



**Town of Paradise**  
**Public Council Meeting Minutes**

**January 24, 2023, 6:00 p.m.**  
**Council Chambers**

Council Present:      Dan Bobbett, Mayor, Chairperson  
                                 Kimberley Street, Deputy Mayor  
                                 Glen Carew, Councillor  
                                 Elizabeth Laurie, Councillor  
                                 Patrick Martin, Councillor  
                                 Deborah Quilty, Councillor  
                                 Larry Vaters, Councillor

Staff Present:          Lisa Niblock, CAO  
                                 Tina Auchinleck Ryan, Director of Recreation and Community  
                                 Services  
                                 Alton Glenn, Director, Planning & Protective Services  
                                 Chris Milley, Director, Infrastructure & Engineering  
                                 Terrilynn Smith, Director, Corporate Services  
                                 Nelson Whalen, Director of Public Works  
                                 Angelina Richards, Administrative Assistant

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**1.      Calling of Meeting to Order**

The meeting was called to order by Mayor Bobbett at 6:00 pm.

**2.      Safety Moment**

Mayor Bobbett brought forward a safety moment to Council and residents.

**3.      Adoption of Agenda**

a.      Adoption of Agenda

**Resolution No. M23-014**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Carew

**To adopt the Agenda for the January 24, 2023 Public Meeting.**

**Motion Carried Unanimously**

**4. Adoption of Minutes**

a. Adoption of Minutes

**Resolution No. M23-015**

**Moved by** Councillor Vaters  
**Seconded by** Councillor Carew

**To adopt the Minutes of the January 10, 2023 Public Meeting.**

**Motion Carried Unanimously**

**5. Business Arising from the Minutes**

There was no business arising from the minutes.

**6. Planning and Protective Services Committee**

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 24 Tiverton Street – Home Based Business

**Resolution No. M23-016**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Laurie

**Be it resolved that the application for a home-based nail care business at 24 Tiverton Street be approved subject to twelve (12) conditions.**

**Motion Carried Unanimously**

2. 17 Balsomwood Road - Development Approval

**Resolution No. M23-017**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Quilty

**Be it resolved that Council approve the application for the construction of a wharf at 17 Balsamwood Road subject to five (5) conditions.**

**Motion Carried Unanimously**

3. 28 Balsamwood Road – Development Approval

**Resolution No. M23-018**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Martin

**Be it resolved that Council approve the application for the construction of a wharf at 28 Balsamwood Road subject to five (5) conditions.**

**Motion Carried Unanimously**

4. Emerald Ridge Subdivision - Approval in Principle

**Resolution No. M23-019**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Quilty

**Be it resolved that application S2022-016 for a 120-150 lot residential subdivision at 1737-1759 Topsail Road be approved “in principle.”**

**Motion Carried Unanimously**

b. Orders

1. 26 Brougham Drive

**Resolution No. M23-020**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Martin

**Be it resolved that an order regarding the removal of garbage, miscellaneous debris, and the property maintenance to be completed at #26 Brougham Drive, be confirmed by Council.**

**Motion Carried Unanimously**

c. Memos

1. Municipal Plan and Development Regulations Amendment – Picco Ridge

**Resolution No. M23-021**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Quilty

**Be it resolved that Council proceed with public consultation pursuant to section 14 of the *Urban and Rural Planning Act, 2000* regarding the proposed Municipal Plan and Development Regulations amendment. If there are no objections, then the draft amendment may be sent to the Department of Municipal and Provincial Affairs for review and release.**

**Motion Carried Unanimously**

2. Development Regulations Amendment – Multiple Buildings

**Resolution No. M23-022**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Carew

**Be it resolved that Council proceed with Development Regulations Amendment 14, 2023 by consulting with the public in accordance with the *Urban and Rural Planning Act, 2000*.**

**Motion Carried Unanimously**

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on January 12.

Items on the meeting agenda included the following:

- Two proposed amendments to the Municipal Plan and Development Regulations.
- A funding request from the Conception Bay Area Chamber of Commerce.
- An update from the Municipal Enforcement Division on the use of fireworks in the Town.
- A request from a property owner on Tranquil Place to extend the deadline associated with an Order issued by the Town.
- An application for a home-based business on Tiverton Street.
- Correspondence from a property owner on Glenderek Drive.
- Applications for the installation of wharves for two properties located on Balsomwood Road.
- Two applications for Approval in Principle for residential subdivisions.
- The list of building permits issued from Dec 6 to January 2.

The next meeting of the Committee will be January 26.

**Resolution No. M23-023**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Laurie

**Be it resolved that Council adopt the January 24, 2023 report from Planning and Protective Services committee.**

**Motion Carried Unanimously**

**7. Administration and Corporate Services Committee**

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

***There are no reports for this meeting.***

b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on January 18. The following items were on the agenda:

1. The production and installation of the story board for the centre island feature at the Roundabout at McNamara Drive and Topsail Road.
2. A report from the Municipal Assessment Agency from their December Board meeting
3. A request for a donation from a hockey team for travel assistance.
4. Discussion around obtaining city status and the next steps.

The next meeting is scheduled for February 1.

**Resolution No. M23-024**

**Moved by** Councillor Laurie

**Seconded by** Councillor Martin

**Be it resolved that Council adopt the January 24, 2023 report from the Administration and Corporate Services Committee.**

**Motion Carried Unanimously**

**8. Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Mobile Message Boards – Approval to Procure

**Resolution No. M23-025**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise issue a Purchase Order to Construction Signs Ltd. for the purchase of two (2) new mobile message boards in the amount of \$58,696.00 (HST Included).**

**Motion Carried Unanimously**

2. Depend Build MOU

**Resolution No. M23-026**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise enter into the Memorandum of Understanding provided to share asset and project management information for the development of the Dependbuild software.**

**Motion Carried Unanimously**

3. Pump Repairs at Woodstock Lift Station - Ratification of Email Poll

**Resolution No. M23-027**

**Moved by** Councillor Quilty

**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise ratify the January 20, 2023 E-Poll decision to award a Purchase Order to Xylem for repair of the existing Woodstock Lift Station pump in the amount of \$46,695.33 (HST included).**

**Motion Carried Unanimously**

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee met on January 17, 2023.

Two items returned for discussion. The first was regarding surface water concerns on Cameo Drive. The second was a report that was provided to all regional partners by the City of St. John's assessing a new regional water source.

Two items recommending a decision of council were discussed. The first was concerning the purchase of mobile programmable message signs

while the second was for entering into an MOU to share information for the development of municipal software.

The repair of a Woodstock Garden Lift Station pump was discussed and recommended to go to council as an email poll.

The following items were discussed with a number requiring further action before returning to committee.

- The development of a plan to acquire Asset Management Services from the makers of the Citywide asset management software.
- Review of the November 2, 2022 agenda and minutes of the Regional Water & Regional Wastewater committees.
- Status of the investigation into the use of crosswalk rapid flashing beacons at the Topsail Road Roundabout.
- Status of the investigation into the operation of the pedestrian crossing signal at Carlisle Drive and Topsail Road.
- Status of the street lighting expected to be installed on Dianne Whalen Drive on route to the Intermediate School.

Various reports were reviewed.

The next committee meeting is scheduled for January 31, 2023.

**Resolution No. M23-028**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that Council adopt the January 24, 2023 report from the Infrastructure and Engineering Committee.**

**Motion Carried Unanimously**

**9. Public Works Committee**

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. CO1 Green Goal Project

**Resolution No. M23-029**



**Moved by** Councillor Martin  
**Seconded by** Councillor Vaters

**Be it resolved the Town of Paradise proceed with the purchase of the additional video from Waterwerks Agency for the Green Goal project as per the quoted price of \$ 8625 HST included.**

**Motion Carried Unanimously**

2. Purchase Municipal Street Sweeper Truck

**Resolution No. M23-030**

**Moved by** Councillor Martin  
**Seconded by** Deputy Mayor Street

**Be it resolved that Town of Paradise obtain Saunders Equipment Ltd. to supply and deliver one new Municipal Street Sweeper at a cost of \$407,502.50 HST Included. Tender No. TOP-22-24.**

**Motion Carried Unanimously**

3. Purchase of Two Front End Loaders

**Resolution No. M23-031**

**Moved by** Councillor Martin  
**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise proceed with the purchase of two front end loaders with snow clearing attachments from Wajax as per the quoted tender price of \$903,877.00 HST included. Tender No. TOP-22-31.**

**Motion Carried Unanimously**

4. Purchase New Rear Loading Waste Collection Truck

**Resolution No. M23-032**

**Moved by** Councillor Martin  
**Seconded by** Deputy Mayor Street

**Be it resolved that Town of Paradise obtain Saunders Equipment Ltd. to supply and deliver one New Rear Loading Waste Collection Truck at a cost of \$382,375 HST Included. Tender No. TOP-22-27.**

**Motion Carried Unanimously**

5. Purchase of 3500 Series Pickup

**Resolution No. M23-033**

**Moved by** Councillor Martin

**Seconded by** Councillor Carew

**Be it resolved that the Town of Paradise proceed with the purchase of a 3500 series pickup from Hickman Motors as per the quoted cost of \$78,515.10 HST included.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works Committee met on January 11, 2023.

The Committee along with all Council were presented with the most recent update from the Green Goal Project by WaterWerks Agency.

The committee also discussed the following:

- The Regional Water & Wastewater 2022 Financial Update
- The Duck Crossing on Topsail Road
- A Policy Revision for the Qualified Vendors List
- Change Order 1 for the Green Goal Project
- Additional Funding Awarded through MMSB
- Award tender for purchase of two New Front-End Loaders
- Award tender for purchase one New Street Sweeper Truck

- Award Tender for purchase one New Rear Loading Waste Collection Truck.
- Award for purchase of one New 3500 Series Heavy Duty Pick-Up

The next scheduled Public Works Committee meeting is scheduled for January 25, 2023.

**Resolution No. M23-034**

**Moved by** Councillor Martin

**Seconded by** Councillor Laurie

**Be it resolved that Council adopt the January 24, 2023 report from the Public Works Committee.**

**Motion Carried Unanimously**

**10. Recreation and Community Services Committee**

Councillor Laurie, Chair; Councillor Carew & Councillor Vaters

a. Memos

***There are no reports for this meeting.***

b. Committee Report

Councillor Laurie brought forward a report from the Recreation and Community Services Committee.

The Recreation and Community Services Committee has not met since the last council meeting.

An update on upcoming items in recreation:

- Staff are continuing to work on Snow and Ice events. The following events have been planned to take place over three weekends in February.
  - Snow and Ice Tot Time
  - Spirit of NL Dinner Show
  - Family Goods BINGO
  - 50 + Snow-cial
  - Snowgies in the Park (Peter Barry Duff Park)

- Free skates
- Yoga /Pop -Up Spin Classes
- Cornhole Tournament
- Winter Sprinter
- Pickleball Open House
- Seniors Shinny Hockey Game
- “Snow Much Fun” Frozen Family Day
- Snow and Ice Paradise Minor Hockey Association Jamboree

A very successful Winter Program Registration is now completed for the following:

- Adult Pickle Ball
- Adult Bean Bag
- Shuffleboard
- Mud Pies and High Fives
- A variety of 12 styles of Fitness Classes

Next committee meeting will be held on January 30, 2023

**Resolution No. M23-035**

**Moved by** Councillor Laurie

**Seconded by** Councillor Vaters

**Be it resolved that Council adopt the January 24, 2023 report from the Recreation and Community Services Committee.**

**Motion Carried Unanimously**

**11. New/Unfinished Business**

- Councillor Laurie reminded residents that the tax bills will be in the mail this week and they will have a new look that includes helpful information.
- Councillor Laurie reminded residents that Snow and Ice will be taking place over 3 weekends in February. The information should be available on the Town's Website and Social Media Platforms next week.

- Councillor Laurie informed residents that skis and snowshoes are available for rent at the Paradise Double Ice Complex.
- Councillor Laurie thanked staff and Council for the beautiful "We Believe" video that was created for her.
- Councillor Vaters attended the Grand, Grand, Grand Opening of Get Messy NL on behalf of Council on Saturday and he commended the owners for their dedication and hard work.
- Councillor Vaters informed residents that the Town is in receipt of an application for mixed use development on 24-40 McNamara Drive. Prior to considering the application for approval, the Town is inviting the public to review the Land Use Assessment Report. This information is on the Town's website.
- Councillor Vaters informed Council and residents that the Government of Newfoundland and Labrador has released their pre-budget questionnaire and it can be found on [engagenl.ca](http://engagenl.ca).
- Mayor Bobbett attended a meeting with the Mount Pearl Paradise Chamber last week with Mayor Aker and business owners. The business owners in St. Anne's Industrial Park voiced that they are limited due to lack of water and sewer and noted that an additional intersection would be beneficial.
- Councillor Martin thanked the Public Works staff for the great job at cleaning up from the recent snowfall. Councillor Martin reminded residents about parking on the street during clean up and that snow is not supposed to be plowed onto the streets.
- Councillor Quilty received a call about the condition of Irving Drive and Topsail Road. CAO Niblock responded that Municipal Enforcement have taken care of this.
- Councillor Quilty congratulated Get Messy NL on their Grand, Grand, Grand opening.
- Councillor Quilty thanked Director Whalen for the great job overseeing the snow clearing.
- Councillor Carew thanked Councillor Vaters for representing the Town at the Get Messy Event and for being a good sport in their video.

- Councillor Carew received comments on how good the snow clearing was in Paradise based on neighboring Municipalities and any issues that arose were responded to quickly.

## **12. Adjournment**

### **Resolution No. M23-036**

**Moved by** Councillor Laurie

**Seconded by** Councillor Vaters

To adjourn the meeting at 7:08 pm.

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk