minister to discuss ongoing issues in the Town. Mayor Bobbett noted that it was a great informative weekend.

13. Adjournment

Resolution No. M21-322

Moved by Councillor Laurie

Seconded by Councillor Carew

To adjourn the meeting at 6:46 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk