



Town of Paradise
Public Council Meeting Minutes

October 3, 2023, 6:00 p.m.
Council Chambers

Council Present:	Dan Bobbett, Mayor, Chairperson Kimberley Street, Deputy Mayor Glen Carew, Councillor Elizabeth Laurie, Councillor Patrick Martin, Councillor Deborah Quilty, Councillor Larry Vaters, Councillor
Staff Present:	Lisa Niblock, CAO Tina Auchinleck Ryan, Director of Recreation and Community Services Alton Glenn, Director, Planning & Protective Services Chris Milley, Director, Infrastructure & Engineering Terrilynn Smith, Director, Corporate Services Diane Keough, Manager of Communications Brian Dredge, Manager of Public Works
Staff Absent:	Nelson Whalen, Director of Public Works Angelina Richards, Administrative Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M23-357

Moved by Councillor Vaters

Seconded by Councillor Quilty

To adopt the Agenda for the October 3, 2023, Public Meeting.

Motion Carried Unanimously

4. Proclamations

a. National Breastfeeding Week

Mayor Bobbett proclaimed October 1-7, 2023, as National Breastfeeding Week in the Town of Paradise. Lisa Roberts, Regional Lactation Consultant and Tracy English, Regional Nutritionist, with NL Health Services – Urban Zone were in attendance for this proclamation signing.

5. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M23-358

Moved by Councillor Martin

Seconded by Councillor Carew

To adopt the Minutes of the September 19, 2023, Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 104 Elizabeth Drive – Development Approval

Resolution No. M23-359

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that Council approve the application for the existing stairwell enclosure at 104 Elizabeth Drive.

Motion Defeated Unanimously

b. Orders

There were no orders for this meeting.

c. Memos

There were no memos for this meeting.

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on September 21.

The following matters were discussed at that meeting:

- Correspondence concerning regional economic development.
- Correspondence from the Mount Pearl/Paradise Chamber of Commerce
- A Crown Lands referral for a property located on Dawe's Road.
- Discussion about the demolition of a dwelling on Three Island Pond Road.
- An application for a stairwell enclosure located on a property on Elizabeth Drive.
- A residential subdivision application for an area west of Octagon Pond.
- A listing of building permits issued by the Town between September 5 and 18.
- The condition of a property on Juniper Drive.
- Concerns raised by residents regarding sidewalk installation.

- Examination of the historical and recent ridership numbers for Metrobus Route 30 in Paradise.

Resolution No. M23-360

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that Council adopt the Planning and Protective Services Committee Report for October 3, 2023.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Civic File Scanning

Resolution No. M23-361

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that Council approve the purchase of scanning services from Ricoh Canada Inc. at the estimated cost of \$13,765 HST included to complete the digitization of civic files.

Motion Carried Unanimously

2. Amended Funding Agreement Lift Station 10

Resolution No. M23-362

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council authorize the Mayor and Town Clerk to enter into the amended agreement for project 17-GI-21-00029, Lift Station 10 with total project costs of \$544,759 and the Town of Paradise commits to its share of the total costs of \$148,202.

Motion Carried Unanimously

3. Selection of Resident Notification System

Resolution No. M23-363

Moved by Councillor Laurie

Seconded by Councillor Vaters

Be it resolved that Council approve Voyent Alert to be the Town's service provider for a resident notification system at a cost of \$9,890 HST included per year.

Motion Carried Unanimously

Resolution No. M23-364

Moved by Councillor Laurie

Seconded by Deputy Mayor Street

Be it resolved that Council approve 311AI to be the Town's service provider for a service request resident notification system at a cost of \$27,600 HST included.

Motion Carried Unanimously

b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on September 27, 2023.

The following items were on the agenda:

1. The committee received presentations from 311AI and Voyent Alert on their resident communications systems and discussed the benefits of implementing each system.
2. The committee discussed the completion of the digitization of the Civic files and quote from Ricoh Canada to provide the service.
3. The committee also reviewed the August 2023 cheque register. This will be posted to the Town website.

The next meeting is scheduled for October 11, 2023.

Resolution No. M23-365

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that Council adopt the October 3, 2023 Administration and Corporate Services Committee report.

Motion Carried Unanimously

9. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Award of Food Warmer Purchase

Resolution No. M23-366

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise purchase a food warmer from Big Erics Inc. for \$11,770.77 HST Included subject to final review by staff for bid compliance.

Motion Carried Unanimously

2. Lift Station #10 – Prime Consultant Contemplated Change Notice

Resolution No. M23-367

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise approve the Prime Consultant Contemplated Change Order and award the Prime Consultant Agreement Changed Order (CO-05) to R.V. Anderson in the amount of \$2,338,784 HST included.

Motion Carried Unanimously

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee met on September 26, 2023.

The following items were discussed:

- The Prime Consultant Change Order for Lift Station #10 and made a recommendation to approve.
- A recommendation to purchase a kitchen appliance for the arena canteen.
- A capital project summary document to identify which projects will have carry over or additional budget requirements in 2024.
- Resident correspondence about the configuration of two crosswalk lights.
- An update about steps required to support a request for an additional highway interchange. A new meeting is being scheduled for early October.
- The kickoff and progress of the water system improvements project.
- The status of a basement flooding file.
- The expected construction start date for Kenmount Road Phase 1 Upgrade and other projects that received notification of funding in 2023. All projects awarded funding in 2023 are scheduled to go through planning and design phases in 2024 with construction starting in 2025.
- The regular Lift Station #10 construction project progress update.

The next committee meeting is scheduled for October 10.

Resolution No. M23-368

Moved by Councillor Quilty

Seconded by Councillor Vaters

Be it resolved that Council adopt the October 3, 2023 report from the Infrastructure and Engineering committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. UTV (Side by Side) Purchase 2023

Resolution No. M23-369

Moved by Councillor Martin

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise proceed with the purchase of an UTV (side by side) for a total price of \$40,770.47 HST included from Coastal Outdoors Ltd.

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works Committee met on September 20, 2023.

The committee was presented with a full report on our current snow clearing operations and policy. Various items were discussed including priority listing, current staffing, and the benchmarking report. Also, a public consultation was completed.

The committee also discussed the following items:

- Janal's Road – Kipawa Drive Service Road.
- Discussion on feasibility for new Public Works Depot.
- Purchase of one new UTV (Side x Side)
- An update on the Lombardy Park Refresh.
- An update on the Neil's Pond Improvements,
- An update on Peter Barry Duff Phase II.

This week's green goal moment is a factual tidbit. Did you know that it takes approximately 75,000 trees to print the Sunday edition of the New York times.

The next scheduled Public Works Committee meeting is to be determined.

Resolution No. M23-370

Moved by Councillor Martin

Seconded by Councillor Laurie

Be it resolved that Council adopt the October 3, 2023, report from the Public Works Committee.

Motion Carried Unanimously

11. Recreation and Community Services Committee

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie

a. Memos

1. RFP Peter Barry Duff Playground

Resolution No. M23-371

Moved by Councillor Vaters

Seconded by Councillor Martin

Be it resolved that the Town of Paradise award the Request for Proposals, TOP-23-18 for the replacement and installation of playground equipment at Peter Barry Duff Park to Coastline Specialties Ltd. in the amount of \$ 117,300.00 (HST included) pending final review and acceptance of the bid documents.

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Recreation and Community Services committee.

- Staff provided information regarding a resident request for the construction of a pool. This will be discussed further during budget meetings.
- Committee discussed grand openings of trails and agreed to have the Adams Pond opening in 2023, with the request of communicating the benefits of all trails.

- Documents of the Peter Barry Duff Park area were included for information purposes.
- A request from the Paradise Lions Club was discussed. Staff will follow up.
- Committee reviewed and agreed with the recommended change for the Diversity Committee.
- Staff provided an overview of the Peter Barry Duff Playground RFP. Committee recommended to move forward with a memo to council to request further approval.
- Concerns from the Paradise Men's Softball was discussed, this will be brought forward as part of budget discussions.

The next committee meeting will be held on October 11.

Resolution No. M23-372

Moved by Councillor Vaters

Seconded by Councillor Laurie

Be it resolved that Council adopt the October 3, 2023, report from the Recreation and Community Services committee.

Motion Carried Unanimously

12. Canada Games Committee

Councillor Carew, Chair; Mayor Bobbett & Councillor Laurie

a. Memos

1. Canada Games Lacrosse 2025

Resolution No. M23-373

Moved by Councillor Carew

Seconded by Councillor Laurie

Be it resolved that the Town of Paradise approve the sport of Lacrosse to be held at the Paradise Double Ice Complex for the 2025 Canada Games as per the details included in the Canada Games letter of intent dated September 7, 2023.

Motion Carried Unanimously

13. New/Unfinished Business

- Deputy Mayor Street informed Council that she spoke to some seniors who participated in the senior's day event on Sunday and they had a great time. She wanted to thank the Town for organizing the event.
- Deputy Mayor Street attended the Budget Talks Pop Up Event at the Paradise Double Ice Complex last week with other members of Council. It was a great time of engagement with residents. Deputy Mayor Street reminded residents that the Twitter Town Hall with Mayor Bobbett is taking place tomorrow evening.
- Deputy Mayor Street informed Council that the question of the day yesterday on VOCM was about a high school in Paradise. It showed great support for this initiative.
- Deputy Mayor Street attended the Atlantic Mayors Congress in Happy Valley Goose Bay from September 21-23 on behalf of Mayor Bobbett. It was very informative and there was great discussion. She thanked Mayor Andrew and CAO MacAulay for their hospitality.
- Councillor Laurie reminded residents that the budget survey is still open online for residents that want to participate. Also, the Twitter Town Hall is taking place tomorrow evening from 7:00-8:30 and we encourage residents to join in. There have been good Council Budget Pop Up's at Adams Pond and the Paradise Double Ice Complex, these provide residents an opportunity to discuss their concerns. The next one is scheduled for Hamilton's Store on Saturday from 2:00-4:00 pm.
- Councillor Vaters informed Council that from September 27-October 2 the Holy Spirit Falcons Fall Classic took place at the Paradise Double Ice Complex. It was great that the Town could host that tournament again this year.
- Councillor Vaters informed residents that the Hauntober Fall Festival is taking place on Saturday, October 14 from 1:00-4:00 pm at the Paradise Double Ice Complex.
- Councillor Vaters attended the Seniors Event on Sunday and brought greetings on behalf of Mayor Bobbett. The Town of Paradise are proud to recognize National Seniors Day and recognize the contribution seniors make in all our communities. There was a bus tour, a luncheon, bowling and bingo and it was enjoyed by all.

- Councillor Quilty reminded Council and residents that there will be a Remembrance Day Ceremony on November 11. The committee are in progress of planning the event but rain or shine the ceremony will take place outside at the War Memorial. She thanked the staff and volunteers for their efforts in putting together the ceremony.
- Councillor Carew noted that residents came to the Budget Pop Up's to discuss items that were popular on social media such as development agreements and trails. It was good to see that there is traction from residents to be engaged.
- Councillor Carew also attended the luncheon for the senior's event. It was a lovely lunch by Pat Burton and her team. It was great conversation with the seniors that were in attendance.

14. Adjournment

Resolution No. M23-374

Moved by Councillor Laurie

Seconded by Councillor Quilty

To adjourn the meeting at 7:26 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk