



Town of Paradise
Public Council Meeting Minutes

April 18, 2023, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Council Absent Elizabeth Laurie, Councillor

Staff Present: Lisa Niblock, CAO
Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Stephen Stockley, Facilities Manager
Angelina Richards, Administrative Assistant

Staff Absent: Chris Milley, Director, Infrastructure & Engineering

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

- a. Adoption of Agenda

Resolution No. M23-116

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

To adopt the Agenda for the April 18, 2023 Public Meeting.

Motion Carried Unanimously

4. Proclamations

- a. Volunteer Week

Mayor Bobbett proclaimed April 16-22, 2023 as Volunteer Week in the Town of Paradise. Stephanie Abbott-Trahey and Colin Corcoran from the Community Sector Council were in attendance for this proclamation.

- b. National Organ and Tissue Awareness Week

Mayor Bobbett proclaimed April 24-30, 2023 as National Organ and Tissue Donation Awareness Week in the Town of Paradise. Nicole Kennedy from Organ Procurement & Exchange of NL was in attendance for this proclamation.

- c. Tourism Week

Mayor Bobbett proclaimed April 24-30, 2023 as Tourism Week in the Town of Paradise. Craig Foley from Hospitality Newfoundland and Labrador was in attendance for this proclamation.

- d. Municipal Clerks Week

Mayor Bobbett proclaimed April 30-May 6, 2023 as Municipal Clerks Week in the Town of Paradise and recognized Town Clerk Terrilynn Smith.

5. Adoption of Minutes

- a. Adoption of Minutes

Resolution No. M23-117

Moved by Councillor Martin

Seconded by Councillor Carew

To adopt the Minutes of the April 4, 2023 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 26 Holland Place – Home Based Business

Resolution No. M23-118

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the application for a home-based waxing salon business at 26 Holland Place be approved subject to no objections received in response to the Notice of Discretionary Use and ten (10) conditions.

Motion Carried Unanimously

2. 1 Alma Avenue – Home Based Business

Resolution No. M23-119

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that the application for a home-based massage therapy business at 1 Alma Avenue be approved subject to no objections received in response to the Notice of Discretionary Use and ten (10) conditions.

Motion Carried Unanimously

b. Orders

1. 50 Donna Road

Resolution No. M23-120

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that the order regarding a wood stove in an accessory building located at 50 Donna Road requiring it not to be operated at any time unless smoke is deterred from entering the neighbour's property, to prevent a nuisance from occurring, be confirmed by Council.

Motion Carried Unanimously

c. Memos

1. Adoption of National Building Code of Canada 2020

Resolution No. M23-121

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that the Council of The Town of Paradise adopt the National Building Code of Canada 2020 and all subsequent editions of the Code.

Motion Carried Unanimously

2. Development Regulations Amendment 17, 2023

Resolution No. M23-122

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that Council adopt Development Regulations Amendment 17, 2023, as submitted.

Motion Carried Unanimously

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services Committee.

The Planning and Protective Services Committee met on April 6.

Matters discussed at the meeting included:

- A change order related to the pricing for security services.
- An update from Municipal Enforcement staff on the progress of proposed changes to the Commercial Vehicle Regulations.
- Discussion on a Development Regulations amendment related to multiple buildings on a single lot.
- An application for a massage therapy home based business on Alma Avenue.
- An application for a waxing salon home based business on Holland Place.
- Crown Land referrals concerning properties on Topsail Road.
- An application for an extension to a garage on Paradise Road.
- A fence application for a property on Trail's End Drive.
- The adoption of the latest version of the National Building Code.
- A list of Building permits issued between March 7 and April 3.
- A letter from a resident requesting the consideration of changes to the application procedure for greenhouses.

The next meeting of the Committee is scheduled for April 20.

Resolution No. M23-123

Moved by Deputy Mayor Street

Seconded by Councillor Martin

Be it resolved that Council adopt the April 18, 2023 report from the Planning and Protective Services committee.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Council Professional Development and Expenses Policy CS-034

Resolution No. M23-124

Moved by Councillor Vaters
Seconded by Councillor Martin

Be it resolved that the Town of Paradise adopt the updated Council Professional Development and Expenses Policy CS-034 as submitted.

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on April 13, 2023.

The following items were on the agenda for discussion.

1. Committee discussed the 2023 Annual Donation Program and upcoming call for applications.
2. Committee reviewed another draft of changes to the updated Council Professional Development and Expenses Policy.
3. Minutes of the Strategic Plan bi-weekly update meeting were circulated.
4. Committee discussed the upcoming Municipal Awareness Days happening in May and a plan for students in attendance with diverse needs. This will be referred to the Recreational and Community Services Committee for further discussion.

The next Committee meeting is scheduled for April 26 where Council members will take part in a current state workshop with Intelligent Futures as part of the Town's Strategic Plan development. It will build on the shared knowledge of our Paradise team and explore the current state of the strategic planning process through the completion of a SWOT analysis and Needs Assessment.

Resolution No. M23-125

Moved by Councillor Vaters
Seconded by Deputy Mayor Street

Be it resolved that Council adopt the April 18, 2023 report from the Administration and Corporate Services committee.

Motion Carried Unanimously

9. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. 2023 Street Rehab – Street Recommendations

Resolution No. M23-126

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise complete street rehab on Gentler Place, Ballyshannon Street, Gregg Avenue, Stephanie Avenue, Gail Place, Kinder Drive, Bernard Drive, Newdale Drive and install new sidewalk infill on Topsail Road, between Trails End and Carlisle Drive and on Paradise Road between Mallow Drive and intersection of Paradise Road/Topsail Road as part of the 2023 Road Rehab program.

Motion Carried Unanimously

2. Cancel CCBF Funded Project 180-2017-6318, Culvert Replacements

Resolution No. M23-127

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that the Town of Paradise apply to the Canada Community Building Fund (formerly Gas Tax) to cancel Project 180-2017-6318, Culvert Replacement.

Motion Carried Unanimously

3. Revise CCBF Funding Allocations – Various Completed Projects

Resolution No. M23-128

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that Town of Paradise, apply to the Canada Community Building Funding to revise the CCBF funding for four (4) recently completed Projects. Revise the CCBF funding for Project 180-2020-7002 from \$1,163,988.00 to \$946,186.20, for Project 180-2021-7361 from \$566,097.00 to \$560,394.86, for Project 180-2021-7371 from \$406,578.00 to \$379,746.00 and for Project 180-2017-6317 from \$461,558.78 to \$445,735.22.

Motion Carried Unanimously

4. Temporary Traffic Calming - Ratification of Email Poll

Resolution No. M23-129

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise ratify the decision made by e-poll of Council on April 12, 2023 to award a Purchase Order to Construction Signs Limited to purchase 257 engineered rubber curbs in the amount of \$28,358.02 (HST Included).

Motion Carried Unanimously

5. Recommendation of Award – Black Box Radars

Resolution No. M23-130

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise award a Purchase Order to Northline Canada for the purchase of two (2) new Black Box radar units, complete with radar installation kits and start next software in the amount of \$11,266.93 (HST included).

Motion Carried Unanimously

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee met on April 11, 2023.

- The committee was provided an update on progress for new street lighting on Dianne Whalen Drive.
- The committee was provided with an update on the costs recovery initiatives for costs incurred by the Town resulting from the NL Power transformer failure.
- The Committee reviewed and discussed the quotes received to purchase two (2) new black box radar units, complete with installation kits and new software and recommended forwarding to Council for approval to award.
- The Committee reviewed and discussed the quotes received to purchase engineered rubber curbs to be used as traffic calming devices and recommended forwarding to Council for approval to award.
- The Committee discussed cancelling the CCBF Project 180-2017-6318, Culvert Replacements and recommended forwarding to Council for approval.
- The Committee discussed revising the CCBF funding allocations for four (4) recently completed projects to match the actual funding spent. The Committee recommended forwarding to Council for approval.
- The Committee reviewed and discussed the scope of work for the 2023 street rehab program and recommended forwarding to Council for approval.
- The Committee was provided an update on staff recruitment for the Engineering department.
- Correspondence on the installation of a speed camera in the Town was provided to the Committee for information.

- The Committee was provided an update on the lighting and storyboard at the McNamara Drive/Topsail Road Roundabout.

The next Committee meeting is scheduled for April 25, 2023.

Resolution No. M23-131

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that Council adopt the April 18, 2023 report from the Infrastructure and Engineering committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

There are no reports for this meeting.

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works Committee did not meet this Council cycle so there is no committee activity to report.

It is the time of year when snow-clearing operations are winding down and seasonal layoffs have occurred. The department has transitioned into spring/summer operation schedules and maintenance with the winter parking ban no longer in effect. Council would like to thank our winter Public Works crew for their dedication to the residents of Paradise and thank them for the long hours after a snow event. The Town's essential workers are available 24 hours a day 7 days a week and we value the work they do each day.

The Bulk Garbage program is set to start again in May 2023. Bulk garbage and metal collection is by appointment only. To schedule an appointment, please call 709-782-3577. Appointments are needed for both types of pick-ups and therefore, metal should not be placed with bulk garbage.

Households are permitted one free bulk and metal collection per year. An additional collection of each is also available at a cost of \$25 (HST included) per collection.

The next scheduled Public Works Committee meeting is scheduled for Wednesday April 19.

Resolution No. M23-132

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that Council adopt the April 18, 2023 report from the Public Works committee.

Motion Carried Unanimously

11. Recreation and Community Services Committee

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie

a. Memos

1. Fitness Equipment Replacement

Resolution No. M23-133

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that the Town of Paradise award the purchase of two new Treadmills to Spartan Fitness as per the quoted price in the amount of \$ 21,045.00 (HST Included).

Motion Carried Unanimously

2. Award of Trail Construction from Howard Avenue to Little John Avenue

Resolution No. M23-134

Moved by Councillor Vaters

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise approve Grand Concourse Authority to complete the trail connection from

Howard Avenue to Little John Avenue for a total of \$63,836.15 in accordance with the terms of our membership.

Motion Carried Unanimously

3. Milton Road Bleachers - RFQ

Resolution No. M23-135

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise awards the supply and installation of 2 sets of aluminum bleachers to Coastline Specialties Ltd at a cost of \$14,219.75 (HST Included).

Motion Carried Unanimously

4. Reallocation of Budgeted Recreation Funds

Resolution No. M23-136

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that the Town of Paradise reallocate the unused funds of \$ 5780.00 budgeted for the purchase of new bleachers to the ice maintenance budget for 2023.

Motion Carried Unanimously

5. Zamboni A Repairs

Resolution No. M23-137

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise proceeds with the unscheduled maintenance and repairs to Zamboni A at a cost of approximately \$14,000 plus HST.

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee held a meeting on April 10 and the following was discussed.

- A request from the Paradise Lions Club requesting storage space was reviewed.
- A request in reference to field signage opportunities was reviewed. Staff will work on guidelines for a one season term with further review at the end of the season.
- Staff provided a report on upcoming spring programs identifying registrations for the following: Fitness Classes, Shuffleboard, Cornhole, Pickleball, Tot Time, Summer Camp Registration, Afterschool Programming, Youth Week and Active Play Coming Your Way.
- Staff provided committee with a debrief on the Easter Brunch. Councillor Vaters thanked all those who assisted to make this a success.
- Committee reviewed and discussed an RFQ for two sets of bleachers for Milton Road.
- Committee reviewed the staff proposal on reallocation of funds that were saved from another project and the committee were in agreement with these recommendations.
- Staff reviewed with committee the repairs required on one of the Zambonis, committee recommended moving forward with the repairs.
- Open Space on the development of a Trail from Howard Avenue to Little John was reviewed and discussed.
- Staff brought forward the current Box Office Policy for review with recommended changes. Committee supports staff updating the current policy for further review and discussion.
- An update was provided by staff on two rental requests. These will return to the Committee once reviewed.

- Committee discussed a request to submit a bid on a Fall Agriculture Event. Committee agreed an extension of the bid would be required to properly prepare a submission.
- Staff noted that they spoke with a resident residing in the area of Town's open space on 94 Acharya Drive. The inquiry was about the intensions of the recreation open space on the side of her home. Staff will discuss concerns with committee and further note it in 2024 budget discussions.
- Committee was informed that Paradise Minor Baseball has offered to donate \$7,000.00 towards the cost of the Peter Barry Duff Scoreboard.
- The Fitness Equipment RFQ was reviewed. Committee was in favor of bringing this forward to Council for further approval.

The next Recreation and Community Services Committee meeting is April 24, 2023.

Resolution No. M23-138

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that Council adopt the April 18, 2023 report from the Recreation and Community Services committee.

Motion Carried Unanimously

12. Canada Games Committee

Councillor Carew, Chair; Mayor Bobbett & Councillor Laurie

a. Memos

There are no reports for this meeting.

b. Committee Report

Councillor Carew brought forward a report from the Canada Games committee.

The Town of Paradise Internal Canada Games Committee held a meeting on April 10 and the following items were discussed.

- An overview was provided of a meeting that was held on March 23, 2023 with Town of Paradise staff and the 2025 Canada Games Host Society staff.
- The potential site plans for Beach Volleyball were presented and reviewed.
- Staff reviewed tentative timelines of actions of preparation that will be required for the Beach Volleyball Courts. These timelines will adjust accordingly.
- Staff provided an update on a meeting that was held with the Director, Recreation and Sport Division; Department of Tourism, Culture, Arts and Recreation to discuss potential funding opportunities to assist with the Beach Volleyball Event.

Resolution No. M23-139

Moved by Councillor Carew

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the April 18, 2023 report from the Canada Games committee.

Motion Carried Unanimously

13. New/Unfinished Business

- Deputy Mayor Street attended the strategic plan workshop on April 10 and encouraged residents to sign up for one of the three engagement sessions that are scheduled for later this month. Mayor Bobbett noted that all the motions that were passed tonight have been guided by the current Strategic Plan and reminded residents of the importance of their input.
- Deputy Mayor Street informed residents that Council had a meeting with MHA Paul Dinn and Minister Sarah Stoodley to discuss the importance of a new high school in Paradise. Deputy Mayor Street encouraged residents to continue to advocate by reaching out to the MHA's. Mayor Bobbett also noted that it was a great meeting, and that Council will hold their feet to the fire and continue to advocate for a new school.
- Councillor Vaters congratulated all participants of the hockey tournaments that took place over Easter. Mayor Bobbett congratulated his nephew,

Evan Cumben who was in the U11 Team that brought home the Gold for that age category.

- Councillor Vaters thanked residents that participated in the Easter Activities at the Paradise Double Ice Complex.
- Councillor Vaters informed residents that registration is opening soon for Fitness Classes and Summer Camp. He noted that the times for Summer Day Camp have been adjusted this year and drop off will be 8:00 am and pick up by 5:00 pm. Councillor Vaters encouraged residents to visit the Towns website for more information.
- Councillor Vaters recognized this week as Volunteer Week and thanked all volunteers in the Town of Paradise for all that they contribute to the Town of Paradise.
- Councillor Vaters congratulated all the nominees of the Municipal Awards. And noted that the ceremony is taking place on Thursday, April 20 at the Paradise Double Ice Complex.
- Councillor Vaters reminded Council and residents about the Beaumont Hamel Hockey Tournament that is taking place from April 24-30 at the Paradise Double Ice Complex. This tournament includes male and female teams and there will be over 900 participants. He also noted that on May 4 the Town will be hosting the Mount Pearl Paradise Skating Club 2023 Ice Show.
- Councillor Martin attended the strategic plan workshop on April 10. It was interesting discussion and he encouraged residents to register for the upcoming sessions.
- Councillor Martin was pleased with the meeting with MHA Dinn and Minister Stoodley regarding a new high school in Paradise. He stated that this is something that the Town needs and he feels that Council got their message across at the meeting.
- Councillor Quilty encouraged residents to attend the upcoming Strategic Planning Sessions. She stated that great information is provided and everyone's input matters.
- Councillor Quilty attended the meeting regarding the high school and noted that this has been on the waiting list for a long time. She encouraged parents and caregivers to continue to lobby the Provincial Government.

- Councillor Quilty informed Council that she attended some of the hockey games over the Easter Break and it was refreshing to watch all the children on the ice.
- Councillor Carew noted that after attending the meeting with MHA Dinn and Minister Stoodley that there is no high school planned for Paradise and he stated that we have the greatest need due to the growing population. He encouraged residents and parents to continue to lobby the province so that we can get some traction on this.
- Councillor Carew encouraged residents to get involved in the preparation of the new Strategic Plan.
- Councillor Carew participated in the opening ceremonies at the U13 Hockey Tournament at the Paradise Double Ice Complex with other members of Council. He informed Council that he had the opportunity to sing the anthem and emcee the game, Mayor Bobbett brought greetings on behalf of the Town and Councillor Laurie dropped the puck.
- Mayor Bobbett brought forward the suggestion that Council send a letter to the Premier regarding a high school in the Town. All Council were in support of the Mayor sending this letter.
- Mayor Bobbett encouraged residents to attend the Strategic Plan engagement sessions and complete the survey.

14. Adjournment

Resolution No. M23-140

Moved by Councillor Martin

Seconded by Councillor Quilty

To adjourn the meeting at 7:41 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk