



Town of Paradise
Public Council Meeting Minutes

August 20, 2024, 6:00 p.m.
Council Chambers

Council Present:	Dan Bobbett, Mayor, Chairperson Kimberley Street, Deputy Mayor Glen Carew, Councillor Tommy Maher, Councillor Patrick Martin, Councillor
Council Absent	Deborah Quilty, Councillor Larry Vaters, Councillor
Staff Present:	Lisa Niblock, CAO Alton Glenn, Director, Planning & Protective Services Chris Milley, Director, Infrastructure & Public Works Brian Dredge, Manager of Public Works Diane Keough, Manager of Communications Elizabeth Piercey, Manager of Purchasing and Risk Management Angelina Richards, Executive Assistant
Staff Absent	Terrilynn Smith, Director, Corporate Services Nelson Whalen, Director, Public Works

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment to Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M24-313

Moved by Councillor Martin
Seconded by Deputy Mayor Street

To adopt the Agenda for the August 20, 2024 Public Meeting.

Motion Carried Unanimously

4. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M24-314

Moved by Councillor Carew
Seconded by Councillor Martin

To adopt the Minutes of the August 6, 2024 Public Meeting.

Motion Carried Unanimously

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Infrastructure and Engineering Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Memos

1. Street Maintenance - Contemplated Change Notice 001 Email Poll Ratification

Resolution No. M24-315

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that the Town of Paradise ratify the August 14, 2024 email poll decision to accept contemplated change notice 01 and issue a change order to Farrells Excavating Limited in the amount of \$22,425 (Hst incl) for the supply and installation of 10 Mueller adjustable manhole covers in Topsail Road maintenance area.

Motion Carried Unanimously

2. Glendarek Drive CA and Site Inspection Change Order - Email Poll Ratification

Resolution No. M24-316

Moved by Deputy Mayor Street

Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the August 14, 2024 email poll decision to issue a change order to Irvine Engineering for the Glendarek Drive Upgrade project contract administration and site inspection services based on engineer rate of \$165/hr and inspector rate of \$75/hr with an upset limit of \$39,744 (Hst included).

Motion Carried Unanimously

3. Glendarek Drive Upgrades – Contemplated Change Notice 003 Email Poll Ratification

Resolution No. M24-317

Moved by Deputy Mayor Street

Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the August 14, 2024 email poll decision to accept contemplated change notice 03 and issue a change order to Dexter Construction in the amount of \$70,969.95 (Hst included) for construction of the revised storm system design for Glendarek Drive.

Motion Carried Unanimously

4. Lift Station 10 CCN 030 - Email Poll Ratification

Resolution No. M24-318

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the Town of Paradise ratify the August 14, 2024 email poll decision to accept CCN 030 and issue a Change Order to Olympic Construction Limited to install three (3) Air Relief Combination valves on the existing St.Thomas Line forcemain in the amount of \$139,602.82 (HST Included).

Motion Carried Unanimously

5. Lift Station #10 Contemplated Change Notice 027

Resolution No. M24-319

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the Town of Paradise accept CCN 027 and issue a change order to Olympic Construction Ltd in the amount of \$972.35 (HST Included) to add one 3-way switch at Lift Station #10.

Motion Carried Unanimously

6. Rescind Motion M24-289 for Sidewalk on Paradise Road

Resolution No. M24-320

Moved by Deputy Mayor Street

Seconded by Councillor Maher

Be it resolved that the Town of Paradise rescind motion #M24-289 from the August 6, 2024 Public Council Meeting to accept Contemplated Change Notice 001 and issue a Change Order to add 210 meters of sidewalk on Paradise Road to Project TOP-24-17, in the amount of \$98,128.64 (HST Included).

Motion Carried Unanimously

b. Committee Report

Deputy Mayor Street brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee met on August 13, 2024.

The committee requested and received updates on the status of a sight line investigation on St. Thomas Line and on the planning progress for completion of the Stephanie Drive trail.

Four contemplated change notices were reviewed and recommended for acceptance. The change notices included changes to add a 3-way switch to Lift Station #10, to add the installation of air release valves to the force

main on St. Thomas Line, to add adjustable manholes to the Topsail Road maintenance project, and to implement a revised design for the Glendarek Drive upgrade. The last three contemplated changes were also recommended to proceed via email poll of council to expedite decisions.

Contracting contract administration and site inspection responsibilities for the Glendarek Drive project to Irvine Engineering as a change order to their current contract was discussed and the recommendation was to proceed with an email poll of Council for this item. The remaining 2024 Street Capital Budget and the current demands were reviewed by committee.

The Capital Projects Status and Pond Level Reports were presented for information.

The next committee meeting is scheduled for August 27.

Resolution No. M24-321

Moved by Deputy Mayor Street

Seconded by Councillor Martin

Be it resolved that Council adopt the August 20, 2024 report from the Infrastructure and Engineering Committee.

Motion Carried Unanimously

7. Administration and Corporate Services Committee

Councillor Vaters, Chair; Councillor Maher & Councillor Quilty

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Maher brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee did not meet since the last Public Council meeting.

At the next committee meeting scheduled for August 28, we will be discussing the planned public engagement for the 2025 Budget. The engagement will begin mid-September and run through October. As in previous years there will be several opportunities for residents and

businesses to provide their feedback, priorities and ideas for the 2025 Budget.

There will be an online budget survey, in person discussions with members of council, discussions with local Chambers of Commerce and social media campaigns.

Additional details and dates will be provided once they are confirmed.

Resolution No. M24-322

Moved by Councillor Maher

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the August 20, 2024 Administration and Corporate Service Committee Report.

Motion Carried Unanimously

8. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Street & Councillor Carew

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Martin brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee met on August 12 and the following items were discussed.

- Staff provided update on the 2025 Canada Games.
- An update was provided on 242 Topsail Pond Road.
- An update was provided on the Football NL Request.
- The Rotary Memorandum of Understanding was reviewed.
- The Community Group Lean project was shared for information.
- The August calendar of events was shared for information.
- Damien Street open space was reviewed.

- A letter of support for Visions Employment was provided for information.
- Letters that were sent to neighbouring municipalities referencing swimming pool usage was provided for information.
- Discussions on Elgin Park.
- Discussion took place on a lighting request from Paradise Youth Soccer.
- An update was provided on the Octagon School Trail.
- An update on the Trenton Drive RFP was provided.

The next Recreation and Community Services Committee meeting is to be determined.

Resolution No. M24-323

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that Council adopt the August 20, 2024, report from Recreation and Community Services Committee.

Motion Carried Unanimously

9. Planning and Protective Services Committee

Councillor Quilty, Chair; Deputy Mayor Street & Councillor Maher

a. Permits

1. 7 Deborah Lynn Heights – Development Approval

Resolution No. M24-324

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the application to convert the existing dwelling at 7 Deborah Lynn Heights to a 3-unit apartment building be approved.

Motion Defeated Unanimously

2. 20 Paradise Road – Development Approval

Resolution No. M24-325

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that application to subdivide the existing property at 20 Paradise Road to create a 3-lot subdivision fronting Grandview Avenue be approved subject to twenty-six (26) conditions.

Motion Carried Unanimously

b. Orders

1. 20 Paradise Road Order (To be Confirmed)

Resolution No. M24-326

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that an Order issued for lawn maintenance to be conducted and pest control measures implemented at #20 Paradise Road be confirmed by Council.

Motion Carried Unanimously

c. Memos

1. Paradise Development Regulations No. 24, 2024

Resolution No. M24-327

Moved by Deputy Mayor Street

Seconded by Councillor Martin

Be it resolved that the Town Council of Paradise advertise public notices for Paradise Development Regulations Amendment 24, 2024, in accordance with Section 14 of the Urban and Rural Planning Act and the requirements of the Town of Paradise. The public notices shall include information about the proposed discretionary uses for cluster development and a place of worship.

Motion Carried Unanimously

Resolution No. M24-328

Moved by Deputy Mayor Street

Seconded by Councillor Martin

Be it resolved, Council approve the parking relief request, provided the application for rezoning and discretionary use for the senior housing cluster development is successful.

Motion Carried Unanimously

2. Land Donation to Habitat for Humanity

Resolution No. M24-329

Moved by Deputy Mayor Street

Seconded by Councillor Maher

Be it resolved that the Town Council of Paradise request approval of the Minister of Municipal and Provincial Affairs to donate the land at 12 Mercury Street to Habitat for Humanity for the purpose of constructing two semi-detached affordable dwelling units. This request is made in accordance with Section 201.3(1) of the Municipalities Act, 1999, for the purpose of disposition for social or economic development. Upon receiving approval from the Minister, the public shall be notified of the Council's intention in accordance with Section 201.3 of the Act.

Motion Carried Unanimously

d. Committee Report

Deputy Mayor Street brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on August 8, 2024.

Matters discussed at the meeting included:

- Pending Amendments to the Municipal Plan and Development Regulations.
- The outstanding Order Report prepared by staff.
- An application for a three-lot subdivision on Paradise Road.

- An application for a three-unit apartment on Deborah Lynn Heights.
- A listing of Building Permits issued between July 18 - August 20, 2024.
- A staff report concerning an initiative with Habitat for Humanity.
- A request concerning a revised grading plan for a property on Eider Place.
- Discussion about the driveway access for a property on Three Island Pond Road.
- Correspondence from the Town to the Minister of Justice and Public Safety.

The next meeting of the Committee is scheduled for August 26.

Resolution No. M24-330

Moved by Deputy Mayor Street

Seconded by Councillor Maher

Be it resolved that Council adopt the August 20, 2024 report from the Planning and Protective Services Committee.

Motion Carried Unanimously

10. Public Works Committee

Councillor Carew, Chair; Councillor Martin & Councillor Vaters

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Carew brought forward a report from the Public Works committee.

The Public Works Committee did not meet since the last council meeting.

In lieu of a committee update, the department have completed the following scheduled task since the last Council update:

- Cameo Drive Storm System Upgrades
- Culvert replacement on Topsail Road/Three Island Pond

- Sewer lateral repair on Paradise Road
- Assist PYSA with the Sunsplash Soccer Event

This week's Green Goal Initiative is: ***"Conserve Resources"***.

Conserve resources like electricity and water. Limit how you use them and do not be wasteful. You can do this by following these simple steps:

- Insulate indoor areas.
- Fix leaking faucets and pipes.
- Use ceiling fans instead of air conditioners.
- Harvest rainwater and use it for day-to-day activities.
- Avoid hot water baths and shorten your shower time.
- Use LED's instead of incandescent bulbs since they are more energy efficient.

The next scheduled Public Works Committee meeting is scheduled for August 21.

Resolution No. M24-331

Moved by Councillor Carew

Seconded by Councillor Maher

Be it resolved that Council adopt the August 20, 2024, Report from Public Works Committee.

Motion Carried Unanimously

11. New/Unfinished Business

- Deputy Mayor Street wished Mayor Bobbett well in the meeting that he has tomorrow with Minister Hutton. She noted that she is looking forward to hearing about it and is hoping for good support and decisions on some high-level concerns facing our Town.
- Deputy Mayor Street participated in Paddle in Paradise Dragon Boat Races last Saturday with other members of Council, Town Staff and friends and family. It was a wonderful event with 12 teams participating and thanks to all the volunteers, sponsors and Town Staff. Deputy Mayor Street congratulated the first place team "Come From Away" from

Waterloo, the second place team "Friends and Family Mad Hatters and the third place team the Mighty Municipal Dragons. A special thank you to the Avalon Dragons for all they do in supporting breast cancer survivors.

- Deputy Mayor Street thanked the Paradise Kin Club and Lions Club for the food drive that took place over the weekend during the Sunsplash Events. The groups worked together and collected a significant amount of food for the CBS Paradise Food Bank and over \$750 in cash donations.
- Mayor Bobbett noted that he attended some of the great Sunsplash events over the weekend. He informed Council that the Avalon Dragons made in excess of \$24,000 for a fantastic cause.
- Councillor Martin noted that it was a great event on Saturday and a wonderful fundraiser for the Avalon Dragons raising over \$24,000. Paddle in Paradise had a smaller attendance this year, but it was fun and a great competition. Mayor Bobbett noted that he put out the challenge to neighbouring Municipalities and that it was great to have Minister Hutton was in our boat.
- Councillor Martin informed Council and residents that the last Summer Jam Concert is taking place on Saturday, August 24 at Peter Barry Duff Beach at 6:30 pm. The performers are Mike Mahoney and Melody Rodgers.
- Councillor Martin noted that there is a Youth Outdoor Ball Hockey event at Peter Barry Duff Memorial Park on August 25 from 1:00 pm-2:30 pm for youth ages 10-14 years of age.
- Councillor Carew attended some of the Sunsplash Events over the weekend and brought greetings at the Family Event on Sunday. He noted what a great facility Paradise Park would be for some larger concerts. It was great to see the donations coming in for the Food Bank.
- Councillor Carew discussed the illegal use of dirt bikes and ATV's in the Town and reminded residents that the Town does have a motorized trail that can be used. He noted that continued partnership with the RNC is important to put additional safety measures in place.
- Councillor Maher asked when the work on Topsail Road will be completed? Deputy Mayor Street responded that the work is anticipated to be completed by August 29.

- Councillor Maher asked when the sidewalks around Holy Family School will be cleaned up? Deputy Mayor Street responded that there is a portion of sidewalk on St. Thomas Line by Lanark Drive will not be reinstalled until the air release valves that were awarded today get installed, the gravel on the sidewalk is with Public Works for clean up and the sidewalk that was cracked and raised is marked out for replacement. This will be brought to the Infrastructure and Engineering committee next week for further discussion.
- Councillor Maher attended some of the Sunsplash Events on the weekend and thanked staff and volunteers for all their efforts to make the events a success. Councillor Maher noted that he was honored to be in the boat on Saturday with the Mighty Municipal Dragons. It is a cause near to his heart as his wife is a breast cancer survivor.

12. Adjournment

Resolution No. M24-332

Moved by Councillor Carew

Seconded by Councillor Maher

To adjourn the meeting at 7:09 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk