



Town of Paradise
Public Council Meeting Minutes

August 6, 2024, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Glen Carew, Councillor
Tommy Maher, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Council Absent Kimberley Street, Deputy Mayor

Staff Present: Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Chris Connolly, Manager of Engineering
Sarah Rowe, Communications Officer
Angelina Richards, Administrative Assistant

Staff Absent: Lisa Niblock, CAO
Diane Keough, Manager, Communications

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment to Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M24-286

Moved by Councillor Vaters

Seconded by Councillor Quilty

To adopt the Agenda for the August 6, 2024 Public Meeting.

Motion Carried Unanimously

4. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M24-287

Moved by Councillor Martin

Seconded by Councillor Carew

To adopt the Minutes of the July 16, 2024 Public Meeting.

Motion Carried Unanimously

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Infrastructure and Engineering Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Memos

1. Lift Station 10 – Contemplated Change Notice 014R3

Resolution No. M24-288

Moved by Councillor Carew

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise accept Contemplated Change Notice 014R3 and issue a Change Order to authorize the work included under this CCN.

Motion Carried Unanimously

2. Contemplated Change Notice 001

Resolution No. M24-289

Moved by Councillor Carew

Seconded by Councillor Maher

Be it resolved that the Town of Paradise accept Contemplated Change Notice 001 and issue a Change Order to add 210 meters of sidewalk on Paradise Road to Project TOP-24-17, in the amount of \$98,128.64 (HST Included).

Motion Carried Unanimously

3. Tender TOP-24-20 Level 1 Washrooms Recommendation of Award

Resolution No. M24-290

Moved by Councillor Carew

Seconded by Councillor Vaters

Be it resolved that the Town of Paradise award tender TOP-24-20 to Lindsay Construction Limited in the amount of \$155,250.00 (HST Included) upon final review and acceptance of the tender submission.

Motion Carried Unanimously

4. TOP-24-17 Glendarek Drive Upgrades – Contemplated Change Notice 002

Resolution No. M24-291

Moved by Councillor Carew

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise accept Contemplated Change Notice 002 and issue a Change Order to Dexter Construction Company Limited to install pre-cast concrete manholes and catch basins for a credit of \$5,060.00 (HST Included).

Motion Carried Unanimously

b. Committee Report

Councillor Carew brought forward a report from the Infrastructure and Engineering Committee.

The Infrastructure and Engineering Committee met on July 23, 2024.

The following items were discussed:

- The tender results for the Town Hall Level 1 Washroom renovations.
- Contemplated Change Notices for the Upgrades to Glendarek Drive.
- Contemplated Change Notice for the Lift Station 10 Project.
- The list of locations scheduled for sidewalk maintenance. Staff will bring this forward to a future Committee meeting.
- The Committee discussed street lighting on Canary Place. Staff have reached out to NL Power on this issue.
- An easement for an existing headwall on St. Thomas Line.
- The status of construction of the new trailhead to connect the Top Pond Trail to Stephanie Avenue.
- The capital project status report and pond level reports were provided for information.

The next Infrastructure and Engineering Committee meeting is scheduled for August 13.

Resolution No. M24-292

Moved by Councillor Carew

Seconded by Councillor Maher

Be it resolved that Council adopt the August 6, 2024 report from the Infrastructure and Engineering Committee.

Motion Carried Unanimously

7. **Administration and Corporate Services Committee**

Councillor Vaters, Chair; Councillor Maher & Councillor Quilty

a. Memos

1. High School Scholarships

Resolution No. M24-293

Moved by Councillor Vaters

Seconded by Councillor Martin

Be it resolved that the Town create two scholarships, the Elizabeth Laurie Memorial Scholarship and the Vince Burton Memorial Scholarship, for Grade 12 high school graduates in the amount of \$1000 each.

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on July 31. The following items were discussed.

- A request to observe December as Christian Heritage Month.
- Committee reviewed the Administration and Corporate Services list of ongoing and completed lean projects as well as ideas for new projects to be completed.
- The report from the UMC meeting held in April 2024 was circulated for information.
- Funding amounts for the various categories within the new Donation Policy was discussed and will be incorporated into the 2025 budget.
- The June cheque register was provided for information. This will be added to the Town's website.
- The 2024 Policy Manual Index including latest review date was circulated for information.
- A donation request from a resident for an upcoming athletic event.
- The 2023 Management Letter prepared by BDO was reviewed.

- Committee reviewed a sample disconnection notice to be sent to residents with outstanding taxes and the related timelines.
- The Committee discussed the current scholarships given to Mount Pearl Senior High and Holy Spirit High.
- Committee reviewed the insurance claims update as of June 30, 2024.
- The MAA Board Update from their meeting held on June 7 was circulated for information.
- The Committee reviewed a quote from Waterwerks Agency to provide photography services to the Town to update the Town's seasonal photography.
- The committee discussed a consulting proposal that would provide additional capacity to the Town to leverage external funding streams.
- The proposed 2025 Budget preparation timeline was discussed.

Resolution No. M24-294

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that Council adopt the August 6, 2024 report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

8. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Street & Councillor Carew

a. Memos

1. Legacy Beach Volleyball Courts - Ratification of Email Poll

Resolution No. M24-295

Moved by Councillor Martin

Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the decision made by e-poll of council on July 25, 2024, to award TOP-24-19 to Modern Paving Ltd, upon review and final acceptance of the

tender submission, in the amount of \$399,786.00 (HST Included).

Motion Carried Unanimously

2. Treton Drive Open Space Enhancement Consulting Services

Resolution No. M24-296

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise award TOP- 24-23, consulting services for the Community Engagement – Trenton Drive Open Space Enhancement to Mills & Wright Architecture Inc., pending final review and acceptance of the RFP package, in the amount of \$ 38, 272.00 (HST Included) .

Motion Carried Unanimously

3. Lanark Drive Playground Swing Set Replacement

Resolution No. M24-297

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise proceed with the purchase of a new swing set for the Lanark Drive playground at a cost of \$16,675 HST included from ECMO.

Motion Carried Unanimously

4. Canada Games Design Services - Contemplated Change Notice 001 – Increase in Engineering Fees

Resolution No. M24-298

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise accept Contemplated Change Notice 001 and issue a Change Order to AllNorth Consulting Limited in the amount of \$22,077.13 (HST Included).

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee met on July 22 and the following items were discussed.

- An update on the 2025 Canada Games and Engineering Services.
- Tender results and recommendation for construction of beach volleyball courts.
- An update on the Grand Concourse Signage.
- The Grand Concourse Annual Report was presented.
- Options for Pickleball times and clinics.
- The Quarter 2 – Big Picture was provided.
- An Open Space request for 242 Topsail Pond Road.
- RFQ for swings for the Lanark Drive Playground.
- A request from Football NL.
- A listing of events for Sunsplash 2024.
- A discussion on LEAN and thoughts for future lean projects.
- The trail connection to Maverick Place was brought forward and will be discussed further in Budget Talks.

The next Recreation and Community Services Committee meeting will be on August 12.

Resolution No. M24-299

Moved by Councillor Martin

Seconded by Councillor Maher

Be it resolved that Council adopt the August 6, 2024, report from Recreation and Community Services Committee

Motion Carried Unanimously

9. Planning and Protective Services Committee

Councillor Quilty, Chair; Deputy Mayor Street & Councillor Maher

a. Permits

1. Wharf on Crown Land - Development Approval

Councillor Vaters asked Council if he was in a potential conflict of interest due to his work contract.

Resolution No. M24-300

Moved by Councillor Carew

Seconded by Councillor Martin

Be it resolved that Councillor Vaters is in a potential conflict of interest for the Development Approval for a Wharf on Crown Land.

Motion Carried

Note: Councillor Vaters took a seat in the public gallery for this discussion.

Resolution No. M24-301

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that the application to construct a wharf on the Crown Land Reservation to the rear of 51 Balsamwood Road be approved subject to no objections being received to the Notice of Discretionary Use and six (6) conditions.

Motion Carried

Note: Councillor Vaters returned to his seat in Council Chambers.

b. Orders

1. 160 St. Thomas Line

Resolution No. M24-302

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that the Order issued on July 18, 2024 regarding the operation of a tire changing business at 160 St. Thomas Line deemed to be contrary to the Town of Paradise Development Regulations, 2016 be confirmed.

Motion Carried Unanimously

2. 26 Brougham Drive - To Be Rescinded

Councillor Maher asked Council if he was in a conflict of interest due to employment that worked on this property.

Resolution No. M24-303

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that Councillor Maher is in a potential conflict of interest regarding rescinding the order at 26 Brougham Drive.

Motion Carried

Note: Councillor Maher took a seat in the public gallery for this discussion.

Resolution No. M24-304

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that an order regarding the removal of garbage and miscellaneous debris, and performance of property maintenance on the property located at 26 Brougham Drive, as per motion #M23-020, be rescinded by Council, as the order has been complied with.

Motion Carried

Note: Councillor Maher returned to his seat in Council Chambers.

3. 63 Paradise Road

Resolution No. M24-305

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that an Order issued for the removal of a dilapidated vehicle and tires located at #63 Paradise Road be confirmed by Council.

Motion Carried Unanimously

c. Memos

1. SPCA Memorandum of Understanding Ratification

Resolution No. M24-306

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that Council ratify its decision to enter into a 5-year MOU with the St. John's Regional SPCA and provide a \$10,000 annual donation.

Motion Carried Unanimously

d. Committee Report

Councillor Quilty brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on July 18. Matters discussed at the meeting included:

- Pending Amendments to the Municipal Plan and Development Regulations.
- A referral from the Town of Bauline concerning a proposed amendment.
- An application for a wharf on Crown Land situated on Balsomwood Road.
- Correspondence related to National Forest Week in September.
- A listing of Building Permits issued between July 2-17.
- The condition of Round Pond Road.
- Questions about the future high school for Paradise.
- The condition of properties on Paradise Road and Juniper Drive.

The next meeting of the Committee is scheduled for August 8.

Resolution No. M24-307

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that Council adopt the August 6, 2024 report from the Planning and Protective Services Committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Carew, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Treatment Plant UV Lights and Sleeves Purchase

Councillor Vaters asked Council if he was in a potential conflict of interest due to his employment conditions.

Resolution No. M24-308

Moved by Councillor Carew

Seconded by Councillor Martin

Be it resolved that Councillor Vaters is in a potential conflict of interest regarding the discussion on the Treatment Plant UV Lights and Sleeves Purchase.

Motion Defeated

Resolution No. M24-309

Moved by Councillor Carew

Seconded by Councillor Martin

Be it resolved that the Town of Paradise proceed with the required materials for a price of \$47,476.96 HST included from Atlantic Purification Systems Ltd for the St. Thomas Line Treatment Plant.

Motion Carried Unanimously

2. Repair to Unit 100 2016 International Tandem Truck

Resolution No. M24-310

Moved by Councillor Carew

Seconded by Councillor Maher

Be it resolved that the Town of Paradise proceed with the required repairs to Unit 100 – 2016 International Tandem Truck for a price of \$16,228.46 HST included at The Wrench Pit.

Motion Carried Unanimously

b. Committee Report

Councillor Carew brought forward a report from the Public Works committee.

The Public Works Committee met on July 17. The committee discussed the following:

- Extensive repairs to Unit 100 – 2016 International Tandem Dump Truck at a local garage.
- Required maintenance to the Town's UV System at the current Wastewater Treatment Plant.
- Staffing and equipment outlook for winter 2024/2025.
- Current sports field maintenance schedules.
- Current trail maintenance schedules.
- Additional street repairs on Paradise Road.
- Bi-Weekly Operations Report.

This week's Green Goal tidbit is: ***"Borrow or Fix rather than Buy"***

- Consider trying to repair the problem before running out to purchase a new item. Try not to label newer as better and make an eco-friendlier choice by using what you already have.

The next scheduled Public Works Committee meeting is scheduled for August 7.

Resolution No. M24-311

Moved by Councillor Carew

Seconded by Councillor Vaters

Be it resolved that Council adopt the August 6, 2024, Report from Public Works Committee.

Motion Carried Unanimously

11. New/Unfinished Business

- Councillor Vaters noted that there were 2 large sporting events that took place in the Town last weekend, the Sunsplash Soccer Tournament and the Heather Healey Female Invitational. Councillor Vaters thanked the many volunteers, coordinators and Town Staff for making these events a success.
- Councillor Vaters requested the Mayor have discussion with the Province on roadway improvements and additional access points for the Town.
- Councillor Vaters congratulated Chad Hart, Ellis Coles, Jamie Tobin and Samantha Marsh on their appointment to the Team NL Mission Staff for the 2025 Canada Games.
- Councillor Martin attended the tournaments that took place last weekend and thanked everyone that was involved.
- Councillor Martin reminded residents about the upcoming Summer Jam Concert Series on Saturday evening in Lombardy Park.
- Councillor Martin noted that he attended the Canada Games Volunteer Recruitment Press Conference today with Mayor Bobbett and stated that this is going to be the largest Canada Summer Games to date. Mayor Bobbett informed Council and residents that he had the opportunity to play in a Canada Games Baseball Event last night. He noted that it is an exciting time and he encouraged residents to sign up to be a volunteer.
- Councillor Quilty attended the Korean War Memorial Service with Councillor Vaters and Councillor Maher and thanked staff for coordinating the event. Councillor Quilty noted that it was a pleasure to have Veteran Leslie Mercer and his family in attendance.

- Councillor Quilty congratulated Mr. Fred Hutton on his appointment and she looks forward to the mayor meeting with him for discussion on future access points and road work needs.
- Councillor Quilty congratulated all the volunteers and coordinators of the tournaments this past weekend. She noted that she heard a lot of positive comments.
- Councillor Carew attended the tournaments on the weekend and noted that they were great events and great for the Town.
- Councillor Carew looks forward to the discussions coming up with Minister Hutton regarding Town Infrastructure. The Town needs the help of Provincial and Federal Government.
- Councillor Maher attended the Korean War Memorial Ceremony and had the opportunity to lay the wreath on behalf of Council. Councillor Maher noted that he had the privilege to chat with Mr. Leslie Mercer during the reception.
- Councillor Maher informed Council that residents have been asking him about the Canadian Standard for Residential Water Pressure. Councillor Carew responded that the average is 40%. Staff are looking into this further and will discuss at an upcoming committee meeting.
- Councillor Maher asked if there is a solution to what residents can do to improve water pressure. Councillor Carew responded that the water conservation order needs to be followed and that additional considerations are being discussed and will be included in upcoming budget discussions.
- Councillor Maher asked if there is a long-term plan to install curb, gutter and sidewalks from St. Thomas Line heading into CBS area. Councillor Carew responded that at this current time there are no plans. This was discussed at committee and at the time wasn't considered a priority as there were other areas of Town that required attention. Mayor Bobbett noted that this could be discussed during budget time.

12. Adjournment

Resolution No. M24-312

Moved by Councillor Vaters

Seconded by Councillor Carew

To adjourn the meeting at 7:25 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk