



Town of Paradise
Public Council Meeting Minutes

January 18, 2022, 6:00 p.m.
Virtual Meeting

Council Present: Dan Bobbett, Mayor, Chairperson
 Kimberley Street, Deputy Mayor
 Glen Carew, Councillor
 Elizabeth Laurie, Councillor
 Patrick Martin, Councillor
 Deborah Quilty, Councillor
 Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
 Conrad Freake, Director, Recreation & Community Services
 Alton Glenn, Director, Planning & Protective Services
 Chris Milley, Director, Infrastructure & Engineering
 Terrilynn Smith, Director, Corporate Services
 Nelson Whalen, Director of Public Works
 Angelina Richards, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M22-001

Moved by Councillor Quilty

Seconded by Councillor Vaters

To adopt the Agenda for the January 18, 2022 Public Meeting.

Motion Carried Unanimously

4. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M22-002

Moved by Councillor Martin

Seconded by Councillor Carew

To adopt the Minutes of the December 21, 2021 Public Meeting.

Motion Carried Unanimously

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 8 Donna Road -Development Approval

Resolution No. M22-003

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that Council approve a discretionary use application for a subsidiary apartment at 8 Donna Road subject to no objections received in response to the Notice of Discretionary Use and 9 conditions.

Motion Carried Unanimously

b. Orders

1. 63 Round Pond Road (Order to be Rescinded)

Resolution No. M22-004

Moved by Deputy Mayor Street

Seconded by Councillor Laurie

Be it resolved that an Order requiring the lights on the rear of the garage not to be illuminated at any time and/or the lights re-located on the building to prevent the nuisance from occurring, as per motion #M20-221, be rescinded, as the Order has been complied with.

Motion Carried Unanimously

c. Memos

1. Development Regulations Amendment 10, 2022 - Draft

Resolution No. M22-005

Moved by Deputy Mayor Street

Seconded by Councillor Vaters

Be it resolved that Council proceed with Development Regulations Amendment 10, 2022 by consulting with the public in accordance with the *Urban and Rural Planning Act, 2000*.

Motion Carried Unanimously

d. Committee Update

Deputy Mayor Street brought forward an update from the Planning and Protective Services Committee.

The first meeting for 2022 of the Town of Paradise Planning and Protective Services Committee was held on January 6th. Matters dealt with at the meeting included:

- an update of pending Municipal Plan and Regulations amendments.
- direction given to staff to pursue a new amendment dealing with subsidiary apartments in the Rural Residential zone; correction of a

text error related to the Residential Watershed Zone; correction of wording and tables related to subdivision design standards as well as a change to clarify the Town's position and practice in dealing with development of structures within utility easements.

- discussion of a written response to be prepared for residents of Sullivan's Road in response to their recent written submission and presentation.
- a subsidiary apartment application for a property on Donna Road.
- a request from the developer of an industrial building on Kenmount Road.
- concerns related to street lighting on Topsail Road.
- submission from a resident related to the development of Tiny Homes.

The next meeting of the Committee is scheduled for January 20th.

7. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Award of RFP TOP 21-25 Audit Services

Resolution No. M22-006

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise award RFP TOP 21-25 Audit Services to BDO Canada LLP, for a total amount of \$83,950.00 HST included.

Motion Carried Unanimously

b. Committee Update

Councillor Laurie brought forward an update from the Administration and Corporate Services Committee.

The Administration and Corporate Service Committee held its first meeting of the new year on January 12.

Several items were tabled:

2022 Property Tax Bills:

The Property tax bills have been prepared and staff are preparing for printing and distribution. Residents will start seeing them in their mailboxes within the next week.

Seniors Discount

The Committee revisited the discussion of the seniors' discount from the budget deliberations. As noted during the budget presentation, this discount is available in 2022, but Council is looking at alternate options for discounts to ensure we are compliant with the Municipalities Act.

RFP for audit services.

The results of the RFP for audit services were reviewed and discussed.

Collective Bargaining

The committee was given a progress report on the ongoing negotiations.

The next Committee meeting is scheduled for January 26.

8. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. 1717 Topsail Road – Contracted Services for Demolition

Resolution No. M22-007

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise approve Farrell's Excavating Limited invoice of \$14,210.01 including HST for the equipment rental and tipping fees associated with the removal of demolition material from 1717 Topsail Road.

Motion Carried Unanimously

2. 2021 Street Rehab – Change Order 2

Resolution No. M22-008

Moved by Councillor Quilty

Seconded by Councillor Laurie

Be it resolved that the Town of Paradise approve Change Order No. 2 for the 2021 Street Rehab Project in the amount of \$31,873.62 including HST to Weirs Construction.

Motion Carried Unanimously

3. Dianne Whelan Drive Fence – Change Order 1

Resolution No. M22-009

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise approve Change Order 1 for the Dianne Whelan Drive Fence Project in the amount of \$3,284.80 including HST to ProEdge Construction & Maintenance.

Motion Carried Unanimously

4. Paradise Road Phase 4 – PCA Contemplated Change Notice 4

Resolution No. M22-010

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise approve PCA Change Order No. 4 in the amount of \$113,514.51 including HST to Pinnacle Engineering Ltd.

Motion Carried Unanimously

- b. Committee Update

Councillor Quilty brought forward an update from the Infrastructure and Engineering Committee.

The Infrastructure and Engineering Committee met on January 11, 2022 to discuss a full agenda.

In addition to reviewing memos to forward to council for approval, the committee discussed a wide variety of topics from current project status, street safety, report data, Covid operations, to more in depth discussions on water runoff concerns on Topsail Road and details of the Water and Sewer Priority List. Town staff were directed to communicate with residents on most of the matters and the discussions are expected to resume at future meetings on several of the items.

The next Infrastructure and Engineering Committee is scheduled to meet on January 25, 2022.

So far January has been a time for the Infrastructure & Engineering Department to get itself prepared for the busy year ahead.

The director took part in an MNL Wastewater Discussion with many other Newfoundland & Labrador communities on the proposed Federal Regulation Amendments. Currently the Town of Paradise is heavily impacted by the current regulations as are the majority of Newfoundland and Labrador municipalities. The timelines for the Regulation amendments, measured in several years, mean that we will not be able to benefit greatly from proposed changes since Paradise has been awarded funding to start a \$18M wastewater treatment plant upgrade project this year to bring it into compliance with the regulations. It is good to continue to take part in these discussions and to be aware of all the developments with the regulations that govern the Town's operations. The next major Federal discussion is being held specifically for Newfoundland & Labrador municipalities in early February.

The director also took part in an afternoon introductory webinar presented by ClimatAtlantic, a non-profit, Federal and Provincial Government Funded organization, providing resources and support for Atlantic Municipalities to start or advance its Climate Change Mitigation and Adaptation programs and activities. The webinar was attended by dozens of Atlantic Province Municipalities and environmental groups who had the opportunity to learn all about the new resource and take part in sessions to learn what others are doing. This will be a valuable resource for the Town of Paradise as it proceeds to fulfill activity in support of its Strategic Plan Environmental Stewardship Pillar and Goals.

9. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

There were no reports for this meeting.

b. Committee Update

Councillor Martin brought forward an update from the Public Works Committee.

The next scheduled Public Works Committee will be January 19, 2022, at 5 pm.

Some items that are currently being brought forward for information/discussion for next committee are as follows:

- Update from Regional Water & Wastewater budget.
- Update from Eastern Regional Service Board Budget.
- Operations update from Department.
- New Vehicle Purchase under Government Purchasing Agency.

In addition to the items for committee the department is currently operating under Alert Level 4 and proper Covid protocols have been put in place to protect our essential staff. Crews have been divided into smaller groups for safety protocols which may slow the process for delivery of services to the residents however we will continue to complete essential work daily.

Reminder that the winter parking ban is in effect. No vehicle is permitted to park on any street within the Town of Paradise from December 1 to March 31, inclusive between the hours of 1:00 am and 8:00 am, or anytime during a snowfall and for twenty-four (24) hours thereafter. Full details can be found on the Towns website at paradise.ca/parkingban.

10. Recreation and Community Services Committee

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

1. Dianne Whelan Soccer Goal Uprights Assembly - Email Poll Ratification

Resolution No. M22-011

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council ratify the decision made via an email poll on January 11, 2022 to approve Change order # 2 for RFP-REC-008 – Diane Whelan Soccer Goal Uprights Assembly in the amount of \$16,274.85 including HST.

Motion Carried Unanimously

b. Committee Update

Councillor Laurie brought forward an update from the Recreation and Community Services Committee.

The regular meeting of the Recreation and Community Services Committee was held on January 10, 2022. The Committee discussed the Recreation Events Calendar for 2022 and had some great discussion on possible tweaks for this year based on experience and the importance of having contingency plans for COVID-19.

There was also an update on response times to phone calls in the Recreation and Community Services Department as it was noted the improvement in this area since new processes has been put in place.

The Committee discussed the change order for the revised Soccer Goal and Football Upright Assembly that was ratified here at tonight's meeting.

The Committee were informed by staff that the quarterly meetings with the Paradise 50+ Adventure club will commence once we are able to do so in person.

The Committee were updated on the operations of the department based on the current Alert level from the Chief Medical Officer.

The Committee discussed the ongoing consultations for Elizabeth Park and Adams Pond, both projects will see a final recommendation to be presented at the next Recreation Committee meeting.

The Committee are working on Expressions of Interest for Committee members to sit on a new War Memorial Committee to focus on the Korean War Ceremony, Canada Day Memorial service as well as Remembrance Day.

Lastly, the Committee were updated on the history of the Avalon Dragons in Paradise and the intention of the Town to partner with the group on the proposed boathouse. In the 2022 budget funds are set aside to develop a Boathouse Concept plan which will be inclusive to all forms of water sports programming.

The next Recreation Committee is scheduled for January 24th at 4pm.

11. New/Unfinished Business

- Councillor Laurie thanked staff for ensuring that there was no disruption in business continuity during the recent change in alert levels. Also, thank you to the residents for their patience during this time. Councillor Laurie stated that the investments of technology that were made as a Town has allowed this transition to go so smoothly.
- Deputy Mayor Street informed Council and residents that January 26 is Bell Let's Talk Day. This initiative helps raise funds and awareness for those living with mental illness. Deputy Mayor Street reminded everyone to reach out to someone for help if you are struggling during this time.
- Councillor Vaters informed Council and residents that Bell Let's Talk Day is a wonderful cause and reminded residents that it is okay to not be okay. It is important to not be alone, reach out to friends and colleagues if you need someone to talk to.
- Councillor Vaters thanked the staff in the Public Works Department and the Recreation and Community Services Department for their valiant attempts at creating and maintaining the outdoor rinks at the Milton Road Ball Field.
- Councillor Vaters informed Council and residents that he has had the pleasure of attending the Eastern Regional Service Board Meetings and Northeast Avalon Joint Council Meetings and he looks forward to bringing the information back to Council.
- Councillor Vaters asked if there was any update on Snow and Ice in Paradise and the community skating at the Paradise Double Ice Complex. CAO Niblock responded that there will be changes to the skating schedule and that should be made available to the public shortly. Also, CAO Niblock advised that the schedule for Snow and Ice in Paradise will be discussed at the next Recreation and Community Services committee meeting on January 24.
- Councillor Carew informed Council and residents that the trails in the Town are very easy to navigate and there is very little ice on them. He reminded

residents that it is important to get out and de-stress when the weather is nice.

- Councillor Carew asked for an update on the condition of the outdoor rinks. CAO Niblock responded that maintenance is ongoing, but it is weather dependent.
- Councillor Carew asked if the chain has been installed at Milton Road Ball Field. CAO Niblock responded that the Public Works department are working on this and the Town's private security are also doing extra patrols.
- Councillor Quilty thanked staff for keeping Council apprised on things going on with the operations during the current alert level and for getting the meetings up and running again so quickly virtually.
- Councillor Martin reminded Council and residents to support small businesses when they can as they are suffering during these trying times.

12. Adjournment

Resolution No. M22-012

Moved by Councillor Martin

Seconded by Councillor Vaters

To adjourn the meeting at 6:56 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk