



**Town of Paradise**  
**Public Council Meeting Minutes**

**May 16, 2023, 6:00 p.m.**  
**Council Chambers**

Council Present: Kimberley Street, Deputy Mayor, Chairperson  
Elizabeth Laurie, Councillor (via Telephone)  
Patrick Martin, Councillor  
Deborah Quilty, Councillor  
Larry Vaters, Councillor

Council Absent Dan Bobbett, Mayor  
Glen Carew, Councillor

Staff Present: Lisa Niblock, CAO  
Alton Glenn, Director, Planning & Protective Services  
Chris Milley, Director, Infrastructure & Engineering  
Terrilynn Smith, Director, Corporate Services  
Nelson Whalen, Director of Public Works  
Julie Milley, Recreation Manager  
Angelina Richards, Administrative Assistant

Staff Absent: Tina Auchinleck Ryan, Director of Recreation and Community Services

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**1. Calling of Meeting to Order**

The meeting was called to order by Deputy Mayor Street at 6:00 pm.

**2. Safety Moment**

Deputy Mayor Street brought forward a safety moment for residents and Council.

**3. Adoption of Agenda**

- a. Adoption of Agenda

**Resolution No. M23-162**

**Moved by** Councillor Martin

**Seconded by** Councillor Quilty

**To adopt the Agenda for the May 16, 2023 Public Meeting.**

**Motion Carried Unanimously**

**4. Proclamations**

- a. Early Childhood Educators Week

Deputy Mayor Street proclaimed May 28-June 3, 2023 as Provincial Early Childhood Educators Week in the Town of Paradise. Lauren Nicholl and Tracy Smith, board members with the Association of Early Childhood Educators of Newfoundland and Labrador were in attendance for this proclamation.

- b. Public Works Week

Deputy Mayor Street proclaimed May 21-27, 2023 as National Public Works Week in the Town of Paradise.

**5. Adoption of Minutes**

- a. Adoption of Minutes

**Resolution No. M23-163**

**Moved by** Councillor Vaters

**Seconded by** Councillor Quilty

**To adopt the Minutes of the May 2, 2023 Public Meeting.**

**Motion Carried Unanimously**

**6. Business Arising from the Minutes**

There was no business arising from the minutes.

**7. Planning and Protective Services Committee**

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

- a. Permits

1. 1378 Topsail Road – Development Approval

**Resolution No. M23-164**

**Moved by** Councillor Quilty

**Seconded by** Councillor Martin

**Be it resolved that the application for Development Approval for a proposed pub and eatery at 1378 Topsail Road be approved.**

**Motion Carried Unanimously**

**Resolution No. M23-165**

**Moved by** Councillor Quilty

**Seconded by** Councillor Martin

**Be it resolved that the motion for the application for a development approval for a proposed pub and eatery at 1378 Topsail Road be amended to read:**

**Be it resolved that the application for Development Approval for a proposed pub and eatery at 1378 Topsail Road be approved.**

**Motion Carried Unanimously**

2. 59 Trail's End Drive

**Resolution No. M23-166**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that the application for the construction of a fence at 59 Trails End Drive, along the flanking street, Milton Road be approved. The fence must be located on or within the property boundary and not encroaching into the Town's Street reservation. Fence construction to meet all other regulations as outlined in the Town of Paradise Fence Regulations, 2013 (as amended).**

**Motion Carried Unanimously**

b. Orders

***There were no orders for this meeting.***

c. Memos

***There were no reports for this meeting.***

d. Committee Report

Councillor Quilty brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on May 4.

Matters discussed at that meeting included the following:

- An application for a pub and eatery on Topsail Road.
- A fence application for a property on Trail's End Drive.
- A request related to the required time to complete the work outlined on an order of Council for a property located on Tranquil Place.
- An application for a retail operation on Kenmount Road.
- A list of Building Permits issued by the Town between April 19 and May 1.
- Correspondence from the Province concerning the review of the Northeast Avalon Regional Plan.
- Correspondence from a property owner on St. Thomas Line.
- The newly enacted Tourism Accommodations Act.

The next meeting of the Committee is scheduled for May 18.

**Resolution No. M23-167**

**Moved by** Councillor Quilty

**Seconded by** Councillor Martin

**Be it resolved that Council adopt the May 16, 2023 report from the Planning and Protective Services Committee.**

**Motion Carried Unanimously**

## 8. **Administration and Corporate Services Committee**

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

### a. Memos

1. Commercial Insurance Renewal 2023

#### **Resolution No. M23-168**

**Moved by** Councillor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that the Town renew its commercial insurance program with Aon Reed Stenhouse Inc. for the 2023-2024 year at a cost of \$453,928.20 including all applicable taxes subject to final review by staff for bid/proposal compliance.**

**Motion Carried Unanimously**

### b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on May 11.

1. The Committee reviewed and discussed a funding request received from a resident to support travel related to the attendance at an educational program.
2. The Commercial Insurance renewal proposal from AON Reed Stenhouse was reviewed and recommended for approval as noted earlier.

The next meeting is scheduled for May 24.

Councillor Laurie also advised Council and residents of a great initiative that the Town has embarked on this year. As a part of the Town's commitment to promoting mental wellness in the workplace, all employees will receive training in Mental health first aid. This is a 2-day course being facilitated internally through our Human Resources Division. This training will provide employees with the tools and resources to identify and help someone who may be experiencing a mental health crisis.

**Resolution No. M23-169**

**Moved by** Councillor Laurie

**Seconded by** Councillor Vaters

**Be it resolved that Council adopt the May 16, 2023, report from the Administration and Corporate Services committee.**

**Motion Carried Unanimously**

**9. Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Pedestrian Lights at 1682 Topsail Road

**Resolution No. M23-170**

**Moved by** Councillor Quilty

**Seconded by** Councillor Martin

**Be it resolved that the Town of Paradise award a purchase order to Black & McDonald Limited to supply and install a temporary pole and traffic light arrangement at 1682 Topsail Road in the amount of \$14,784.40 (HST included) subject to final review by staff for compliance.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee met on May 9.

Two items of New Business were discussed. Those items were:

- A Public Works Depot Functional Program and Conceptual Design services RFP was discussed.
- The temporary pedestrian traffic light solution for Topsail Road was discussed. This will allow reinstatement of light operation as soon as possible while the permanent solution is reinstated in several months. The lights are currently not operable due to a traffic

accident and the final solution will not be available for some time due to long delivery times.

Several reports were made available to the committee for their review.

Some highlights from the Capital Projects Status Report were made.

- Rock busting and excavation at the new Lift Station 10 construction site has stopped and the first of the concrete has been poured.
- We are into our third week of the Evergreen Village Water & Sewer Upgrade restart and work is well underway.
- First of this year's road marking program can be seen, especially on Topsail Road.
- Notices are soon to be delivered to impacted residents of neighborhoods receiving some Traffic Calming measures within the coming weeks.

The next committee meeting is scheduled to take place on May 23.

**Resolution No. M23-171**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that Council adopt the May 16, 2023 report from the Infrastructure and Engineering committee.**

**Motion Carried Unanimously**

**10. Public Works Committee**

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. Supply of Topsoil & Sods for 2023

**Resolution No. M23-172**

**Moved by** Councillor Martin

**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise award the contract TOP-23-09 for the supply of Topsoil & Sodding services for the 2023 season to Murphy's Services Inc. as per the tender price**

**of \$237,187 HST included subject to final review by staff for bid compliance.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works committee met on May 3.

The committee discussed concerns brought forward regarding the one-way traffic at the Paradise Double Ice Complex at the first entrance of Sarah Davis Way. The Public Works Department and the Infrastructure & Engineering Department have completed a new line painting layout for the area along with a right turn only sign which will be installed in the coming weeks.

The committee also discussed the following items:

- The tender for Supply & Install of Topsoil & Sods for the 2023 Season. The tender was broken down into four (4) separate categories to try and attract more bidders, however only one qualifying bid was received at the tender closing time.
- A few pothole locations and current road conditions were discussed.

The next scheduled Public Works Committee meeting is scheduled for Wednesday May 17.

**Resolution No. M23-173**

**Moved by** Councillor Martin

**Seconded by** Councillor Quilty

**Be it resolved that Council adopt the May 16, 2023 report from the Public Works committee.**

**Motion Carried Unanimously**

**11. Recreation and Community Services Committee**

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie



a. Memos

1. Department of National Defense Agreement

Councillor Vaters asked Council if he was in a potential conflict of interest regarding the discussion about the Department of National Defense Agreement as he works for the Federal Government.

**Resolution No. M23-174**

**Moved by** Councillor Quilty

**Seconded by** Councillor Martin

**Be it resolved that Councillor Vaters is in a potential conflict of interest regarding the Department of National Defense Agreement.**

**Motion Defeated**

Deputy Mayor Street asked Council if she is in a potential conflict of interest regarding the discussion about the Department of National as Defense Agreement as she works for the Federal Government.

Note: Deputy Mayor Street vacated the chair for this vote and Councillor Quilty took the chair.

**Resolution No. M23-175**

**Moved by** Councillor Martin

**Seconded by** Councillor Vaters

**Be it resolved that Deputy Mayor Street is in a potential conflict of interest regarding the Department of National Defense Agreement.**

**Motion Defeated**

**Resolution No. M23-176**

**Moved by** Councillor Vaters

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise renew the agreement with the Department of National Defense for 2 years (2023-**

**2025) subject to final review by staff for agreement compliance.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Vaters brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee met on May 8, and the following items were discussed.

- An update on Municipal Awareness Days was provided.
- Staff advised the committee that the Adams Pond Crown Lands license for a 5-year agreement was received.
- The minutes from Visions Employment were reviewed.
- Staff presented the background on the Department of National Defence Fitness Agreement with the recommendation to move forward.
- Field time allocation for Minor Baseball, Men's Softball and Ladies Softball was discussed.
- The swim program registration was presented to committee for information purposes outlining the 2023 summer swimming details.
- Staff provided committee with the 2023 recreation facility summer hours for the Paradise Double Ice Complex.
- Correspondence regarding the T'railway Gates was reviewed.
- Committee discussed Playground Equipment Proposals.
- Committee were notified that staff will be attending the upcoming Event Atlantic Conference June 15-16 in St. Johns.
- A resident inquiry on the possibility of a Community Garden in the Yellow Wood Drive Area was discussed. The committee discussed funding opportunities for expanding on other areas for Community Gardens.
- The Grand Concourse AGM minutes were attached for information purposes.

- The Mt. Pearl Sport Alliance has reached out about expanding. Staff will follow up on inviting them into deliver a presentation on their Sport Alliance
- Staff provided an update on the Paradise Park Master Plan and noted upcoming engagement dates.
- Staff advised committee of potential ACOA Funding opportunities and additional information will be brought to the committee when available.

The next Recreation and Community Services Committee Meeting is Monday, May 29.

**Resolution No. M23-177**

**Moved by** Councillor Vaters

**Seconded by** Councillor Martin

**Be it resolved that Council adopt the May 16, 2023 report from the Recreation and Community Services committee.**

**Motion Carried Unanimously**

**12. New/Unfinished Business**

- Councillor Quilty stated that she is pleased to watch the progress of the construction of Lift Station 10.
- Councillor Quilty noted that with the construction season started, residents are looking forward to potholes being filled and street rehab taking place.
- Councillor Quilty encouraged Council and residents to enjoy the summer events that are planned in the Recreation and Community Services department.
- Councillor Martin informed residents that the Town has launched the Green Goal initiative this past week. This initiative is a multi-faceted approach that utilizes reducing, reusing, recycling, and repairing. Initiatives have started to roll out in Town facilities.
- Councillor Martin informed Council and residents that there is a Public Works committee tomorrow evening.

- Councillor Vaters provided information to Council and residents about the Participaction Challenge that is taking place in June, and he encouraged Council and residents to participate.
- Councillor Vaters informed Council and residents about the pooch program that is taking place on June 10 from 1:00-3:00 pm in Paradise Park. More information about this event is available on the Town website.
- Councillor Vaters congratulated members of the Mount Pearl Senior High Marine Advanced Technology Education (MATE) Competition ROV team that are headed to Colorado to represent the Province and the Country. The goal of this competition is to encourage youth to become more involved in ocean science and technology. This team won the Provincial MATE competition earlier this month in the ranger category, placing first in both the marketing display and product demonstration. Resident Shawn Pierce was awarded Best Pilot for his skillful demonstration of the Husky ROVER's impressive capabilities. The team is comprised of 12 residents from Paradise that include Ben Riggs, Chloe Kenway, Dakota Squires, David Sodje, Emily Smith, Kyla Chaytor, Laura Powell, Micheal Uhuangho, Noah Coish, Sam Ammonious, Shawn Pierce and Spencer Crotty and 5 residents from Mount Pearl that include Adrian Holick, Evan Whelan, Jakob Stuckless, Jay Kendell and Liam Edison. Congratulations to the team as they represent our province and country.
- Councillor Vaters congratulated resident Claire Dinn who was the only student from NL to be selected to attend AI4 Good Lab in Montreal. This program will allow Claire to attend a variety of educational and networking events and learn the foundations of machine learning and artificial intelligence.
- Councillor Laurie informed residents that the annual donation program is open and the information is on the Town website. The deadline for applications is May 31.
- Councillor Laurie noted that she spent 2 days at the Paradise Double Ice Complex this past week for Municipal Awareness Days. It was great spending time with the grade 6 students of Paradise and launching the Green Goal Initiative.
- Councillor Laurie, Mayor Bobbett and CAO Niblock attended the MNL Symposium in Gander earlier this month.

- Councillor Laurie wished Council good luck as they travel to FCM and extended best wishes to Councillor Vaters on his run for a seat on the FCM board.
- Deputy Mayor Street attended a school council meeting at Mount Pearl Senior High with Councillor Vaters. It was a very informative meeting and the school expressed interest in a Youth Advisory Committee.
- Deputy Mayor Street informed Council and residents that she brought greetings and participated in the Steps for Life walk last Sunday. She congratulated the organizers on a great fundraiser. Deputy Mayor Street also brought greetings at the Emergency Preparedness Event in Paradise Park on Sunday.
- Deputy Mayor Street and Mayor Bobbett attended the school council meeting at Paradise Elementary last Tuesday.
- Deputy Mayor Street informed Council and residents that she attended the Alex and Riley Mercer Memorial Food Drive last Tuesday at the Salvation Army in Conception Bay South.
- Deputy Mayor Street attended Municipal Awareness Day last Wednesday with the Grade 6 students from Paradise Intermediate. At the event all students entered their name to win a pizza party for their class with Mayor Bobbett. Deputy Mayor Street drew the name and the winner is Jesse Parsons from Ms. Hutchings Class at Holy Family.
- Councillor Martin thanked Director Whalen for his work on implementing the Green Goal Project.

### **13. Adjournment**

#### **Resolution No. M23-178**

**Moved by** Councillor Vaters

**Seconded by** Councillor Quilty

To adjourn the meeting at 7:00 pm.

**Motion Carried Unanimously**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk