



Town of Paradise
Public Council Meeting Minutes

April 4, 2023, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Elizabeth Laurie, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Chris Connolly, Manager of Engineering
Diane Keough, Manager of Communications
Angelina Richards, Administrative Assistant

Staff Absent: Chris Milley, Director, Infrastructure & Engineering

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

- a. Adoption of Agenda

Resolution No. M23-099

Moved by Councillor Martin

Seconded by Councillor Carew

To adopt the Agenda for the April 4, 2023 Public Meeting.

Motion Carried Unanimously

4. Proclamation

- a. World Autism Day 2023

Mayor Bobbett proclaimed April 2 as Autism Awareness Day and commits to raising awareness of Autism throughout the year. Paul Walsh from the Autism Society, Newfoundland and Labrador was in attendance for this proclamation.

- b. Green Shirt Day

Mayor Bobbett proclaimed April 7, 2023 as Green Shirt Day in the Town of Paradise. Darren Rideout and Nicole Kennedy from the Provincial Organ Donation Program were in attendance for this proclamation.

5. Adoption of Minutes

- a. Adoption of Minutes

Resolution No. M23-100

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

To adopt the Minutes of the March 21, 2023 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Committee Structure Update

Before the Committee reports began, the Mayor provided an update on changes to the Committee structure.

Councillor Vaters has been appointed as Chairperson of the Recreation and Community Services Committee.

The Canada Games Committee will be chaired by Councillor Carew with Mayor Bobbett and Councillor Laurie as members.

The Northeast Avalon Joint Council will have Councillor Martin and Councillor Laurie sitting as Council Representatives.

Deputy Mayor Street will represent the Town on the St. John's Regional Fire Services Committee.

8. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

There were no permits for this meeting.

b. Orders

There were no orders for this meeting.

c. Memos

There were no reports for this meeting.

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services Committee.

The Planning and Protective Services Committee has several upcoming events and initiatives aimed at assisting the Committee with their work.

These include:

- An upcoming meeting of the Committee with the Conception Bay Area Chamber of Commerce to discuss matters of mutual interest with the Board Chair and Executive Director.

- Department staff participation in a meeting to begin planning for a regional emergency planning exercise to be held in the fall.
- An upcoming meeting of the Committee with Metrobus to discuss Paradise's future public transportation needs.
- Department staff participation in a meeting with Red Cross to discuss the delivery of social services during emergencies.
- An upcoming event hosted by the Mount Pearl-Paradise Chamber of Commerce to be held at Tiny's, a local business located in Paradise.

The next Committee meeting for Planning and Protectives Services is scheduled for April 6.

Resolution No. M23-101

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that Council adopt the April 4, 2023 report from the Planning and Protective Services Committee.

Motion Carried Unanimously

9. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Intelligent Future Change Order 1

Resolution No. M23-102

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise approve Change Order No. 1 to Intelligent Futures for \$2279.75 HST included for additional travel costs.

Motion Carried

For: Mayor Bobbett, Deputy Mayor Street, Councillor Laurie, Councillor Martin, Councillor Quilty

Against: Councillor Carew and Councillor Vaters

2. IT Services

Resolution No. M23-103

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise enlist the services of Triware Technologies Inc. to provide additional support to help offset current temporary staffing shortages.

Motion Carried Unanimously

3. ICIP Funding Application

Deputy Mayor Street declared a potential conflict of interest with the discussion on the ICIP Funding Application as she has a family connection with a property owner on one of the streets that will be included for funding.

Resolution No. M23-104

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that Deputy Mayor Street is in a potential conflict of interest in regards to discussion on the ICIP Funding Application.

Motion Carried

Deputy Mayor Street went to the gallery for this discussion.

Resolution No. M23-105

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise apply for cost-shared funding through the Investing in Canada Infrastructure Program in the amount of \$1,939,000 for the following projects:

1. **Windmill Road Water & Sewer - \$875,000**
2. **Bayview Heights Water & Sewer-\$609,000**

3. Neary's Road Culvert Improvements - \$455,000

The Town of Paradise agrees to provide its share of the cost shared funding for all projects in the amount of \$527,506 and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Paradise.

Motion Carried

b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services Committee.

The Administration and Corporate Services Committee met on March 29, 2023. The following items were on the agenda.

1. The Committee reviewed the outstanding taxes report for December 31, 2022.
2. Change Order No. 1 from Intelligent Futures was reviewed and discussed.
3. The Committee reviewed the second draft of changes to the Council Professional Development and Travel Policy.
4. Correspondence from the Municipal Assessment Agency providing an update on activities from the Agency and the Board of Directors was reviewed.
5. Correspondence from the Department of Municipal and Provincial Affairs regarding the Town's 2023 budget submission was provided for information purposes. The budget submission was reviewed and there were no deficiencies noted.

The next meeting of Committee is scheduled for April 12, 2023.

Councillor Laurie also gave a reminder to residents that the Strategic Plan Public Engagement is under way. All details are on the Town's website at www.Paradise.ca/Strategicplan. There are a few options to participate:

1. Completing the Online survey
2. Attending one of 4 virtual Future of Paradise workshops, or
3. Attending the in-person Future of Paradise Workshop.

The first virtual workshop is coming up on April 10 from 6:00 – 8:00 pm. Participants must register to attend.

Participants that complete the on-line survey or attend one of the workshops will be entered to win a prize.

Resolution No. M23-106

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council adopt the April 4, 2023, report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

10. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

There are no reports for this meeting.

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering Committee.

The Infrastructure & Engineering Committee did not meet this Council cycle so there is no committee activity to report.

Instead, the committee is providing a project status update of the major projects currently in progress.

- Repairs at the existing Lift Station 10 are complete.
- Construction of the new Lift Station 10 continues. Rock busting continues to reach the required depth of excavation.
- The Owner Advisor continues to develop the preliminary design documents and design brief, in preparation for issuing of the Request for Qualifications (RFQ) and Request for Proposals (RFP) phases of the Wastewater Treatment Plant Project.
- Programming and site investigations for the boathouse are complete. The Project has progressed into the conceptual design phase for the chosen floor plan/program.

- A Request for Proposals, for engineering services for the conceptual design of a possible Public Works Depot has closed. Staff are evaluating submissions.
- A Request for Proposals, for Owner's Advisor services for water system improvements, to the 206-meter contour, has been issued and closes in late April.
- Construction activities, including planning and procurement of equipment continues for the Woodstock Lift Station Refurbishment Project.
- The contract for the 2023 line painting program has been fully executed. Painting operations will commence once the weather permits.
- Design continues for the 2023 Water and Sewer Projects.
- Staff are currently completing street assessments and developing the program/list of streets for the 2023 Street Rehab and Maintenance Project.
- Design for temporary traffic calming initiatives continue with installation planned for Spring of 2023.

Resolution No. M23-107

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the April 4, 2023 report from the Infrastructure and Engineering Committee.

Motion Carried Unanimously

11. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. D60 Larue Snowblower Repairs

Councillor Laurie declared a potential conflict of interest as a family member works at Brandt Tractor.

Resolution No. M23-108

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that Councillor Laurie is in a potential conflict of interest regarding the discussion on D60 Larue Snowblower Repairs.

Motion Defeated

For: Councillor Carew

Against: Mayor Bobbett, Deputy Mayor Street, Councillor Martin, Councillor Quilty, Councillor Vaters

Resolution No. M23-109

Moved by Councillor Martin

Seconded by Councillor Laurie

Be it resolved that the Town of Paradise proceed with repairs to Unit 33 - 2010 Larue D60 Loader Mounted Snow Blower as per the quoted price of \$16,233.00 HST included supplied by Brandt Tractor.

Motion Carried Unanimously

2. **New Waste Receptacles for Parks**

Resolution No. M23-110

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise proceed with the purchase of 15 -metal 32-gallon waste receptacles with dome tops from Coastline Specialties Limited in accordance with the Public Procurement Policy and as per the quoted price of \$13,627.00 HST included.

Motion Carried Unanimously

3. Unit 99 Refuse Truck Repairs

Resolution No. M23-111

Moved by Councillor Martin

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise proceed with repairs to Unit 99 - 2016 International Refuse Truck as per the quoted price of \$19,628.00 HST included supplied by Harvey & Company Ltd.

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Public Works Committee.

The Public Works Committee met on March 22, 2023.

The committee was presented with a full schedule of deliverables as part of the Green Goal initiative the Town has planned for Spring 2023.

The committee also discussed the following items:

- Purchase of extra waste receptacles for our parks and playgrounds.
- Repairs to Unit 99 – Refuse Collection Truck.
- Repairs to Unit 33- D60 Loader Mounted Blower.
- The minutes from the last Eastern Regional Service Board meeting, which was held on February 22, 2023, were reviewed.
- A Fence location referral from Planning & Protective Services was discussed.

The next Public Works Committee meeting is scheduled for Wednesday April 5.

Resolution No. M23-112

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that Council adopt the April 4, 2023 report from the Public Works Committee.

Motion Carried Unanimously

12. Recreation and Community Services Committee

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie

a. Memos

1. Newfoundland Labrador Public Libraries (NLPL) Connect Pass - Library Lending Pass Program

Resolution No. M23-113

Moved by Councillor Vaters

Seconded by Councillor Laurie

Be it resolved that the Town of Paradise offer in-kind access to current and future programming through the NLPL Connect Pass Program.

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Recreation and Community Services Committee.

The Recreation and Community Services Committee met on Monday, March 27 and the following items were discussed.

1. Provided for information was a letter noting that Paradise Youth Soccer Association received funding from the Department of Tourism, Culture, Arts and Recreation under the Active Healthy Living Equipment Fund.
2. Staff provided committee with a letter noting that Newfoundland T'Railway Council Inc. received funding from the Department of Tourism, Culture, Arts and Recreation under the Active Healthy Living Infrastructure for Trail Upgrades.
3. The East Coast Trail Association Annual Status Report 2022 was provided for information purposes. Staff noted the 2022 funds that were not used were carried over in the 2023 budget.

4. Staff provided an overview of the Newfoundland and Labrador Multiculturalism Grant Program. If successful, these funds would be applied to the initiatives of the Diversity Committee.
5. Staff noted they are in the process of applying for the Summer Employment Program for Students – Immigration, Population Growth and Skills grant. This grant would be beneficial in hiring students from Visions Employment.
6. The Expression of Interest for the Diversity Committee is now closed. Staff will be reviewing applications to determine committee members through a selection process.
7. Staff provided an overview of the NLPA Connect Pass: Library Lending Pass Program for review and discussion.
8. The Recreation Department recently received funding through a Teen Challenge Grant through Recreation Newfoundland and Labrador in the amount of \$450.00. This will be used for the purchase of youth snowshoes.
9. The Minutes for Visions Employment Inc. were circulated for information purposes.
10. An update of the Boathouse was provided.
11. Staff advised committee that the Adams Pond Crown Lands application is still in the document preparation phase with Crown Lands.
12. An event summary of Snow and Ice was provided, and committee discussed with recommendation to continue with three consecutive weekends.
13. Staff provided an update on upcoming swimming lessons for Fall 2023.

The next Recreation and Community Services meeting will be held on April 10.

Resolution No. M23-114

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that Council adopt the April 4, 2023 report from the Recreation and Community Services committee.

Motion Carried Unanimously

13. New/Unfinished Business

- Mayor Bobbett acknowledged Councillor Laurie as she was asked to be a special guest speaker for Equal Voice NL Campaign Conference in May.
- Deputy Mayor Street informed Council and residents that she attended the Easter Brunch on Saturday. She noted that it was a great turn out.
- Deputy Mayor Street attended a School Council meeting last week at Paradise Intermediate with other members of Council. She stated that it was wonderful to tour the school and meet the principal. Ms. Snow and the other committee members. She informed residents that this school is currently for students in grades 6-8 but they will be starting Grade 9 in the Fall. Deputy Mayor Street noted that this is the first Grade 9 class attending in the Town of Paradise and it would be great if the Town had a high school that could accommodate the 777 students.
- Deputy Mayor Street sends condolences to the families of Max Hussey and Donald Sears. Both gentlemen were lifelong residents of Paradise.
- Councillor Laurie noted that Council have been very busy with training this Winter Season. Recently Council completed Council Orientation Training, Respectful Workplace Training and Cultural Sensitivity Training. Councillor Laurie noted the importance of all these sessions.
- Councillor Laurie attended the Topsail United Church Easter Brunch and the Town Easter Brunch on Saturday.
- Councillor Laurie attended the Provincial Budget Speech with Mayor Bobbett.
- Councillor Laurie informed residents that the Period Project Campaign was launched last week at the Paradise Double Ice Complex. Feminine Hygiene Products are now available free of charge at the Paradise Double Ice Complex and the St. Thomas Line Community Centre, and this will be extended to other Town facilities. Councillor Laurie commended Leisha Toory who championed this movement.
- Councillor Laurie thanked the employees of the Public Works Department for their hard work throughout the Winter Season. It has been a challenging and busy season.

- Councillor Vaters attended the Easter Brunch last Saturday and wanted to thank Staff and Volunteers for their hard work. It was a successful brunch.
- Councillor Vaters attended the Paradise Intermediate School Council meeting. Councillor Vaters noted that Council are looking forward to attending other School Council Meetings over the next couple of months.
- Councillor Vaters attended the Respectful Workplace Training and the Cultural Sensitivity Training last week and both were great.
- Councillor Vaters informed residents that the summer day camp registration opens to Paradise residents on April 19 and non-Paradise residents on April 20. The program runs from July 3-August 25 and is available for booking on a weekly basis. More information is available on the Town website.
- Councillor Vaters offered congratulations to the participants of the U13 Provincial Tournament that was held this past weekend. There was over 500 people in attendance to watch the gold medal game.
- Councillor Vaters informed residents about upcoming Easter Events that are planned. These events include the Easter Family Fun Day, Mudpies and Melodies, an Easter Egg Hunt, Bunny Treats and Tea-riffic Seniors Social and the Little Peeps Tot Time. There are also additional skating sessions scheduled and a couple of Hockey Tournaments taking place at the Arena throughout Easter Week.
- Councillor Martin attended the Paradise Intermediate School Council Meeting. It is a beautiful school, and it was great open dialogue with the School Council.
- Councillor Martin informed residents that there was a delegation at the last Public Works Committee Meeting regarding snow clearing and trail grooming. He informed residents that there is a full review being done of all snow clearing operations within the Town.
- Councillor Quilty congratulated Councillor Vaters and Councillor Carew on their new committee appointments.
- Councillor Quilty attended the Easter Brunch on Saturday. It was a great turn out and well organized. Councillor Quilty thanked staff and volunteers for making the event such a success.

- Councillor Quilty inquired about the MOU with the Avalon Dragons for the boathouse. Councillor Vaters responded that discussions are ongoing and there are no specific updates to provide at this time.
- Councillor Quilty thanked the Public Works employees for their hard work over the Winter.
- Councillor Carew wished a Happy Easter to those who celebrate.
- Councillor Laurie reminded residents that the Strategic Plan Online Engagement Workshops are April 10 from 6:00-8:00 pm, April 11 from 12:00-2:00 pm, April 24 from 6:00-8:00 pm and April 27 12:00-2:00 pm. There is also an in-person workshop on April 27 from 6:00-8:00 pm. Registration is required for each of these sessions.

13. Adjournment

Resolution No. M23-115

Moved by Councillor Vaters

Seconded by Councillor Laurie

To adjourn the meeting at 7:22 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk