



Town of Paradise
Public Council Meeting Minutes

December 21, 2021, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
 Kimberley Street, Deputy Mayor
 Glen Carew, Councillor
 Elizabeth Laurie, Councillor
 Patrick Martin, Councillor
 Deborah Quilty, Councillor
 Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
 Conrad Freake, Director, Recreation & Community Services
 Alton Glenn, Director, Planning & Protective Services
 Chris Milley, Director, Infrastructure & Engineering
 Terrilynn Smith, Director, Corporate Services
 Nelson Whalen, Director of Public Works
 Angelina Richards, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for residents and Council.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M21-337

Moved by Councillor Martin

Seconded by Councillor Quilty

To adopt the Agenda for the December 21, 2021 Public Meeting.

Motion Carried Unanimously

4. Presentations for Years of Service

Mayor Bobbett presented Councillor Laurie with her 12-year service award from the Department of Municipal and Provincial Affairs.

Deputy Mayor Street presented Mayor Bobbett with his 16-year service award from the Department of Municipal and Provincial Affairs.

5. Adoption of Minutes

a. Adoption of Minutes

Councillor Vaters requested that the minutes reflect his request for additional MEO presence on Trails End Drive and then the minutes will be adopted as presented.

Resolution No. M21-338

Moved by Councillor Vaters

Seconded by Councillor Carew

To adopt the Minutes of the December 7, 2021 Public Meeting as amended.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. 2022 Budget

Resolution No. M21-339

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise, in accordance with Section 77(1) of the Municipalities Act, adopt the 2022 Budget with operating revenues and expenditures totaling \$39,441,354.00.

Motion Carried Unanimously

Resolution No. M21-340

Moved by Councillor Laurie

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise adopt the 2022 Schedule of Tax Rates as submitted.

Motion Carried Unanimously

Resolution No. M21-341

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise adopt the 2022 Fee Schedule as submitted.

Motion Carried Unanimously

8. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 616 St. Thomas Line - Development Approval

Resolution No. M21-342

Moved by Deputy Mayor Street

Seconded by Councillor Laurie

Be it resolved that Council approve the application to operate a home-based animal boarding/daycare at 616 St. Thomas Line subject to twelve (12) conditions.

Motion Carried Unanimously

2. 6 Kate Marie Place - Development Approval

Council discussed the application, and the application is refused as it is contrary to Sections 3.1 and 3.6 of the Town of Paradise Development Regulations, 2016.

Resolution No. M21-343

Moved by Deputy Mayor Street

Seconded by Councillor Vaters

Be it resolved that Council refuse the application for a home - based doctor's office at 6 Kate-Marie Place as the proposed business may create a hazard to public safety and would not enhance the general appearance or amenity of the neighborhood and, as such, is contrary to Sections 3.1 and 3.6 of the Town of Paradise Development Regulations, 2016.

Motion Carried Unanimously

3. 20 Paradise Road - Approval in Principle

Resolution No. M21-344

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that Council approve the application to demolish the existing single-family dwelling 20 Paradise Road and construct a 4-unit row dwelling subject to ten (10) conditions.

Motion Carried Unanimously

4. 1187 Kenmount Road - Development Approval

Resolution No. M21-345

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that Council approve the application to operate a kickboxing training facility at 1187 Kenmount Road, Unit 1B subject to nine (9) conditions and no objections received.

Motion Carried Unanimously

5. 8-9 Nicholas Quinn Place – Development Approval

Resolution No. M21-346

Moved by Deputy Mayor Street

Seconded by Councillor Vaters

Be it resolved that Council approve the application for a temporary sales office at 8-9 Nicholas Quinn Place.

Motion Carried Unanimously

b. Orders

1. 30 Clearview Heights - Rescind Order (1)

Resolution No. M21-347

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that the Order, confirmed by Council on April 17, 2018 as per Motion M18-119 be rescinded.

Motion Carried Unanimously

2. 30 Clearview Heights - Rescind Order (2)

Resolution No. M21-348

Moved by Deputy Mayor Street

Seconded by Councillor Martin

Be it resolved that the Order, confirmed by Council on August 21, 2018 as per Motion M18-277 be rescinded.

Motion Carried Unanimously

3. 30 Clearview Heights - Rescind Order (3)

Resolution No. M21-349

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the Order confirmed by Council on August 21, 2018 as per Motion M18-276 be rescinded.

Motion Carried Unanimously

4. 17 Byrne's Road

Resolution No. M21-350

Moved by Deputy Mayor Street

Seconded by Councillor Laurie

Be it resolved that the order served on December 15, 2021 requiring the lighting to cease immediately to prevent the nuisance from occurring, be confirmed by Council.

Motion Carried Unanimously

c. Committee Update

Deputy Mayor Street provided an update from the Planning and Protective Services Committee.

The final meeting of the Town of Paradise Planning and Protective Services Committee for 2021 was held on December 9th.

Items discussed by Committee included:

- An update on pending Municipal Plan and Development Regulations amendments
- A demolition permit for a Juniper Drive property
- Discussion of outstanding Orders issued on properties throughout the Town
- Finalization of a recommendation associated with a Canada Post Box relocation request

The Committee entertained a delegation from residents of Sullivan's Road who raised concerns and had questions about an Approval in Principle issued for a subdivision to be located on that street. Following the delegation, the Committee directed staff to prepare a draft response to the residents and send it for Committee's consideration to the next Committee meeting.

The next Committee meeting is scheduled for January 6, 2022.

9. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Contract Renewal – Telephone Services

Resolution No. M21-351

Moved by Councillor Laurie

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise renew both contracts for telephone services with Bell Aliant at a total cost of \$33,810.00 HST Included.

Motion Carried Unanimously

2. 2021 Regional Fire Service Costs

Resolution No. M21-352

Moved by Councillor Laurie

Seconded by Councillor Carew

Be it resolved that the Town of Paradise make a payment to the City of St. John's in the amount of \$605,543 for its share of the 2021 regional fire services additional pension expenses.

Motion Carried Unanimously

b. Committee Update

Councillor Laurie provided an update from the Administration and Corporate Services Committee.

On December 16, the Town held its Annual Employee Recognition Event. All employees enjoyed a hot breakfast to show our appreciation for their hard work and dedication to the Town. We are extremely happy to be able to hold this event in person this year, while adhering to all Public Health Guidelines.

During this event, we presented long service certificates to those employees who have provided 10, 15, and 35 years of dedicated service to the Town of Paradise.

Certificates were also presented to those employees who successfully completed their White Belt, Yellow Belt and Green Belt certifications. These certifications are a part of the Town's commitment to continuous improvement through Lean initiatives. The White Belt is an introduction to Lean thinking and how it can be applied within the Town. The Yellow Belt further develops the understanding of Lean thinking and provides the participants with Tools to implement the improvements and the Green Belt dives deeper into the essential lean tools and practices that can be implemented within the Town to decrease costs, increase efficiency and quality of service, and improve customer and employee satisfaction.

On Behalf of Council, I would like to thank all employees for their commitment to the Town of Paradise.

The next Committee meeting will be January 12 and the next Council meeting will be January 18.

Mayor Bobbett acknowledged that Councillor Vaters also completed his White Belt training with staff.

10. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. St. Thomas Line Road Repair

Resolution No. M21-353

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise approve the invoice of \$17,623.75 including HST from Farrell's Excavating Limited for the repair of St. Thomas Line roads and sidewalks.

Motion Carried Unanimously

b. Committee Update

Councillor Quilty provided an update from the Infrastructure and Engineering Department.

The Infrastructure & Engineering Committee meeting was canceled for this council cycle. The next committee meeting is scheduled for January 11, 2022.

While the committee did not meet, the department was busy finishing up some construction projects and starting others. The asphalt plants all seem to be shut down now for the season so there will be no more scheduled road maintenance work now until next spring. The last significant work was completed on St. Thomas Line to reinstate the road, curb, and sidewalk following a sewer repair job in November. The Town's Public Works department will continue to repair road hazard defects in the interim.

The department also assisted with information to help balance the 2022 budget proposal and it continued to provide its regular operational engineering services.

We are preparing to start our winter planning season in the new year that will carry us through to the start of the construction season in the spring.

11. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Committee Update

Councillor Martin brought an update from the Public Works Committee.

The Public Works Committee has not met since the last council meeting which was held on December 7, 2021.

Some items that are currently being brought forward for information/discussion for next committee are as follows:

- Regional Wastewater 2021 Financial update and 2022 Projected budget.
- Regional Water 2021 Financial update and 2022 Projected budget.
- 2022 Fee Schedule for Eastern Regional Service Board & Regional Waste Management Facility at Robin Hood Bay.

In addition to the items for committee, the 2022 Garbage & Recycling Calendar has been published and is currently being distributed to the residents of Paradise. It is important that all residents are familiar with their collection schedule. As well, we ask residents if they could take a moment and review the guidelines for both curbside recycling and automated waste collection as shown in the booklet.

12. Recreation and Community Services Committee

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

1. Agnes Thistle Skating Competition

Resolution No. M21-354

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that fees in the amount of \$1,400 for use of the Multi-Purpose Room, Wellness Room and Pipe and Drape Rental be waived for the 2021 Agnes Thistle Skating Competition.

Motion Carried Unanimously

2. RFP Food Service Provider – Email Poll Ratification

Resolution No. M21-355

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that The Town of Paradise award the 5-year Food Service agreement RFP TOP-21-16 to 51351 Newfoundland and Labrador LTD. as per terms and conditions of the contract.

Motion Carried Unanimously

3. RFP Skate Sharpening and Pro Shop

Resolution No. M21-356

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise award RFP TOP-21-21 5-year agreement to Custom Edge Sports for Skate Sharpening and Pro Shop Services as per terms and conditions.

Motion Carried Unanimously

b. Committee Update

Councillor Laurie brought an update from the Recreation and Community Services Committee.

The regular meeting of the Recreation and Community Services Committee was held on December 7. The Committee discussed the proposals for the new Food Service Provider as well as renewing the contract for Skate Sharpening and Pro Shop Services at the Paradise Double Ice Complex. There was also an update on some recent sponsorships that have secured space at the Paradise Double Ice Complex.

The Committee discussed recent Christmas events, which included the brunch with Santa, tree lighting, Christmas light walk and cancelled Christmas parade. The Committee requested staff to develop a policy for all Christmas events.

The committee were updated on the T'railway signage plan west of McNamara Dr. which will include best practices and key points of interest along the T'railway, this is the first phase of wayfinding and signage throughout the Community. Additionally, the Committee were updated on the recent consultation for the Elizabeth Park Refresh which seen much engagement and unique ideas to improve the Elizabeth Park neighbourhood.

The next Recreation Committee is scheduled for January 10th at 4pm.

13. New/Unfinished Business

- Councillor Laurie thanked the staff for all their hard work putting the beautiful lights along the trail in Peter Barry Duff Memorial Park. It is great that so many residents are visiting the park and great comments are being received.
- Councillor Laurie informed Council and Residents that an outdoor rink is being prepared at the Milton Road Ball Field and forecasted to be open the second week of January, but this is dependent on the weather.
- Councillor Laurie thanked senior staff for all their hard work on Budget 2022. She also expressed appreciation to Diane, the Town's Communications Manager, for doing an amazing job preparing the budget speech. Councillor Laurie also clarified that the seniors discount is continuing for 2022 but the Town will be reviewing discount options for residents for the next budget as the Municipalities Act states that discounts cannot be given based on age and the Town needs to comply.
- Deputy Mayor Street informed Council that she has heard a lot of positive comments on the lights display at Peter Barry Duff Park and hopes that this can become a tradition for the Town.
- Deputy Mayor Street thanked staff for delivering a good budget with no increase in taxes. She has heard from a lot of business owners in the Town about the difficulty of running a business during these times and they will appreciate that taxes are not increasing.
- Deputy Mayor Street informed Council and residents that she attended the Elizabeth Park Refresh Public Consultation and was encouraged by the attendance and the good information that was brought forward from the residents and the consultants.
- Deputy Mayor Street thanked community groups that held food drives during the holiday season.
- Deputy Mayor Street wished residents, businesses, staff and Council a very Merry Christmas and a happy and prosperous new year.
- Councillor Vaters stated that it was great to see renewed investment in snow clearing operations in budget 2022 as residents still voice their concerns about snow clearing throughout the Town. Councillor Vaters asked about the timeframe for having Priority 1 sidewalks cleared and ice control applied. He also asked if once the Town Facilities are cleared, does that the equipment be used to assist on other snow clearing routes? CAO Niblock responded

that the sidewalks are not cleared until the roads are all cleared and pushed back to the sidewalks. The timeframe depends on the amount of snow, but the Town tries to get them completed as quickly as possible based on the needs of the schools. CAO Niblock also stated that the equipment that clears the Town Facilities are not included in the fleet for other snow clearing routes.

- Councillor Vaters noted that it is great to see water and sewer improvements in the budget as it is important the Town makes these necessary improvements. Councillor Vaters also noted that he looks forward to the implementation of traffic calming throughout the Town and future public engagement sessions.
- Councillor Vaters wished the people of Paradise, staff and Council a great season and Happy New Year.
- Councillor Martin thanked the residents and staff that provided input for the budget and stated that it is a great budget.
- Councillor Martin wished everyone a Merry Christmas and Happy New Year and encouraged everyone to stay safe during these difficult times.
- Councillor Quilty thanked Councillor Laurie for her presentation of the budget and thanked the staff and everyone involved in preparing a balanced budget. Councillor Quilty stated that it is one of the better budgets that she has seen during her time on Council.
- Councillor Quilty wished a Merry Christmas to residents, staff and Council and best wishes for a healthy and prosperous new year.
- Councillor Carew thanked all staff and fellow Councillors for working hard to balance the budget.
- Councillor Carew expressed appreciation to the Rovers Search and Rescue for the meal that they provided for Staff and Council.
- Councillor Carew wished everyone a Merry Christmas and Happy Holidays.
- Councillor Carew encouraged residents, staff and fellow Council to get their Covid-19 Booster Vaccine when possible.
- Mayor Bobbett wished everyone a Merry Christmas and a wonderful new year.

14. Adjournment

Resolution No. M21-357

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

To adjourn the meeting at 7:45 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk