



**Town of Paradise**  
**Public Council Meeting Minutes**

**September 5, 2023, 6:00 p.m.**  
**Council Chambers**

Council Present:      Dan Bobbett, Mayor, Chairperson  
                                 Kimberley Street, Deputy Mayor  
                                 Glen Carew, Councillor  
                                 Elizabeth Laurie, Councillor  
                                 Patrick Martin, Councillor  
                                 Deborah Quilty, Councillor  
                                 Larry Vaters, Councillor

Staff Present:            Lisa Niblock, CAO  
                                 Tina Auchinleck Ryan, Director of Recreation and Community  
                                 Services  
                                 Alton Glenn, Director, Planning & Protective Services  
                                 Chris Milley, Director, Infrastructure & Engineering  
                                 Terrilynn Smith, Director, Corporate Services  
                                 Nelson Whalen, Director of Public Works  
                                 Angelina Richards, Administrative Assistant

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**1.      Calling of Meeting to Order**

The meeting was called to order by Mayor Bobbett at 6:00 pm.

**2.      Safety Moment**

Mayor Bobbett brought forward a safety moment to Council and residents.

**3.      Adoption of Agenda**

a.      Adoption of Agenda

**Resolution No. M23-302**

**Moved by** Councillor Vaters  
**Seconded by** Councillor Quilty

**To adopt the Agenda for the September 5, 2023 Public Meeting.**

**Motion Carried Unanimously**

**4. Proclamations**

a. Arthritis Awareness Month

Mayor Bobbett declared September 2023 as Arthritis Awareness Month in the Town of Paradise.

b. Childhood Cancer Awareness Month

Mayor Bobbett declared September 2023 as Childhood Cancer Awareness Month in the Town of Paradise.

**5. Adoption of Minutes**

a. Adoption of Minutes

**Resolution No. M23-303**

**Moved by** Councillor Martin  
**Seconded by** Deputy Mayor Street

**To adopt the Minutes of the August 15, 2023 Public Meeting.**

**Motion Carried Unanimously**

**6. Business Arising from the Minutes**

Deputy Mayor Street informed Council that the use of ATV's on Adam's Pond Trail was brought to the Planning and Protective Services Committee and will be reviewed further.

**7. Planning and Protective Services Committee**

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 17 Hayes Avenue – Home Based Business

**Resolution No. M23-304**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Martin

**Be it resolved that Council approve the application for the home-based massage therapy business at 17 Hayes Avenue subject to no objections in response to the Notice of Discretionary Use and ten (10) conditions.**

**Motion Carried Unanimously**

2. 9 Maverick Place – Development Approval

**Resolution No. M23-305**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Carew

**Be it resolved that the application for Development Approval to add a kitchen for preparing food to serve the existing tap room at 9 Maverick Place and to obtain Town confirmation for a Distiller’s License from the Newfoundland Liquor Corporation be approved subject to no objections and eight (8) conditions.**

**Motion Carried Unanimously**

3. 518 St. Thomas Line – Development Approval

**Resolution No. M23-306**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Laurie

**Be it resolved that Council approve the application to construct a single-family dwelling at 518 St. Thomas Line.**

**Motion Defeated**

For: Councillor Quilty

Against: Mayor Bobbett, Deputy Mayor Street, Councillor Carew,  
Councillor Laurie, Councillor Martin, Councillor Vaters

b. Orders

1. 10 Barchester Street

**Resolution No. M23-307**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Carew

**Be it resolved that an Order issued regarding the repair of a fence and lawn to be trimmed at civic #10 Barchester Place be confirmed by Council.**

**Motion Carried Unanimously**

2. 102 Milton Road

**Resolution No. M23-308**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Carew

**Be it resolved that the Order, issued on August 29, 2023, regarding the unauthorized apartment at 102 Milton Road constructed without a permit and therefore in contravention of Section 3.2 of the Town of Paradise Development Regulations, 2016 be confirmed.**

**Motion Carried Unanimously**

- c. Memos

1. Commissioner's RFQ

**Resolution No. M23-309**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Laurie

**Be it resolved that Paradise Town Council appoint Elaine Mitchell, AM Group and KWC Planning Services as Public Hearing Commissioners for the Town of Paradise for a term of one year.**

**Motion Carried Unanimously**

- d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee held their most recent meeting on August 17.

Matters discussed at that meeting included:

- An update from staff on the Photo Radar project.
- An application for a home-based massage therapy business on Hayes Avenue.
- A request related to an application renewal fee for a property on Glendarek Drive.
- An application for a single-family dwelling for a St. Thomas Line property.
- An application for a distiller's license and kitchen associated with an existing brewery and taproom on Maverick Place.
- A list of building permits issued between August 1 and 14.
- Complaints received from residents regarding dirt bike usage on Lanark Drive.

The next meeting of the Committee is scheduled for September 7.

**Resolution No. M23-310**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Quilty

**Be it resolved that Council adopt the September 5, 2023 report from the Planning and Protective Services committee.**

**Motion Carried Unanimously**

**8. Administration and Corporate Services Committee**

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. 2017-2020 MYCW funding Agreement – Schedule A Amendment

**Resolution No. M23-311**

**Moved by** Councillor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise authorize the Mayor and Town Clerk to enter into the amended 2017-2020 MYCW funding agreement and revised Schedule A dated July 2023 to reallocate funds within the existing MYCW allocation in the amount of \$136,590 to the lift station 10 upgrades.**

**Motion Carried Unanimously**

**2. 2023 Approved Investing in Canada Infrastructure Funding**

**Resolution No. M23-312**

**Moved by Councillor Laurie**

**Seconded by Councillor Vaters**

**Be it resolved that the Town of Paradise accept the cost-shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated July 31, 2023, Project # 17-GI-24-00075, Neary Road Culvert Improvements with total project costs of \$455,000. The Town of Paradise agrees to provide its share of \$123,783 in funding for the project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure.**

**Motion Carried Unanimously**

**Resolution No. M23-313**

**Moved by Councillor Laurie**

**Seconded by Councillor Martin**

**Be it resolved that the Town of Paradise accept the cost shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated July 31, 2023, Project #17-GI-24-00072, Bayview Heights Water and Sewer with total project costs of \$609,000. The Town of Paradise agrees to provide its share of \$165,679 in funding for the project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure.**

**Motion Carried Unanimously**

Deputy Mayor Street declared a potential conflict of interest for the discussion regarding the funding approval for Windmill Road Water and Sewer as she has family that live on that street.

**Resolution No. M23-314**

**Moved by** Councillor Laurie

**Seconded by** Councillor Carew

**Be it resolved that Deputy Mayor Street is in a conflict of interest regarding the discussion on Windmill Road Water and Sewer.**

**Motion Carried**

**Note:** Deputy Mayor Street went to the gallery for this discussion.

**Resolution No. M23-315**

**Moved by** Councillor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise accept the cost shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated July 31, 2023, Project #17-GI-24-00069, Windmill Road Water and Sewer with total project costs of \$875,000. The Town of Paradise agrees to provide its share of \$238,044 in funding for the project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure.**

**Motion Carried**

**Note:** Deputy Mayor Street returned to her seat.

3. Investing in Canada Infrastructure Funding – Kenmount Road Upgrading

**Resolution No. M23-316**

**Moved by** Councillor Laurie

**Seconded by** Councillor Martin

**Be it resolved that the Town of Paradise accept the cost shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated July 31, 2023, Project #17-RNC-24-0006, Kenmount Road Upgrading Phase 1 with total project costs of \$3,584,473. The Town of Paradise agrees to provide its share of \$1,083,400 in funding for the project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure.**

**Motion Carried Unanimously**

4. MNL Conference Sponsorship

**Resolution No. M23-317**

**Moved by** Councillor Laurie

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise sponsor the MNL 2023 Conference, Annual General Meeting, and tradeshow for \$5000.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on August 30, 2023.

The following items were on the agenda for discussion and review:

1. The 2022 Management letter
2. A report from MNL regarding the administration and distribution of federal infrastructure funding including projects completed by the town using this funding.
3. A request from MNL to sponsor the upcoming annual conference to be held in St. John's.



4. Minutes from the August 3 bi-weekly meeting with Intelligent Futures.
5. A Communications update planned for the Town's traffic calming initiatives.
6. Budget 2024 preparation timelines.

The next meeting is scheduled for September 13.

**Resolution No. M23-318**

**Moved by** Councillor Laurie

**Seconded by** Councillor Vaters

**Be it resolved that Council adopt the September 5, 2023 report from the Administration and Corporate Services Committee.**

**Motion Carried Unanimously**

**9. Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Evergreen Village Phase 1 – NL Power Agreement

**Resolution No. M23-319**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise accept the quotes from NL Power in the amount of \$34,755.01 (HST included) for 21 new power services and \$30,568.99 (HST included) for temporary services during construction in Evergreen Village Phase 1.**

**Motion Carried Unanimously**

2. 2023 to 2026 Multi-year Capital Works Funding

Councillor Carew declared a potential conflict of interest regarding the 2023-2026 Multi-Year Capital Works Funding as his property backs onto Drovers Road.

**Resolution No. M23-320**

**Moved by** Councillor Laurie

**Seconded by** Councillor Vaters

**Be it resolved that Councillor Carew is in a potential conflict of interest regarding the 2023-2026 Multi-Year Capital Works Funding.**

**Motion Defeated**

**Resolution No. M23-321**

**Moved by** Councillor Quilty

**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise submit the following projects to the Department of Transportation and Infrastructure to be funded under the 2023-2026 Multi-year Capital Works Funding:**

- **Lift Station 10 Upgrades** **\$3,150,676.30**
- **Carberry Road Water and Sewer** **\$1,458,000**
- **Drovers Road Water and Sewer** **\$1,817,127**

**Motion Carried Unanimously**

3. **Karwood Drive Traffic Calming – Contemplated Change Notice 02**

**Resolution No. M23-322**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise accept Contemplated Change Notice 02 and award a Change Order to Pinnacle Engineering ULC in the amount of \$1,150.00 (HST Included).**

**Motion Carried Unanimously**

4. **Materials Testing for Street Rehab Project - Contemplated Change Notice 01**

**Resolution No. M23-323**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Carew

**Be it resolved that the Town of Paradise accept Contemplated Change Notice 001 and award a Change Order to Geomaterials NL in the amount of \$12,172.18 (HST Included) to cover the forecasted cost of continued testing services.**

**Motion Carried Unanimously**

5. Lift Station 10 Construction Contemplated Change Notices

**Resolution No. M23-324**

**Moved by** Councillor Quilty  
**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise approve the Contemplated Change Notice and issue Change Order 002 to the Olympic Construction Ltd contract for a credit in the amount of \$52,900 HST included.**

**Motion Carried Unanimously**

**Resolution No. M23-325**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Laurie

**Be it resolved that the Town of Paradise approve the Contemplated Change Notice 004 and issue Change Order 003 to the Olympic Construction Ltd contract for a credit in the amount of \$41,683.71 HST included.**

**Motion Carried Unanimously**

**Resolution No. M23-326**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Martin

**Be it resolved that the Town of Paradise ratify the August 30,2023 unanimous e-poll decision to accept Contemplated**

**Change Notice 007 and award Change Order 004 to Olympic Construction Ltd in the amount of \$16,317.42 HST Included.**

**Motion Carried Unanimously**

6. Award the Supply and Install of Diesel Fuel Tanks

**Resolution No. M23-327**

**Moved by** Councillor Quilty

**Seconded by** Councillor Carew

**Be it resolved that the Town of Paradise award the supply and installation contract for three diesel fuel tanks to Ultramar/Parkland Fuel Corporation in the amount of 13,961.00 HST Included subject to all terms and conditions being met.**

**Motion Carried Unanimously**

7. Email Poll of Council - Stephens Road Water and Sewer Project – Tender Results

**Resolution No. M23-328**

**Moved by** Councillor Quilty

**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise ratify the August 21, 2023 unanimous e-poll decision to award the construction contract for water and sanitary sewer installation on Stephen's Road (17-MYCW-22-00058) to Precision Excavation Ltd in the amount of \$778,225.13 HST included pending final review and acceptance of the bid documents.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering Committee.

The Infrastructure & Engineering Committee met on August 29, 2023.

They discussed the following items:

- A resident request for improvements to the municipal service road between Janals Road and Kipawa Street and the nature of what's possible in the water shed.
- The award of a supply and install contract for diesel fuel tanks.
- The status of a draft water services agreement with the City of St. John's and the next steps.
- An informational report of the current operational status of the St. Thomas Line Wastewater Treatment Plant, the status of the pending Wastewater Systems Effluent Regulations amendments.
- Positive results of the Trails End Drive traffic calming initiative.
- Plans on how staff plan to proceed with the tender of the Town Hall washroom renovation.
- A number of contemplated change notices for the Lift Station 10 construction project with a net credit to the project.
- The decision to once again consider adding sidewalks to Glenderek Drive during the 2024 Budget discussions.
- A change order to add more money to the rehab testing.
- The NL Power scope of work and cost to install new services in Evergreen Village to support the Town's Phase 1 water and sewer upgrade.
- A contemplated change notice for the Karwood Drive traffic calming prime consultant.
- Reports of speeding on Donna Road and the process followed by staff in response to such claims.
- 2023-2026 Multiyear Capital Works Funding allocation recommendations.
- Update on how the Stephen's Road Water and Sewer project will impact some residents.

The next meeting is scheduled for September 12, 2023.

**Resolution No. M23-329**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that Council adopt the September 5, 2023 report from the Infrastructure and Engineering Committee.**

**Motion Carried Unanimously**

**10. Public Works Committee**

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

***There were no reports for this meeting.***

b. Committee Report

Councillor Martin brought forward a report from the Public Works Committee.

The Public Works Committee did not meet since the last Council meeting.

The department is continuing with the Lombardy Park refresh project. Most earthwork has been completed and installation of structures and the resurfacing of the tennis/basketball courts is on schedule to start within the next couple of weeks.

The department are also working on asphalt and concrete curb repairs. They have been completed in Zone 7 – Octagon Heights/ Lakeside Area and now work has moved on to Zone 4 – Trails End Drive Area.

This week's green goal moment is a factual tidbit. Did you know that 25% of bottled water you purchase is municipal tap water, so you might as well pass on the plastic bottle.

The next scheduled Public Works Committee meeting is September 6, 2023.

**Resolution No. M23-330**

**Moved by** Councillor Martin

**Seconded by** Councillor Carew

**Be it resolved that Council adopt the September 5, 2023, report from the Public Works Committee.**

**Motion Carried Unanimously**

**11. Recreation and Community Services Committee**

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie

a. Memos

1. East Coast Trail Funding 2023

Councillor Laurie declared a potential conflict of interest for the discussion regarding the East Coast Trail Funding 2023 as she has a family connection that owns the land where the work will be completed.

**Resolution No. M23-331**

**Moved by** Councillor Vaters

**Seconded by** Deputy Mayor Street

**Be it resolved that Councillor Laurie is in a conflict of interest regarding the East Coast Trail Funding 2023.**

**Motion Carried**

**Note: Councillor Laurie went to the gallery for this discussion.**

**Resolution No. M23-332**

**Moved by** Councillor Vaters

**Seconded by** Councillor Carew

**Be it resolved that the Town of Paradise approve a donation of \$20,000.00 HST included to the East Coast Trail Association to complete trail upgrades on Long Shore Path.**

**Motion Carried**

**Note: Councillor Laurie returned to her seat.**

b. Committee Report

Councillor Vaters brought forward a report from the Recreation and Community Services Committee.

The Recreation and Community Services Committee met on Monday, August 21, 2023.

The following items were discussed:

- The committee discussed the presentation from the Mt. Pearl Sport Alliance.

- An update on the Leo's Club was provided, staff are reaching out to them on confirmation of time allocations.
- Staff provided an update on the summer usage of the indoor skatepark. The committee agreed to try an adult skatepark night session in the fall.
- A presentation from Dr. Mallhi and Haris Mubashir regarding Refugee Resettlement in Newfoundland was provided for information.
- The Elgin Park Public Consultation from June 28 was provided. The committee agreed to proceed with the next steps for design and costing.
- Staff provided an update from the East Coast Trail Association with upcoming planned work to take place in the fall of 2023. The committee agreed to recommend moving forward and allocating the funds that were included in the 2023 budget.
- An update on the Trailway was provided by the CAO. In addition, Trailway Maintenance was discussed for staff to action.

The next committee meeting will be held on September 11.

**Resolution No. M23-333**

**Moved by** Councillor Vaters

**Seconded by** Councillor Carew

**Be it resolved that Council adopt the September 5, 2023 report from Recreation and Community Services Committee.**

**Motion Carried Unanimously**

**12. Canada Games Committee**

Councillor Carew, Chair; Mayor Bobbett & Councillor Laurie

a. Memos

***There were no reports for this meeting.***

b. Committee Report

Councillor Carew brought forward a report from the Canada Games Committee.



The Canada Games Committee met on August 21, 2023 and the following was discussed.

- Staff from both the Town and Canada Games provided an overview of the Memorandums of Understanding and Vendor Use agreements relating to the 2025 Canada Games.
- Suggested dates for official announcements of events related to the Canada Games were presented.
- An update on procurement and review of scheduled timelines relating to Beach Volleyball was provided.

The next scheduled meeting is to be determined for early fall, 2023.

**Resolution No. M23-334**

**Moved by** Councillor Carew

**Seconded by** Councillor Laurie

**Be it resolved that Council adopt the September 5, 2023 report from the Canada Games Committee.**

**Motion Carried Unanimously**

**13. New/Unfinished Business**

- Deputy Mayor Street brought greetings at the Sunsplash Paddle in Paradise opening on August 18. The open mic and solo performances were great along with other events that were planned throughout the weekend. Unfortunately Paddle in Paradise was cancelled due to the weather.
- Deputy Mayor Street reminded Council and residents that the Mount Pearl Paradise Chamber of Commerce are holding a Job Fair at the Reid Centre tomorrow from 9:30am-4:30pm.
- Deputy Mayor Street wished all students good luck as they start a new school year. She noted that this is the first year that Grade 9 students are attending school in Town.
- Councillor Laurie expressed condolences to the family of the late Dan Whalen. Mr. Whalen was the former Mayor of St. Thomas and his family have been long standing residents in the Town.

- Councillor Vaters wished all students, parents, teachers and school support staff a great school year and reminded residents to be mindful when travelling in school zones.
- Councillor Vaters informed residents that the East Bound Ramp from Topsail Road (Route 60) will be closed on Saturday due to repairs.
- Councillor Vaters congratulated Paradise Minor Baseball their recent success at the provincial championships.
- Councillor Vaters gave a shout out to the Paradise Soccer Club for another successful season and sent congratulations to all award winners at their recent banquet.
- Councillor Vaters informed residents of some upcoming events that are taking place in the Town. The NL Trade and Sportsman Show is taking place in the Gymnasium of the RPYCC on Sept 16-17, the final concert in the park series will be taking place on Saturday at Peter Barry Duff Memorial Park from 6:00pm - 7:00pm and will feature Courtney Chipman and Ty Simms, the registration for the Seniors Event is September 25 and fitness registration is on September 28 and 29.
- Councillor Vaters attended his first FCM meeting today. He has been appointed to the standing committee on Municipal Finance, Infrastructure and Transportation and the standing committee on Environmental Issues and Sustainable Development besides sitting on the board of directors.
- Councillor Carew informed Council and residents that the Renaissance Fair that was at Paradise Park was well attended.
- Councillor Carew noted that the Sunsplash Ribfest Event was well attended on Sunday.
- Councillor Carew wished good luck to all the children going back to school.
- Councillor Quilty reminded residents to stay safe in the morning with all the extra traffic.
- Mayor Bobbett noted that he attended some of the Sunsplash festival along with Councillor Laurie and enjoyed the festivities and the ribs.

#### **14. Adjournment**

##### **Resolution No. M23-335**

**Moved by** Councillor Laurie  
**Seconded by** Councillor Quilty

To adjourn the meeting at 7:40 pm.

**Motion Carried Unanimously**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk