



Town of Paradise
Public Council Meeting Minutes

November 21, 2023, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Elizabeth Laurie, Councillor (via Telephone)
Patrick Martin, Councillor
Deborah Quilty, Councillor

Council Absent: Larry Vaters, Councillor

Staff Present: Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Diane Keough, Manager of Communications
Angelina Richards, Administrative Assistant

Staff Absent: Lisa Niblock, CAO

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M23-418

Moved by Councillor Quilty

Seconded by Councillor Martin

To adopt the Agenda for the November 21, 2023 Public Meeting.

Motion Carried Unanimously

4. Proclamation

a. International Day of Persons with Disabilities

Mayor Bobbett proclaimed December 3, 2023 to be International Day of Persons with Disabilities in the Town of Paradise.

5. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M23-419

Moved by Deputy Mayor Street

Seconded by Councillor Carew

To adopt the Minutes of the November 7, 2023 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Planning and Protective Services Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Permits

1. 115 McNamara Drive - Approval in Principle

Resolution No. M23-420

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that application B2023-647 for an extension to an existing commercial building at 115 McNamara Drive be approved in Principle.

Motion Carried Unanimously

2. 4 Christopher Street - Development Approval

Resolution No. M23-421

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that application S2023-009 for a revised subdivision plan at 4 Christopher Street for 6 semi-detached dwellings with subsidiary apartments be approved subject to 24 conditions.

Motion Carried Unanimously

- b. Orders

There were no orders for this meeting.

- c. Memos

1. Greenhouse Development Regulations Amendment No. 20, 2023

Resolution No. M23-422

Moved by Deputy Mayor Street

Seconded by Councillor Martin

Be it resolved that Paradise Town Council advertise Development Regulations Amendment No. 20, 2023 as per the requirements of Section 14 of the Urban and Rural Planning Act.

Motion Carried Unanimously

- d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on November 9.

Matters discussed included the following:

- A Regional Plan Amendment referred by the Town of Portugal Cove-St. Philips.
- A Home-Based Business application from a property owner on Hillsdale Crescent.
- A Development Application for a property on Christopher Street.
- A listing of Building Permits issued by the Town between October 17 -November 6.
- An application for an extension to a building located on McNamara Drive.
- A proposed Development Regulations Amendment related to the development of greenhouses on residential properties.
- Correspondence from Regional Fire Services.
- Complaints received about vehicles parking along St. Thomas Line.
- A discussion concerning a residential development in the Adam's Pond area.

The Next Meeting of the Committee is scheduled for Nov 23.

Resolution No. M23-423

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that Council adopt the November 21, 2023 report from the Planning and Protective Services Committee.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Laurie, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. 2023-2026 MYCW Funding Agreement

Resolution No. M23-424

Moved by Councillor Laurie

Seconded by Councillor Martin

Be it resolved that the Town of Paradise accept the cost-shared funding outlined in the Department of Transportation and Infrastructure project approval letter dated October 24, 2023, Project number 17-MYCW-22-00057 Lift station 10, with a total project value of \$3,150,676.30, Project number 17-MYCW-24-00032 Carberry Place water and sewer with a total project value of \$1,458,000 and project number 17-MYCW-24-00033 Drovers Road Water and Sewer with a total project value of \$1,817,122.31. The Town of Paradise agrees to provide its share value of \$1,748,141 in funding for these projects and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Paradise.

Motion Carried Unanimously

b. Committee Report

Councillor Laurie brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on November 15, 2023. The following matters were discussed.

1. A request for a donation from the Canadian Cancer Society to support the One Night Stand against Cancer campaign.
2. Approval letter from the Department of Transportation and Infrastructure for projects to be funded under the 2023-2026 MYCW funding.
3. A report from the Municipal Assessment Agency.
4. The cheque registers for September and October.

Resolution No. M23-425

Moved by Councillor Laurie

Seconded by Councillor Quilty

Be it resolved that council adopt the November 21, 2023 report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

9. Infrastructure and Engineering Committee

Councillor Quilty, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Award of Engineering Services – Neary Road Culvert Replacement

Resolution No. M23-426

Moved by Councillor Quilty

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise award engineering services for the Neary Road Culvert Replacement project to Dynamic Engineering Ltd in the amount of \$24,780.00 (HST Included).

Motion Carried Unanimously

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee did not meet this Council cycle so there is no committee activity to report.

Instead, the committee is providing a project status update of the major projects currently in progress.

- Construction of the new Lift Station 10 continues. The major concrete works are ongoing and will continue to the end of 2023.
- The Owner Advisor continues to develop the preliminary design documents and design brief, in preparation for the issuing of the Request for Qualifications (RFQ) and Request for Proposals (RFP) phases of the Wastewater Treatment Plant Project.
- The 2023 street rehab project is finished.
- The Evergreen Village Phase 1 project is nearing completion for the 2023 construction season.
- The Stephen Road water and sewer project is nearing completion for the 2023 construction season.

- Public Works Depot Programming and Conceptual Design Project continues.
- The Water System Improvements for Zone PA-A Project continues.
- The Woodstock Lift Station mechanical refurbishment is complete.
- The fall application of the line painting program is nearing completion.
- Design continues for the 2023 Water and Sewer Projects.
- Engineering services for the Beach Volleyball venue for the 2025 Canada Games was awarded and the project has kicked off.
- The design of the boathouse continues and is expected to be complete in the coming months.

The next Infrastructure and Engineering Committee meeting is scheduled for November 28, 2023.

Resolution No. M23-427

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that Council adopt the November 21, 2023 report from the Infrastructure and Engineering Committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Martin, Chair; Councillor Laurie & Deputy Mayor Street

a. Memos

1. Purchase of a New Lift Station Pump (Camrose Drive)

Resolution No. M23-428

Moved by Councillor Martin

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise proceed with the purchase of a new pump for the Camrose Drive lift station from Xylem as per the quoted price of \$20,067.88 HST included.

Motion Carried Unanimously

2. Craig Manufacturing Parts for Front-End Loaders

Resolution No. M23-429

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise proceed with the purchase of the Craig Manufacturing parts from Madsen Construction Equipment as per the quoted price of \$ 13,399 HST included.

Motion Carried Unanimously

3. Snowplow Parts for Tandem Dump Trucks

Resolution No. M23-430

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise proceed with the purchasing of these additional parts from our local Larochelle Dealer at a cost of \$23,580.32 HST Included.

Motion Carried Unanimously

4. Snow-Clearing Policy Revisions 2023

Resolution No. M23-431

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise adopt the revised snow clearing policy (PW-011) dated November 2023 as submitted by the Public Works Department. The Policy will become effective December 4, 2023.

Motion Carried Unanimously

5. Unit 86 Front-End Loader Additional Repairs

Resolution No. M23-432

Moved by Councillor Martin

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise proceed with the additional repairs to Unit 86 Case Loader at Madsen Construction Equipment as per the quoted price of \$5635.00 HST included for a new combined total cost of \$48,786.02 HST Included.

^ Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works Committee met on November 8, 2023.

The committee discussed and reviewed the revisions to the current snow-clearing policy PW-011.

The committee also discussed the following items:

- Additional repairs to a front-end loader at the local dealership.
- Purchasing Craig Manufacturing parts for all our front-end loaders for the winter season.
- Purchasing Larochelle parts for our Tandem Dump Trucks for the winter season.
- Purchase of a new pump for the lift station on Camrose Drive.
- Minutes from the most recent Regional Wastewater committee.

This week's green goal moment is about reducing food waste by implementing a green kitchen. This involves composting, using reusable containers, and repurposing leftovers into new dishes. It's a small step towards a more sustainable way of minimizing our environmental footprint.

The next scheduled Public Works Committee meeting is to be determined.

Resolution No. M23-433

Moved by Councillor Martin
Seconded by Councillor Quilty

Be it resolved that Council adopt the November 21, 2023 report from the Public Works Committee.

Motion Carried Unanimously

11. Recreation and Community Services Committee

Councillor Vaters, Chair; Councillor Carew & Councillor Laurie

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Carew brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee has not met since the last Council Meeting however, the department are working on the following items:

1. Staff are continuing to work on upcoming Christmas events.
2. The Mitten Tree and collection for the food bank will continue again this year at the Paradise Double Ice Complex.
3. Fall programs will be cluing up within the next few weeks.
4. The Holiday Craft Fair had very successful registration once again. We thank all who participated in the event.

The next Recreation and Community Services Committee meeting will take place on Wednesday, November 29, 2023.

Resolution No. M23-434

Moved by Councillor Carew
Seconded by Deputy Mayor Street

Be it resolved that Council adopt the November 21, 2023 report from the Recreation and Community Services committee.

Motion Carried Unanimously

12. New/Unfinished Business

- Deputy Mayor Street attended the Remembrance Day Ceremony with other members of Council. It was well attended despite the cold weather. Deputy Mayor thanked Councillor Quilty and the Remembrance Day committee for doing a great job.
- Deputy Mayor Street informed Council that she spent time with the Fire Chief for a day, Rachel Robotham, at Paradise Fire Station No. 8. Rachel had a great experience riding in the fire truck and visiting the fire stations.
- Deputy Mayor Street informed Council that she attended the Canadian Home Builders BERG awards Saturday evening on behalf of Mayor Bobbett and she congratulated all the finalists and winners.
- Deputy Mayor Street encouraged children to submit their drawings for the Christmas Card Contest. The contest is for children from Kindergarten to Grade 6 and the winners drawing will be the featured design for the Town's 2023 Holiday Card. Additional information is available on the Town's website.
- Councillor Laurie reminded residents of the Christmas Tree Lighting on Friday, December 1. The Kin Club Raffle starts at 4 pm, live musical performances at 6:00 pm and the lighting of the Christmas Tree at 6:30 pm. She informed residents that the winner of the Holiday Card contest will help the Mayor light the Christmas tree. Also, hot chocolate will be served, and residents are encouraged to bring their own reusable cup. The holiday lights at Peter Barry Duff will be operational from 4:00-9:00 pm daily starting December 1 and concluding January 6. The brunch with Santa is December 2 and tickets went on sale today for the first time slot and it was sold out within minutes, tickets for the second time slot go on sale tomorrow. Finally, December 3 is the Christmas Parade starting at 1 pm from Paradise Elementary. Councillor Laurie reminded residents that there is a sensory friendly zone from Paradise Road to the Paradise Fire Station. If the weather doesn't cooperate then the parade will be moved to December 10.
- Councillor Laurie met with the Diversity Committee, and this was the second meeting since the committee was formed. It has been great meeting and interacting and the next meeting is scheduled to take place in December.
- Councillor Quilty thanked staff for their time and energy put into the Remembrance Day Ceremony. It was very well attended.

- Councillor Martin attended the Remembrance Day Ceremony and thanked Councillor Quilty for the great job she done. He also thanked the parents of the Guides and Scouts as there was a large turnout from both community groups.

13. Adjournment

Resolution No. M23-435

Moved by Councillor Martin

Seconded by Councillor Carew

To adjourn the meeting at 6:48 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk