



Town of Paradise
Public Council Meeting Minutes

September 17, 2024, 6:00 p.m.
Council Chambers

Council Present:	Kimberley Street, Deputy Mayor, Chairperson Tommy Maher, Councillor Patrick Martin, Councillor Deborah Quilty, Councillor
Council Absent	Dan Bobbett, Mayor Glen Carew, Councillor Larry Vaters, Councillor
Staff Present:	Lisa Niblock, CAO Tina Auchinleck Ryan, Director of Recreation and Community Services Alton Glenn, Director, Planning & Protective Services Chris Milley, Director, Infrastructure & Engineering Terrilynn Smith, Director, Corporate Services Nelson Whalen, Director of Public Works Angelina Richards, Administrative Assistant Diane Keough, Manager, Communications

1. Calling of Meeting to Order

The meeting was called to order by Deputy Mayor Street at 6:00 pm.

2. Safety Moment

Deputy Mayor Street brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M24-347

Moved by Councillor Quilty

Seconded by Councillor Martin

To adopt the Agenda for the September 17, 2024 Public Meeting.

Motion Carried Unanimously

4. Proclamations

a. National Forest Week

Deputy Mayor Street declared September 22-28, 2024 as National Forest Week in the Town of Paradise.

5. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M24-348

Moved by Councillor Martin

Seconded by Councillor Quilty

To adopt the Minutes of the September 3, 2024 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

Deputy Mayor Street informed Council that the questions asked at the last public meeting will be answered in the Infrastructure and Engineering committee report.

7. Infrastructure and Engineering Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Memos

1. St. Thomas Line Road and Sidewalk Repairs

Resolution No. M24-349

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that the Town of Paradise accept CCN 032 and issue a change order to Olympic Construction Limited in the amount of \$17,642.48 (HST included) under the Town operating budget for repairing damage to St. Thomas Line caused by a 2023 force main break.

Motion Carried Unanimously

2. TOP-24-17 Capital Street Program - CCBF Funding Application

Resolution No. M24-350

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Town of Paradise apply for available funding through the Canada Community Building Fund (CCBF) for the 2024 Capital Streets Program (Project TOP-24-17) in the amount of \$876,631.30 including HST.

Motion Carried Unanimously

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering committee met on September 10, 2024.

The meeting started with an architect presentation of two depot design options for comparison to decide which one will be carried through to the next stages of concept design. The committee will be asked for their option choice at the next scheduled meeting.

Committee were provided updates on business arising from the council meeting. Staff will get an answer to the question about sidewalk near 52 St. Thomas Line. Traffic calming performance data for Clearview heights will be available for the next committee meeting.

The committee also asked if all the adjustable manholes, subject of a previous change order, were installed. Only 6 of the 10 manholes were needed to be installed at the approved unit rate. The Town will purchase the remaining 4 manholes for our public works inventory.

The road repair work required because of a 2023 forcemain break was discussed and recommended to be awarded using the 2024 Municipal operating budget.

Committee recommended applying for CCBF funding to pay for the 2024 Street Capital project as planned in the 2024 municipal budget.

Two ideas for upcoming department yellow belt projects were presented to the committee.

The committee asked staff to consider and present information on crack sealing and inlayed road reflectors as part of the road maintenance budget discussions.

The capital project status and regional water reports were provided for information, review and discussion.

The next committee meeting is scheduled for September 24, 2024.

Resolution No. M24-351

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that Council adopt the September 17, 2024 report from the Infrastructure & Engineering Committee.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Vaters, Chair; Councillor Maher & Councillor Quilty

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Maher brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on September 11, 2024. The following items were on the agenda.

1. The Committee reviewed the 2024 Big Picture second quarter updates.
2. The Committee discussed collections since the last meeting as well as the overall collections rate for 2024. The current collection rate for 2024 is 92%.
3. Recommended changes to the Purchasing Policy were discussed.
4. The committee reviewed the 2024 Council Travel and Professional Development Expenses. This will be added to the website.

5. The Committee discussed the new Towns and Local Service District Act that is coming into effect January 1, 2025. This act will replace the current Municipalities Act.

6. The replacement plan for Council's computer devices was discussed.

7. The August 2024 cheque register was reviewed and will be added to the website.

The next meeting is scheduled for September 25.

Resolution No. M24-352

Moved by Councillor Maher

Seconded by Councillor Quilty

Be it resolved that Council adopt the September 17, 2024 report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

9. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Street & Councillor Carew

a. Memos

1. Dianne Whalen Turf Field – Referee Shelter

Resolution No. M24-353

Moved by Councillor Martin

Seconded by Councillor Maher

Be it resolved that the Town of Paradise purchase the Kwik Goal Referee Shelter from Sportcraft at a cost of \$13,989.75 HST included.

Motion Carried Unanimously

2. Peter Barry Duff Bleachers RFQ

Resolution No. M24-354

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise awards the supply and installation of 2 sets of aluminum bleachers to Coastline Specialties Ltd at a cost of \$16,410.50 HST included.

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee meeting was held on September 12, 2024, and the following was discussed.

- An update on the Canada Games.
- Request for quotes for the referee shelter for the Dianne Whalen Multi- Purpose Turf.
- Request for quotes for bleachers for Peter Barry Duff.
- The Big Picture was presented for information.
- Tree Lighting 2024 was discussed.
- A resident request for Reardon Avenue playground.
- An update in the Open Space trail connectivity for Damien Street.
- An update was provided on Little Libraries with further discussion.
- The Fairview T'railway.

The next Recreation and Community Services will be held on September 23, 2024.

Resolution No. M24-355

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that Council adopt the September 17, 2024, report from Recreation and Community Services Committee.

Motion Carried Unanimously

10. Planning and Protective Services Committee

Councillor Quilty, Chair; Deputy Mayor Street & Councillor Maher

a. Permits

1. Re-Approval for 277-295 Paradise Road Infill Subdivision - Development Approval

Resolution No. M24-356

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that application S2024-010 for a 19 lot infill subdivision at 277-295 Paradise Road be approved subject to 18 conditions.

Motion Carried Unanimously

b. Orders

There were no orders for this meeting.

c. Memos

1. Development Regulations Amendment No. 26, 2024

Resolution No. M24-357

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that the Town of Paradise advertise the Paradise Development Regulation Amendment No. 26, 2024, for public consultation in accordance with the requirements of Section 14 of the Urban and Rural Planning Act, 2000.

Motion Carried Unanimously

2. Tax Exemption Application

Resolution No. M24-358

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that Mobile Smiles NL Ltd., operating as Oral Health Center, located at 1641 Topsail Road be granted the three-year tax incentive for new, non-competing businesses as per the Town of Paradise Tax Exemption/Incentive Policy.

Motion Carried Unanimously

d. Committee Report

Councillor Quilty brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on September 5. Matters discussed at the meeting included:

- Proposed and ongoing Municipal Plan and Regulations Amendments.
- Correspondence received in response to the Town's Habitat for Humanity initiative.
- An application for an extension to a commercial garage on Paradise Road.
- An application for a home-based business on Jane Heights.
- A request to purchase Town-owned land.
- An application for an infill subdivision on Paradise Road.
- A listing of outstanding Orders issued by the Town.
- A report concerning the building permits recently issued by the Town.
- A discussion about the Heritage NL People, Places and Culture Workshop taking place September 26.
- A request to place a little library on Town property at Ashgrove Drive.
- Concerns expressed about properties on Round Pond Road, Rob's Road and near Neil's Pond.
- A request to place a little library on Town property at Ashgrove Drive.

- A request for an update on the provincial photo radar project.

Resolution No. M24-359

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that Council approve the September 17, 2024 report from the Planning and Protective Services Committee.

Motion Carried Unanimously

11. Public Works Committee

Councillor Carew, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Additional Repairs to Unit 100 International Tandem - Email Poll Ratification

Resolution No. M24-360

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that Council ratify the decision made by e-poll on September 6, 2024 to proceed with the additional repairs to Unit 100 – 2016 International Tandem Truck in the amount of \$16,310.45 HST included at the Wrench Pit.

Motion Carried Unanimously

2. Unit 56 – Street Sweeper Repairs

Resolution No. M24-361

Moved by Councillor Martin

Seconded by Councillor Maher

Be it resolved that the Town of Paradise proceed with purchasing the necessary parts required to carry out necessary repairs to Unit 56 – 2010 VT650 Street Sweeper from Saunders Equipment Ltd. in the amount of \$15,829.73 HST included.

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Public Works committee.

The Public Works Committee met on September 4, 2024.

The committee discussed:

- Additional repairs to Unit 100 – 2016 International Tandem Dump Truck that was approved through an E-Mail Poll of Council and ratified tonight.
- Repairs to Unit 56 – Street Sweeper.
- Green Business Opportunity.
- Big Picture 2024 Quarterly Update.
- Snow Clearing Policy.
- Landscaping in MarketRidge Subdivision.
- Budget timelines for 2025.
- Bi-Weekly Operations Report.

This week's Green Goal fact is: ***"Snow Cover"***

Over the past five years, snow cover has drastically decreased, and the rate at which this is happening is expected to increase. Snow is reflective and helps regulate the earth's internal temperature by reflecting the sun's rays back into space.

Decreased snow cover leads to a decrease in drinking and irrigating water, dryer soil, and an increased risk of wildfire.

The next scheduled Public Works Committee meeting is scheduled for September 18, 2024.

Resolution No. M24-362

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that Council adopt the September 17, 2024, report from Public Works Committee.

Motion Carried Unanimously

12. New/Unfinished Business

- Councillor Maher reminded residents to use caution and pay attention in construction zones, reduce speed and watch the signs. Councillor Quilty agreed that there are a lot of people not paying attention to the flag's person when in construction zones and stressed the importance of safety.
- Councillor Quilty informed Council that a meeting is scheduled to prepare for the Remembrance Day Ceremony taking place on November 11.
- Councillor Martin informed residents that the Trenton Drive Public Engagement is taking place on Saturday.
- Councillor Martin noted that staff are reviewing options to upgrade the AVL system.
- Deputy Mayor Street reminded residents about the Budget Survey and that it can be found on the Town's website and social media pages. Also, Deputy Mayor provided information about the upcoming Council Pop Up's to discuss the budget at Adams Pond Trail this Sunday from 10:00 am-12:00 pm and next Saturday, September 28 at Hamilton's Store from 2:00-4:00 pm. Council is looking forward to the feedback from the residents again this year.
- Deputy Mayor Street encouraged residents to attend the NL Heritage Workshop on September 26 from 5:30-8:30 pm at St. Thomas Community Centre. The link to register for this event is on the Town's website and social media.
- Councillor Martin noted that the tree lighting ceremony will take place at Peter Barry Duff this year. More information will be provided as the event is closer.

13. Adjournment

Resolution No. M24-363

Moved by Councillor Quilty

Seconded by Councillor Martin

To adjourn the meeting at 6:38 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk