



**Town of Paradise**  
**Public Council Meeting Minutes**

**November 7, 2023, 6:00 p.m.**  
**Council Chambers**

Council Present: Dan Bobbett, Mayor, Chairperson  
Kimberley Street, Deputy Mayor  
Glen Carew, Councillor  
Patrick Martin, Councillor  
Deborah Quilty, Councillor  
Larry Vaters, Councillor

Council Absent Elizabeth Laurie, Councillor

Staff Present: Tina Auchinleck Ryan, Director of Recreation and Community Services  
Alton Glenn, Director, Planning & Protective Services  
Chris Milley, Director, Infrastructure & Engineering  
Terrilynn Smith, Director, Corporate Services  
Nelson Whalen, Director of Public Works  
Angelina Richards, Administrative Assistant

Staff Absent: Lisa Niblock, CAO

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**1. Calling of Meeting to Order**

The meeting was called to order by Mayor Bobbett at 6:00 pm.

**2. Safety Moment**

Mayor Bobbett brought forward a safety moment for Council and residents.

**3. Adoption of Agenda**

a. Adoption of Agenda

**Resolution No. M23-391**

**Moved by** Councillor Martin  
**Seconded by** Councillor Vaters

**To adopt the Agenda for the November 7, 2023 Public Meeting.**

**Motion Carried Unanimously**

**4. Proclamations**

a. World Town Planning Day

Mayor Bobbett proclaimed November 8, 2023 as World Town Planning Day in the Town of Paradise. Marjan Fadaei, Town Planner, was in attendance for this proclamation.

**5. Adoption of Minutes**

a. Adoption of Minutes

**Resolution No. M23-392**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Carew

**To adopt the Minutes of the October 24, 2023 Public Meeting.**

**Motion Carried Unanimously**

**6. Business Arising from the Minutes**

There was no business arising from the minutes.

**7. Planning and Protective Services Committee**

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 33 Balsomwood Road - Development Approval

Councillor Vaters asked Council for permission to abstain from the discussion and voting on 33 Balsomwood Road as he is employed by the Department of Fisheries and Oceans. Councillor Vaters received permission from the Public Service Commission of Canada to be a candidate in the election. As condition of the approval, to mitigate risks associated with performing his public service duties and to adhere to the Federal Values and Ethics

Code, it is expected that he will recuse himself from Council discussions, work or votes related to his federal organization.

**Resolution No. M23-393**

**Moved by** Councillor Martin

**Seconded by** Councillor Carew

**Be it resolved that Council grant permission for Councillor Vaters to abstain from the discussion and voting on 33 Balsomwood Road.**

**Motion Carried**

**Resolution No. M23-394**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Quilty

**Be it resolved that the application for the construction of a wharf on Three Island Pond adjacent to 33 Balsamwood Road be approved subject to five (5) conditions.**

**Motion Carried**

**Abstained: Councillor Vaters**

2. 518 St. Thomas Line - Approval in Principle

**Resolution No. M23-395**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Carew

**Be it resolved that Council approve the application to construct a single-family dwelling at 518 St. Thomas Line.**

**Motion Defeated Unanimously**

b. Orders

1. 10 Barchester Street

**Resolution No. M23-396**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Martin

**Be it resolved that an order regarding the repair of a fence and lawn to be trimmed at civic #10 Barchester Place, as per motion #M23-307, be rescinded by Council, as the order has been complied with.**

**Motion Carried Unanimously**

2. 52 Angels Road

**Resolution No. M23-397**

**Moved by** Deputy Mayor Street  
**Seconded by** Councillor Quilty

**Be it resolved that an order regarding the demolition of building and all debris be removed at civic #52 Angel's Road, as per motion #M22-071, be rescinded by Council, as the order has been complied with.**

**Motion Carried Unanimously**

c. Memos

*There were no reports for this meeting.*

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services Committee.

The Planning and Protective Services Committee met on October 19. The following matters were on the meeting agenda:

- An application for a single-family dwelling on St. Thomas Line.
- The listing of Building Permits issued by the Town between Oct 4 and 16.
- Correspondence from the Mount Pearl/Paradise Chamber of Commerce.
- Discussion on the Provincial Affordable Housing Plan.

- Correspondence from Municipal and Provincial Affairs regarding a municipal boundary change.
- Correspondence from the Appeals Adjudicator related to a ruling on a Land Use Appeal submitted by a St. Thomas Line property owner.
- Discussion about landscaping in residential developments.
- Correspondence related to Health Canada radon testing kit funding.
- Correspondence from a resident whose property straddles the Paradise/Portugal Cove boundary.
- Concerns expressed about illegal parking near a crosswalk on St. Thomas Line.

The next meeting is scheduled for Thursday, November 9, 2023.

**Resolution No. M23-398**

**Moved by** Deputy Mayor Street

**Seconded by** Councillor Carew

**Be it resolved that Council adopt the November 7, 2023 report from the Planning and Protective Services Committee.**

**Motion Carried Unanimously**

**8. Administration and Corporate Services Committee**

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Group Insurance Renewal 2023

**Resolution No. M23-399**

**Moved by** Councillor Martin

**Seconded by** Councillor Vaters

**Be it resolved that Council award the 2023 Group Insurance contract to Blue Cross at an estimated cost of \$485,108.88 (HST included).**

**Motion Carried Unanimously**

b. Committee Report

Councillor Martin brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee has not met since the last public council meeting on October 24.

On behalf of the Chair of the Administration and Corporate Services Committee I will provide an update on the ongoing budget deliberations.

Council has held several Committee of the Whole meetings over the last couple of weeks to hear budget presentations from each department and discuss priorities for 2024. At our first meeting we reviewed the feedback received through our budget consultations and we are using this information to help guide the development of the 2024 budget.

While we prepare the budget, we are focused on being fiscally responsible, accountable, and sustainable to residents and businesses as the Town continues to grow and prosper.

Budget deliberations and preparation will continue throughout this month with the plan to adopt the final budget at a special Public Council meeting on November 30.

**Resolution No. M23-400**

**Moved by** Councillor Martin

**Seconded by** Deputy Mayor Street

**Be it resolved that Council adopt the November 7, 2023 report from the Administration and Corporate Services committee.**

**Motion Carried Unanimously**

**9. Infrastructure and Engineering Committee**

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Pre-Phase 1 Environmental Assessment Paradise Park

**Resolution No. M23-401**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Carew

**Be it resolved that the Town of Paradise award the Pre-Phase 1 Environmental Assessment at Paradise Park to Dillon Consulting in the amount of \$10,062.50 (HST Included).**

**Motion Carried Unanimously**

2. Lift Station 10 – Acceptance of Forcemain Revisions

Councillor Vaters asked permission to abstain from the discussion and voting on Lift Station 10 Acceptance of Forcemain Revisions as a requirement of his employment with the Department of Fisheries and Oceans.

**Resolution No. M23-402**

**Moved by** Councillor Martin  
**Seconded by** Councillor Carew

**Be it resolved that Council grant permission for Councillor Vaters to abstain from the discussion and voting on Lift Station 10 - Acceptance of Forcemain Revisions.**

**Motion Carried**

**Resolution No. M23-403**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Martin

**Be it resolved that the Town of Paradise Council ratify its decision to approve proceeding with Force Main Revision Option 3 and issuing a change order to Olympic Construction for re-routing of the forcemain in the amount of \$781,990.13 (HST included).**

**Motion Carried**

**For:** Mayor Bobbett, Deputy Mayor Street, Councillor Martin, Councillor Quilty  
**Against:** Councillor Carew  
**Abstained:** Councillor Vaters

3. Lift Station 10 – Acceptance of CCN 2

**Resolution No. M23-404**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise approve CCN-2 and award Change Order 005 to Olympic Construction Ltd. In the amount of \$2,861.47 including HST.**

**Motion Carried Unanimously**

4. Milton Road Club House Renovation Award

**Resolution No. M23-405**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise award the Milton Road Club House Renovation contract to Stacey Contracting Limited in the amount \$60,952.20 including HST subject to all terms and conditions being met.**

**Motion Carried Unanimously**

5. Supply and Install of Mini-Splits at Facilities

**Resolution No. M23-406**

**Moved by** Councillor Quilty  
**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise award a contract to GreenFoot Energy, in the amount of \$17,944.50 (HST Included) for the supply and installation of mini-split systems for Milton Road, Dianne Whalen and Peter Barry Duff facilities.**

**Motion Carried Unanimously**

6. Lift Station 10 – Engineering CCN 02 – Increase in Site Investigation Allowances

**Resolution No. M23-407**

**Moved by** Councillor Quilty  
**Seconded by** Councillor Carew



**Be it resolved that the Town of Paradise accept consultant Contemplated Change Notice 02 and award a Change Order to R.V. Anderson Associates Ltd. to increase the project cash allowances by \$8,605.00 (HST Included) to cover the actual costs of completing the site investigations for the design of Lift Station 10.**

**Motion Carried Unanimously**

7. Plant Variable Frequency Drive

**Resolution No. M23-408**

**Moved by** Councillor Quilty

**Seconded by** Councillor Vaters

**Be it resolved that the Town of Paradise award a Variable Frequency Drive supply, install, program, and commissioning contract to ControlPro Distributors Inc in the amount of \$18,895.65 HST included subject to all terms and conditions being met.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure and Engineering Committee met on November 1, 2023.

The following items were discussed.

- The Milton Road Club House renovations and recommended award of contract.
- The Variable Frequency Drive in the Ammonia Plant and recommended award of the supply, install, programming, and commissioning contract.
- The supply and installation of Mini-Split Heat Pumps at the Milton Road Club House, Dianne Whelan Club House and the Peter Barry Duff Club House and recommended award of contract.

- Completing a Pre-Phase 1 Environmental Assessment at Paradise Park and recommended the award of contract.
- Construction Contemplated Change Notice Number 2 for Lift Station No. 10 for additional fire dampers and recommended approval.
- The committee discussed Engineering Change Order Number 2 for Lift Station No. 10 site investigations and recommended approval.

The next Infrastructure and Engineering Committee meeting is scheduled for November 14, 2023.

**Resolution No. M23-409**

**Moved by** Councillor Quilty

**Seconded by** Councillor Carew

**Be it resolved that Council adopt the November 7, 2023 report from the Infrastructure and Engineering Committee.**

**Motion Carried Unanimously**

**10. Public Works Committee**

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. Purchase of One New Front-End Loader

**Resolution No. M23-410**

**Moved by** Councillor Martin

**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise proceed with the purchase of one new Front-End Loader with snow clearing attachments from Madsen Construction Equipment as per the quoted tender price of \$451,490.00 HST included. Tender No. TOP-23-21 pending final review for bid compliance by Town staff.**

**Motion Carried Unanimously**

2. Purchase of a New Sidewalk Snowblower Attachment

**Resolution No. M23-411**

**Moved by** Councillor Martin

**Seconded by** Councillor Quilty

**Be it resolved that the Town of Paradise proceed with the purchase of a new sidewalk snowblower attachment for a price of \$26,400.00 HST included from Saunders Equipment Ltd.**

**Motion Carried Unanimously**

3. Purchase of a Portable Asphalt Recycling Machine Trailer Mounted

**Resolution No. M23-412**

**Moved by** Councillor Martin

**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise proceed with the purchase of a Portable Asphalt Recycling Machine Trailer Mounted for a price of \$174,167.50 HST included from Saunders Equipment Ltd pending review and compliance of the bid.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works Committee met on October 25, 2023.

The committee discussed tender closing for two separate pieces of equipment for 2023/2024 season.

- The first tender was for one new Front-End Loader with snow clearing attachments.
- The second tender was for a new Portable Asphalt Recycling Machine.

The committee also discussed the following items:

- Purchase of a snowblower attachment for our current trackless unit.

- An update on maintenance at both dog parks.

This week's green goal moment is a factual tidbit. Did you know that Styrofoam is not biodegradable. Switching to single use options will help cut down on Styrofoam pollution and extend the life of our landfills for years to come.

The next scheduled Public Works Committee meeting is scheduled for November 8, 2023.

**Resolution No. M23-413**

**Moved by** Councillor Martin

**Seconded by** Councillor Carew

**Be it resolved that Council adopt the November 7, 2023, report from the Public Works Committee.**

**Motion Carried Unanimously**

**11. Recreation and Community Services Committee**

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie

a. Memos

*There were no reports for this meeting.*

b. Committee Report

Councillor Vaters brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services committee met on November 6 and the following items were discussed.

- The Grand Concourse minutes were attached for information.
- Staff addressed concerns for the shuffleboard and cornhole programs.
- An overview of the Elgin Park Consultation was provided with recommendation of next steps.
- Staff provided an overview of the Holiday Christmas Market.
- A calendar of upcoming events for November and December were provided for information.

- A detailed overview of the December events was attached for information.
- A request from Vista Gardens Condominium Corporation was discussed by the committee.
- Staff reviewed a request from Canada Circus Spectacular.
- A suggestion from the Diversity Committee on a 2024 program was discussed for consideration.

**Resolution No. M23-414**

**Moved by** Councillor Vaters

**Seconded by** Councillor Quilty

**Be it resolved that Council adopt the November 7, 2023 report from the Recreation and Community Services committee.**

**Motion Carried Unanimously**

**12. Canada Games Committee**

Councillor Carew, Chair; Mayor Bobbett & Councillor Laurie

a. Memos

1. Engineering Services – Beach Volleyball 2025 Canada Games

**Resolution No. M23-415**

**Moved by** Councillor Carew

**Seconded by** Deputy Mayor Street

**Be it resolved that the Town of Paradise award Top-23-23, Engineering Services for the Beach Volleyball venue for the 2025 Canada Games to AllNorth Consulting Limited in the amount of \$37,168.00 (HST Included) pending review and compliance of bids by staff.**

**Motion Carried Unanimously**

b. Committee Report

Councillor Carew brought forward a report from the Canada Games Committee.

A Canada Games meeting was held on Thursday, November 2, 2023.

- Committee discussed the engineering services for the 2025 Canada Games.
- Staff noted that a tender for sand will be issued within the next few weeks.
- As well, on Thursday October 5 a formal announcement was made that as part of the 2025 Canada Games the Town of Paradise will be hosting Beach Volleyball and Lacrosse.

**Resolution No. M23-416**

**Moved by** Councillor Carew

**Seconded by** Councillor Vaters

**Be it resolved Council adopt the November 7, 2023, report from Canada Games Committee.**

**Motion Carried Unanimously**

**13. New/Unfinished Business**

- Deputy Mayor Street congratulated resident Emily Power who came home from the World Karate Championships with 2 world titles.
- Deputy Mayor Street informed residents that Saturday, December 3 is the Christmas Parade and the Town are looking for float entries. The information and registration link are on the Town website.
- Deputy Mayor Street attended the MNL Conference last week with other members of Council. The sessions, trade show and networking opportunities were great. Deputy Mayor Street thanked MNL for organizing the conference.
- Councillor Vaters attended the MNL Conference and informed Council that he will be bringing some of the information to upcoming FCM meetings in Ottawa.
- Councillor Vaters informed Council that Baseball NL recently held their year end awards reception. Councillor Vaters congratulated all award recipients including 2 residents from Paradise, Evan Critch was awarded the Major Umpire of the Year Award and Aaron Ball was named Minor Male Player of the Year.

- Councillor Vaters informed residents about upcoming events that are taking place for the Christmas season. The Annual Tree Lighting is taking place on Friday, December 1 and this will have entertainment by Mackenzie Critch, Holly Thompson and Kylie Osmond. The Kin Club Annual Christmas Raffle is also scheduled for Friday, December 1. The Brunch with Santa will be taking place on December 2 and there are 4 sessions, tickets will be available for purchase from November 21- November 24 and registration opens with Paradise Residents. The Christmas Parade takes place on December 3 at 1 pm at Paradise Elementary and finishes at the Paradise Double Ice Complex. There will be a sensory friendly area from Paradise Road to the Paradise Fire Station. In the event of inclement weather, the Parade will move to Sunday, December 10.
- Councillor Vaters informed residents and Council that Peter Barry Duff will be lit up for Christmas again this year and will run from December 1- January 6 from 4:00pm-9:00pm daily.
- Councillor Martin congratulated resident Emily Power on her world medals. There were a lot of medals brought home from children from the Northeast Avalon.
- Councillor Quilty brought greetings at the Avalon Football Awards Ceremony on Saturday evening. It was a lovely event and well attended.
- Councillor Quilty reminded residents about the upcoming Remembrance Day Ceremony on Saturday morning. The event is taking place at the War Memorial at the Town Hall.
- Councillor Carew brought greetings at the Bonfire Night at Paradise Park. It was a cold night but there was a great crowd. There was great entertainment by The Saltbeef Junkies.
- Councillor Carew attended the open house for the Oral Hygiene Clinic last night. It is a state-of-the-art clinic that is very inclusive and set up for diverse populations. Councillor Carew encourages residents to go have a look around and show their support.

#### **14. Adjournment**

##### **Resolution No. M23-417**

**Moved by** Councillor Vaters

**Seconded by** Councillor Quilty

To adjourn the meeting at 7:05 pm.

**Motion Carried Unanimously**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk