



Town of Paradise
Public Council Meeting Minutes

December 20, 2022, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Elizabeth Laurie, Councillor
Patrick Martin, Councillor (via Telephone)
Deborah Quilty, Councillor
Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Angelina Richards, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Presentation to 2022 Christmas Card Winner

Mayor Bobbett made a presentation to Samantha Lindsay, a grade 6 student from Holy Family Elementary for winning the 2022 Christmas Card contest.

4. Adoption of Agenda

- a. Adoption of Agenda

Resolution No. M22-408

Moved by Councillor Vaters

Seconded by Councillor Quilty

To adopt the Agenda for the December 20, 2022 Public Meeting.

Motion Carried Unanimously

5. Adoption of Minutes

- a. Adoption of Minutes

Resolution No. M22-409

Moved by Councillor Carew

Seconded by Councillor Vaters

To adopt the Minutes of the December 6, 2022 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

- a. Permits

- 1. 28 Balsamwood Road - Development Approval

Resolution No. M22-410

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the application for the construction of a wharf on Crown Land located to the rear of 28 Balsamwood Road be approved subject to no objections received in response to the Notice of Discretionary Use and five (5) conditions.

Motion Carried Unanimously

2. 17 Balsomwood Road - Development Approval

Resolution No. M22-411

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that the application for the construction of a wharf on Crown Land located to the rear of 17 Balsamwood Road be approved subject to no objections received in response to the Notice of Discretionary Use and five (5) conditions.

Motion Carried Unanimously

3. 1378 Topsail Road – Approval in Principle

Resolution No. M22-412

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that the application for Approval in Principle for a proposed pub at 1378 Topsail Road be approved subject to no objections received in response to the Notice of Discretionary use and seven conditions.

Motion Carried Unanimously

4. 20 Reardon Avenue – Development Approval

Resolution No. M22-413

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that the application for a home-based skin care business at 20 Reardon Avenue be approved subject to no objections received in response to the Notice of Discretionary Use and ten (10) conditions.

Motion Carried Unanimously

b. Orders

1. 9 Tranquil Place

Resolution No. M22-414

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that the Order, issued on December 9, 2022, regarding the concrete pillars at 9 Tranquil Place that do not meet the required 3.0-meter setback from the property boundary and, therefore, in contravention of Section 14 (b) (i) of the Town of Paradise Fence Regulations, 2013 be confirmed.

Motion Carried Unanimously

c. Memos

1. Fence and Retaining Wall Regulations – Amendment – Corner Lots

Resolution No. M22-415

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that the Paradise Fence and Retaining Wall Regulations Amendment 1, 2022, regarding section 18.a.i, is adopted.

Motion Carried Unanimously

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services Committee.

The Planning and Protective Services Committee met on December 8, 2022.

Matters discussed at the meeting included the following:

- An update on an amendment for an apartment complex application.
- Proposed amendments to the Town's Commercial Vehicle Regulations and Fence and Retaining Wall Regulations.
- An application for a lounge within an existing restaurant on Topsail

Road.

- An application for a home-based business on Reardon Avenue.
- A request from a property owner on St. Thomas Line regarding the deadline for the removal of an enclosed stairwell on their property.
- A request from a resident on Ortega Drive related to the requirement to submit plans for work on their property.
- A Tenant Fit Up application for a location on St. Thomas Line.
- A Crown Land Wharf application from a resident of Balsomwood Drive.
- Committee reviewed a letter drafted on behalf of Paradise and neighbouring municipalities which confirmed support for a review of the Northeast Avalon Regional Plan.
- Committee reviewed the list of Building permits issued recently.
- The Committee considered a request from St. John's Regional Fire Services for the Town's participation in an initiative to create an emergency measures data standard throughout Canada.

The next meeting of the Committee is scheduled for January 12, 2023.

Resolution No. M22-416

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that Council adopt the December 20, 2022 report from the Planning and Protective Services committee.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Award of the 2023-2027 Strategic Plan

Resolution No. M22-417

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise award Consulting Services: Strategic Plan (TOP-22-26) to Intelligent Futures Inc. in the amount of \$59,596.45 (HST Included). I so move.

Motion Carried Unanimously

b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on December 15. There were only a few items on the agenda.

- The cheque register for the month of November was circulated for review.
- The Committee discussed feedback received from council members and staff on the recent internal budget process.
- The committee discussed the results of the RFP issued for the 2023-2027 Strategic Plan and made recommendation for the award to the successful proponent.

The next Administration and Corporate Services Committee meeting is scheduled for January 4, 2023.

Also, Councillor Laurie noted the change in Council meetings for January 2023. The meetings will be held on Tuesday, January 10 and Tuesday, January 24.

Resolution No. M22-418

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council adopt the December 20, 2022 report from the Administration and Corporate Services committee.

Motion Carried Unanimously

9. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Karwood Drive/Topsail Road Traffic Calming Initiatives and Pedestrian Median – Award of Engineering Services

Resolution No. M22-419

Moved by Councillor Quilty
Seconded by Councillor Vaters

Be it resolved that the Town of Paradise award engineering design services to Pinnacle Engineering ULC for design of traffic calming measures and pedestrian islands at 3 Karwood Drive and 1682 Topsail Road, in the amount of \$11,511.50 HST Included.

Motion Carried Unanimously

2. Award Contract for Road Line Painting Services

Councillor Laurie declared a potential conflict of interest on the discussion regarding the Road Line Painting Services as her sister and brother-in-law own Clearaway Contracting Ltd.

Resolution No. M22-420

Moved by Councillor Quilty
Seconded by Councillor Vaters

Be it resolved that Councillor Laurie is in a conflict of interest regarding the award of the contract for road line painting services.

Motion Carried

Note: Councillor Laurie left Council Chambers for this discussion.

Resolution No. M22-421

Moved by Councillor Quilty
Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise, award the 2023 Line Painting contract to Clearaway Contracting Ltd, in the amount of \$242,955.00 HST Included.

Motion Carried

Note: Councillor Laurie returned to Council Chambers.

3. Lift Station #10 Tender Results and Award

Resolution No. M22-422

Moved by Councillor Quilty
Seconded by Councillor Laurie

Be it resolved that the Town of Paradise award the stipulated price contract to construct the new Lift Station #10 to Olympic Construction Limited, in the amount of \$23,590,775.87 HST Included.

Motion Carried
For: Mayor Bobbett, Deputy Mayor Street, Councillor Laurie, Councillor Martin, Councillor Quilty
Against: Councillor Carew, Councillor Vaters

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering Committee.

The Infrastructure & Engineering Committee met on December 13, 2022 for a short meeting before a privileged meeting of council.

The committee discussed the Karwood Drive & Topsail Road Crosswalk Traffic Calming Engineering Services tender results and recommended Council award the contract to the low bidder.

The committee also discussed the results and recommended the award of the 2023 Line Painting Program contract.

Staff were asked to provide the status of the controller for the Topsail Road crosswalk at Marie's Mini Mart.

Staff were also notified of a resident concern with the light sequencing at Carlisle Drive and Topsail Road.

The committee reviewed a letter from the province regarding the deadline to close out the Paradise Road Phase 4 construction project.

Staff informed the committee that the delegation by Mr. Brown at the November 22, 2022 committee meeting about the original plan for Lift Station #10 was overlooked in the December 6, 2022 committee report.

The next committee meeting is scheduled for January 3, 2023.

Resolution No. M22-423

Moved by Councillor Quilty
Seconded by Councillor Vaters

Be it resolved that Council adopt the December 20, 2022 report from the Infrastructure and Engineering committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

There are no reports for this meeting.

b. Committee Report

Councillor Laurie brought forward a report from the Public Works committee.

The Public Works Committee has not met since the last council meeting which was held on December 6, 2022.

Some items that are currently being brought forward for information/discussion for next committee are as follows:

- The 2022 Financial Update for Regional Wastewater.
- The 2022 Financial Update for Regional Water.
- A Policy Revision for the Qualified Vendors List.
- A review of the tender submissions for both a new Municipal Sweeper Truck and a new Heavy Duty Pick-Up Truck.

In addition to the items for committee, the 2023 Garbage & Recycling Calendar has been published and is currently being distributed to the residents of Paradise. It is important that all residents are familiar with their collection schedule. As well, we ask residents if they could take a moment and review the guidelines for both curbside recycling and automated waste collection as shown in the booklet.

The next scheduled Public Works Committee meeting is scheduled for January 11, 2023, at 5:00 pm.

Resolution No. M22-424

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the December 20, 2022 report from the Public Works committee.

Motion Carried Unanimously

11. Recreation and Community Services Committee

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

1. 2023 Recreation Facility Closures

Resolution No. M22-425

Moved by Councillor Laurie

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise will close its recreation facilities on the above noted dates for 2023.

Motion Carried Unanimously

2. Request for Proposals (RFP) Paradise Park Master Plan

Resolution No. M22-426

Moved by Councillor Laurie

Seconded by Councillor Carew

Be it resolved that that the Town of Paradise award the Request for Proposals for the Paradise Park Master Plan to Mills and Wright Landscape Architecture Inc., in the amount of \$58,460.25 HST included.

Motion Carried Unanimously

b. Committee Report

Councillor Laurie brought forward an update from the Recreation and Community Services Committee.

The Recreation and Community Services Committee met on December 11, 2022.

Items discussed at that meeting include:

- Possible shinny hockey times for the seniors group.
- Paradise Minor Baseball installing a storage unit at Peter Barry Duff. Staff are to follow up with the Peter Barry Duff Commission to seek approval.
- The 2023 Recreation Facility Closures.
- Discussion of the Request for Proposals for the Paradise Park Master Plan.
- Feedback was given on the tree lighting event and suggestions for 2023.
- Feedback from the Community Garden Public Engagement was discussed. This open space will remain as a Community Garden for 2023. The Committee requested Recreation and Community Services staff review upcoming open space with Planning and Protective Services.

Resolution No. M22-427

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council adopt the December 20, 2022 report from the Recreation and Community Services committee.

Motion Carried Unanimously

12. New/Unfinished Business

- Councillor Vaters informed Council and residents that the province issued a news release yesterday seeking submissions on their multi-year roads plan and encouraged residents to visit EngageNL.ca and report the highway issue that is being experienced. The deadline for submissions is January 17. Councillor Vaters noted that Paradise needs another access point, and he encouraged residents and fellow Councillors to rely on their thoughts and ideas to the province regarding traffic flows in Paradise and how another access point would be beneficial.
- Councillor Vaters noted that even though the contract for the lift station was passed he wanted to mention that Council was told that there were 3 possible options for Lift Station Number 10. One of these options included

upgrades to the current lift station that will allow for future flows in the Town. He believes that there is still a viable option.

- Councillor Vaters wished residents, staff and Council a happy, healthy and restful holiday season and all the best in the new year.
- Councillor Laurie attended the Regional Economic Development Presentation last Wednesday at the City of St. John's with CAO Niblock. It was very informative and additional information on this initiative will be available in the new year.
- Councillor Laurie attended the Rovers Appreciation Christmas Dinner last Thursday on behalf of Mayor Bobbett and thanked them for the invitation. Also, staff had the opportunity to attend the annual chicken dinner at the Rovers building last Tuesday and really appreciated the meal. It is an event that staff look forward to each year.
- Councillor Laurie informed residents that there are holiday skates taking place on December 23 at the Paradise Double Ice Complex. There are 3 sessions and there is no charge, but non-perishable food items will be collected. Councillor Laurie encouraged residents to come along for a time of skating, hot chocolate, and treats.
- Councillor Laurie wished everyone on Council, the wonderful staff, and the residents a wonderful holiday and all the best in 2023.
- Deputy Mayor Street thanked the Paradise Centennial Lions Club, the Kin Club, Paradise Minor Hockey, and the 1st Paradise Scouts for the food drive this past weekend for the Paradise/CBS Food Bank.
- Deputy Mayor Street encouraged residents to visit Peter Barry Duff Memorial Park to see the Christmas lights. The display is turned on each evening from 4:00 pm- 9:00 pm until January 6.
- Deputy Mayor Street reminded residents to recycle, re-use gift bags and that gift wrap cannot be recycled. Also, she informed residents that there is a Christmas Tree drop off at Milton Road from January 2-15, 2023.
- Deputy Mayor Street attended the Employee Recognition Brunch last Friday and stated that it was nice to spend time celebrating the service awards and retiree's and all staff in the Town who are appreciated.
- Deputy Mayor Street wished all employees, Council, residents and businesses a very Merry Christmas and a healthy and prosperous new year.

- Councillor Carew wished Council, staff and residents a Merry Christmas and a safe and happy new year.
- Councillor Quilty shared some additional information regarding Lift Station 10 contract and ensured residents that Council will sharpen their pencil to do what they can to avoid increases in the Mil Rate in upcoming budgets to fund this new lift station.
- Councillor Quilty wished everyone a merry Christmas and best wishes for the new year.
- Mayor Bobbett wished Council, staff, and residents a very Merry Christmas and a prosperous new year. He stated that there was a lot accomplished in 2022.

13. Adjournment

Resolution No. M22-428

Moved by Councillor Laurie

Seconded by Councillor Carew

To adjourn the meeting at 7:28 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk