



Town of Paradise
Public Council Meeting Minutes

May 17, 2022, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chair Person
 Kimberley Street, Deputy Mayor
 Elizabeth Laurie, Councillor
 Patrick Martin, Councillor
 Deborah Quilty, Councillor
 Larry Vaters, Councillor

Council Absent Glen Carew, Councillor

Staff Present: Lisa Niblock, CAO
 Alton Glenn, Director, Planning & Protective Services
 Chris Milley, Director, Infrastructure & Engineering
 Terrilynn Smith, Director, Corporate Services
 Nelson Whalen, Director of Public Works
 Angelina Richards, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M22-126

Moved by Councillor Laurie

Seconded by Councillor Vaters

To adopt the Agenda for the May 17, 2022 Public Meeting.

Motion Carried Unanimously

4. Proclamation

a. Early Childhood Educators Week

Mayor Bobbett proclaimed May 29-June 4, 2022 as Early Childhood Educators Week in the Town of Paradise.

b. National Public Works Week

Mayor Bobbett proclaimed May 15-21, 2022 as National Public Works Week in the Town of Paradise.

c. Recreation Month

Mayor Bobbett proclaimed June 2022 as Recreation Month in the Town of Paradise.

5. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M22-127

Moved by Deputy Mayor Street

Seconded by Councillor Martin

To adopt the Minutes of the May 3, 2022 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 137 Summit Drive – Development Approval

Resolution No. M22-128

Moved by Deputy Mayor Street
Seconded by Councillor Quilty

Be it resolved that Council approve the application for the construction of the accessory building at 137 Summit Drive subject to no objections in response to the Notice of Discretionary Use and twelve (12) conditions.

Motion Carried Unanimously

2. Hideaway Creek Phase 2 - Development Approval

Resolution No. M22-129

Moved by Deputy Mayor Street
Seconded by Councillor Laurie

Be it resolved that subdivision application S2022-022, for a five lot residential development off Beatrix Place, be approved subject to twenty (20) conditions.

Motion Carried Unanimously

3. Market Ridge Infill Lots - Development Approval

Resolution No. M22-130

Moved by Deputy Mayor Street
Seconded by Councillor Vaters

Be it resolved that Council approve the application for the eleven (11) lot infill development in the Market Ridge Subdivision for the lots located between 55 to 73 Silver Birch Crescent and 32 to 34 Saffron Street subject to twenty-three (23) conditions.

Motion Carried Unanimously

4. Picco Ridge Phase 1B - Development Approval

Resolution No. M22-131

Moved by Deputy Mayor Street
Seconded by Councillor Martin

Be it resolved that the Picco Ridge Phase 1B subdivision development be approved subject to 20 conditions.

Motion Carried Unanimously

b. Orders

1. 1956 Topsail Road

Resolution No. M22-132

Moved by Deputy Mayor Street

Seconded by Councillor Laurie

Be it resolved that the Order issued on May 13, 2022 regarding carrying out of renovations and the occupancy of the building at 1956 Topsail Road without the required Building permit and Occupancy Permit which is in contravention of the Town's Development Regulations, 2016 be confirmed.

Motion Carried Unanimously

2. 31 Sunvalley Drive

Resolution No. M22-133

Moved by Deputy Mayor Street

Seconded by Councillor Vaters

Be it resolved that the Order requiring the removal of garbage and miscellaneous debris and the undertaking of maintenance at the property located at 31 Sunvalley Drive be confirmed.

Motion Carried Unanimously

c. Memos

1. Municipal Plan Amendment 2, 2020 and Development Regulations 8, 2020 – Commissioner's Report

Resolution No. M22-134

Moved by Deputy Mayor Street

Seconded by Councillor Laurie

Be it resolved that the Paradise Town Council approve Municipal Plan Amendment 2, 2020 and Development Regulations Amendment 8, 2020, as submitted.

Motion Carried Unanimously

2. Moonlight Drive Amendment Request

Resolution No. M22-135

Moved by Deputy Mayor Street

Seconded by Councillor Laurie

Be it resolved that the Conservation zone near Moonlight Drive be amended, subject to an environmental study.

Motion Carried Unanimously

3. Karwood Market Amendment Proposal – April 2022

Resolution No. M22-136

Moved by Deputy Mayor Street

Seconded by Councillor Vaters

Be it resolved that Council allow Karwood to proceed with the preparation of the amendment to the 2016 Paradise Municipal Plan and Development Regulations in accordance with the *Urban and Rural Planning Act, 2000*, and prepare the Planner's Report for the proposed major subdivision in accordance with section 6.6 of the Paradise Development Regulations.

Motion Carried Unanimously

- d. Committee Report

Deputy Mayor Street brought forward a committee report from the Planning and Protective Services Committee.

A meeting of the Planning and Protective Services Committee was held on May 3, 2022. Matters discussed at the meeting included the following:

- Proposed and on-going amendments to the Municipal Plan and Development Regulations.

- Illegal ATV use within the Town.
- Proposed multi-unit dwellings on Gillian Place and Ellesmere Avenue.
- A request from a resident to purchase Town property.
- Two requests made to Committee to appear at the next Committee meeting as delegations.
- An accessory building permit for a property on Summit Drive.
- A listing of all building permits issued by the Town between April 18 and May 12, 2022.
- An application for a 13-lot infill subdivision development within the Market ridge subdivision.
- A letter from the Town of Conception Bay South regarding the alignment of the CBS-Paradise boundary.
- An application for a single-family dwelling on Whelan's Crescent.
- An infraction of the Occupancy and Maintenance Regulations concerning a property on Sunvalley Drive.

The next meeting of the Committee is scheduled for May 19th.

Resolution No. M22-137

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that Council adopt the report from the Planning and Protective Services Committee.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Annual Donation Requests

Resolution No. M22-138

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise approve the list of annual donation recipients in the amount of \$13,250.00.

Motion Carried Unanimously

Councillor Laurie asked Council if she was in a potential conflict of interest regarding the annual donation application from the Girl Guides because of her involvement on the executive for the Paradise Girl Guides.

Resolution No. M22-139

Moved by Councillor Vaters

Seconded by Councillor Martin

Be it resolved that Councillor Laurie is in a potential conflict of interest for the annual donation request from the Paradise Girl Guides.

Motion Carried

Note: Councillor Laurie left Council Chambers for this discussion.

Resolution No. M22-140

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise approve the annual donation request from the Paradise District Girl Guides in the amount of \$1,500.00.

Motion Carried

Note: Councillor Laurie returned to Council Chambers.

b. Committee Report

Councillor Laurie brought forward a committee report from the Administration and Corporate Services Committee.

The Administration and Corporate Services Committee held its bi-weekly meeting on Wednesday, May 11th. Items discussed at the meeting included:

- Submission of the cheque register for information purposes. As always, the cheque register can be found on the Town's website.
- Review and recommendation for approval of the 2022 Annual Donations.
- An update on the Town's ongoing insurance claims for information purposes.
- An update on the 2021 audit timelines. Committee was made aware that the audit will be delayed. The expected date for Council approval has moved to July.
- Committee was informed of a complaint to the Privacy Commissioner regarding a small security breach. The Town also notified the office of the breach and has responded accordingly.
- Committee was provided with staff progress of Committee of the Whole research. The committee members were advised that further discussion with the department of Municipal Affairs is required. Once this is done a Decision Note will be brought to the Administration and Corporate Services Department for further direction.

As well, I would like to thank all the Council and our staff for a successful Municipal Awareness Week. Council had the opportunity to visit all 15 grade six classes at Holy Family, Paradise Intermediate, and Elizabeth Park Elementary and had the opportunity to speak to the students on the importance of Municipal Government. Our Recreation and Community Services staff played a trivia game with the students with a fun giveaway and our Public Works and Municipal Enforcement staff showcased some of our fleet. A special thank you to St. John's Regional Fire Department, Paradise No. 8 Station, for also bringing a fire truck for the children to see. Finally, each of the grade 6 classes had pizza parties to help us celebrate Municipal Awareness.

Resolution No. M22-141

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

9. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Recommendation of Award for Woodstock Lift Station

Resolution No. M22-142

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise award Engineering Services for Refurbishment of the Woodstock Lift Station to Progressive Engineering and Consulting Ltd, in the amount of \$43,235.40.

Motion Carried Unanimously

2. Purchase of New Survey Equipment

Resolution No. M22-143

Moved by Councillor Quilty

Seconded by Councillor Laurie

Be is resolved that the Town of Paradise purchase new survey equipment from Brandt in the amount of \$56,246.00.

Motion Carried Unanimously

3. Award of Landscape Maintenance Contract - Ratification of Email Poll

Resolution No. M22-144

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise move to ratify the May 9th, 2022 electronic vote decision to award the two year Landscape Maintenance Contract with options to extend for an additional two years to O'Neill Landscape for the amount of \$21,698.50 HST Included.

Motion Carried Unanimously

4. Milton Road Softball Lights - Change Order 1

Resolution No. M22-145

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise approve CCN 1 – Rock Removal for the Milton Road Softball Lights in the amount of \$13,955.50 including HST to Eastern Contracting Ltd.

Motion Carried Unanimously

5. Dianne Whalen Turf - Change Order 4

Resolution No. M22-146

Moved by Councillor Quilty

Seconded by Councillor Laurie

Be it resolved that the Town of Paradise award a Change Order, with an estimated value of \$8,000 to Team Rochon Inc. (GTRTurf) for removal of rock encountered at the Project site.

Motion Carried Unanimously

b. Committee Report

Councillor Quilty brought forward a committee report from the Infrastructure and Engineering Committee.

The Infrastructure & Engineering Committee Meeting took place on May 10, 2022.

The following items were discussed:

- Turning lane options and probability for Topsail Road near Lawton's and Irving.
- A new streetlight for a future road reserve that is being used as unofficial parking area for trail head access.
- Speeding complaints in Karwood Drive and the ongoing data collection.
- Progress of the Provincial review of the Town's proposal for a modified highway access from Kenmount Road.
- Purchase of new, budgeted survey equipment.
- Award of the engineering services contract for the Woodstock Lift station refurbishment.
- Review of the info graphic from the Spring 2022 Econext Engagement.
- Status of the Seascape Drive traffic calming measures.
- Expected completion date of the Topsail Road roundabout landscaping and feature.
- Review of the Capital Project Status Report.

Active Capital Works Project Status:

- Moonlight Drive Water and Sewer is progressing well and should be finished in early summer. Asphalt will be available and starting to be placed near the end of May.
- Archibald Drive storm sewer and road upgrade, Evergreen Village phase 1 water and sewer upgrade, and Lift Station #10 replacement projects are all going to tender for construction within the next several weeks.
- Dianne Whalen Soccer Complex Artificial Turf Field install project is well under construction with Turf arriving by the end of May.
- Communications for residents in the Archibald Drive and Evergreen Village project areas is being prepared and planned to take place prior to construction start.

Resolution No. M22-147

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the report from the Infrastructure and Engineering Committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. Hiring of Snow-Clearing Equipment Policy

Resolution No. M22-148

Moved by Councillor Martin

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise rescind the current Hiring of Snow-Clearing Equipment Policy PWE-006 dated March 3, 2014 and continue as a standard operating procedure.

Motion Carried Unanimously

2. TOP-22-07-Lease of Four (4) Front End Loaders

Resolution No. M22-149

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise does not proceed with awarding the tender to any of the bidders for the Lease of Four Front End Loaders due to budget constraints.

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a committee report from the Public Works Committee.

The Public Works Committee met on May 4, 2022.

The committee discussed the most recent tender for the lease of four (4) front end loaders which was completed to improve snow-clearing operations. Both the terms of the agreement and the price provided by two different companies exceeded what was budgeted for 2022.

The committee also discussed the following:

- Caution signage near 1397 Topsail Road.
- Teddy Bear Convoy on June 5, 2022, in support of the Janeway Children's Hospital Foundation.
- Hiring of snow-clearing equipment policy.
- Conditions of both floating docks at Adam's Pond and Octagon Pond.

The next scheduled Public Works Committee will be May 18, 2022.

Resolution No. M22-150

Moved by Councillor Martin

Seconded by Councillor Laurie

Be it resolved that Council adopt the report from the Public Works Committee.

Motion Carried Unanimously

11. Recreation and Community Services Committee

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

1. Ice Time Donation Sledge Hockey - Ratification of Email Poll

Resolution No. M22-151

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that council ratify the email poll conducted on May 10, 2022 to approve the ice time donation.

Motion Carried Unanimously

2. Letter of Support for 2024 Tim Hortons Brier

Resolution No. M22-152

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise provide a letter of support to Destination St. Johns to host the 2024 Tim Hortons Brier.

Motion Carried Unanimously

b. Committee Report

Councillor Laurie brought forward a committee report from the Recreation and Community Services Committee.

The Recreation and Community Services Committee meeting was held on May 9, 2022.

The following items were on the agenda for discussion:

- Overview and discussion on Elizabeth Park Refresh were presented. Further review with consultant on Elgin Park will come forward to a future meeting.
- A summary of the Public Engagement on Adams Pond Amenities was presented.
- Staff advised committee of funding that was received for Canada Summer Jobs in the amount of \$25,872.00.
- Proposed location of the Community Garden was distributed to 60 – 65 residents in Lanark Drive area. The four resident responses were reviewed and discussed with a decision from committee to proceed as a pilot project in this area for 2022.
- Recreation and Community Services received ParticipACTION Funding in the amount of \$ 1,125.00
- Minutes from the Peter Barry Duff Development Commissions were circulated.
- Paradise Double Ice Complex Summer hours were reviewed.
- Sledge Hockey donation request was reviewed.
- Resident request to revisit Summer Day Camp hours was discussed.

- Synchronized Skating rental fees were discussed.
- Food Vendor Application request for Paradise Park was reviewed. Staff to work on policy for future requests.
- Concert in Paradise Park was discussed, and further talks will take place on the request.
- An update on Artificial Turf was provided.
- 2025 Canada Games Infrastructure Sub-Committee was held after the Recreation and Community Services Committee Meeting; Councillor Carew and Councillor Vaters agreed to co-chair future meetings.

Resolution No. M22-153

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council adopt the report from the Recreation and Community Services Committee.

Motion Carried Unanimously

12. New/Unfinished Business

- Deputy Mayor Street informed Council and residents that she attended the 9th Annual Soar Event with Councillor Vaters and thanked everyone who participated in this event.
- Deputy Mayor Street noted that she participated in Municipal Awareness Week visits with the Grade 6 students at Holy Family.
- Deputy Mayor Street informed Council and residents that she brought greetings at the Mount Pearl Paradise Chamber Best in Business Awards last week on behalf of Mayor Bobbett and congratulated all the nominees and winners.
- Deputy Mayor Street informed Council and residents that the province has posted the Newfoundland and Labrador Seniors of Distinction Award. This is an opportunity to recognize seniors from all walks of life. The information and nomination form are on the provincial website
- Councillor Laurie noted that she attended the Mount Pearl Paradise Chamber of Commerce Best in Business Awards and congratulated all business that

were nominated and those that won, especially the businesses in the Town of Paradise.

- Councillor Laurie informed Council and residents that the Town will be opening its first community garden, and that it will be located on Lanark Drive. This is a pilot project that will be evaluated at the end of the season.
- Councillor Laurie informed Council and residents that the summer day camp will now have a drop off time of 8:00 a.m. as the original time of 8:30 am was too late for a lot of families.
- Councillor Vaters noted that he also attended the Mount Pearl Paradise Chamber of Commerce Best in Business Awards and congratulated all the businesses involved.
- Councillor Vaters also had the opportunity to visit all the schools during Municipal Awareness Week.
- Councillor Vaters informed Council that he attended the NL Eats Conference on Saturday on behalf of Town, and it was a real eye opener on the degree of food shortages in this province.
- Councillor Vaters asked if the possibility of a Youth Advisory Committee could be discussed. Mayor Bobbett responded that this can be added to the Administration and Corporate Services Committee for further discussion.
- Councillor Martin thanked staff for extending the hours for day camp as there were a lot of families that were being affected by the late drop off time.
- Councillor Martin noted that he attended some of the sessions for Municipal Awareness Week and enjoyed interacting with the students. He asked if there could be a session for the children that are home schooled. CAO Niblock responded that the event always took place at the Paradise Double Ice Complex and was open to the public. The pandemic had restricted that from happening, but the goal is to bring it back to the Paradise Double Ice Complex next year.
- Councillor Quilty congratulated the nominees and winners of the Mount Pearl Paradise Chamber of Commerce Best in Business Awards.
- Councillor Quilty asked if there was an update on the Commemorative Committee. Councillor Laurie responded that the applicants have been reviewed and staff will be reaching out to them to let them know that they have been selected and will be reaching out to Councillor Quilty to set up a meeting time.

- Mayor Bobbett congratulated Aimee Coles on being recognized by Lieutenant Governor, Judy Foote, for her volunteer contributions.
- Mayor Bobbett informed Council and residents that he had the honor to attend the ceremony to welcome the Royals to the Province.

13. Adjournment

Resolution No. M22-154

Moved by Councillor Vaters

Seconded by Councillor Laurie

To adjourn the meeting at 7:21 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk