



Town of Paradise
Public Council Meeting Minutes

October 1, 2024, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Tommy Maher, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Staff Present: Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Diane Keough, Manager, Communications
Angelina Richards, Executive Assistant

Staff Absent: Lisa Niblock, CAO

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M24-364

Moved by Councillor Quilty
Seconded by Councillor Carew

To adopt the Agenda for the October 1, 2024 Public Meeting.

Motion Carried Unanimously

4. Proclamations

a. Fire Prevention Week

Mayor Bobbett proclaimed October 6-12, 2024 as Fire Prevention Week in the Town of Paradise. Fire Inspector Jeannine Murphy was in attendance for this proclamation.

b. National Breastfeeding Week

Mayor Bobbett proclaimed October 1-7, 2024 as National Breastfeeding Week in the Town of Paradise. Lisa Roberts, Regional Lactation Consultant and Tracy English, Regional Nutritionist were in attendance for this proclamation.

c. Foster Families Month

Mayor Bobbett proclaimed October 2024 as Foster Families Month in the Town of Paradise. Kelli Hodder, Executive Director with Foster Families NL was in attendance for this proclamation.

d. Green Sports Day

Mayor Bobbett proclaimed October 6, 2024 as Green Sports Day in the Town of Paradise.

e. Wrongful Conviction Day

Mayor Bobbett proclaimed October 2, 2024 as Wrongful Conviction Day in the Town of Paradise.

5. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M24-365

Moved by Councillor Martin
Seconded by Councillor Maher

To adopt the Minutes of the September 17, 2024 Public Meeting.

Motion Carried Unanimously

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Infrastructure and Engineering Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Memos

1. Award – Construction of the Trenton Drive to Octagon Pond Elementary Trail

Resolution No. M24-366

Moved by Deputy Mayor Street

Seconded by Councillor Carew

Be it resolved that the Town of Paradise award construction of the trail from Trenton Drive to Octagon Pond Elementary to the Grand Concourse Authority in accordance with the terms of membership, based on a unit price agreement to an upset limit of \$152,829.25 (HST Included).

Motion Carried Unanimously

2. Lift Station 10 Project – Contemplated Change Notice 025

Resolution No. M24-367

Moved by Deputy Mayor Street

Seconded by Councillor Quilty

Be it resolved that the Town of Paradise accept CCN 025 and issue a Change Order to Olympic Construction for a credit of \$1,692.80 (HST Included).

Motion Carried Unanimously

3. Glendarek Drive Upgrades – CCN05

Resolution No. M24-368

Moved by Deputy Mayor Street
Seconded by Councillor Maher

Be it resolved that the Town of Paradise accept CCN 05 and issue a Change Order under TOP-24-17 in the amount of \$11,500 (HST included).

Motion Carried Unanimously

b. Committee Report

Deputy Mayor Street brought forward a report from the Infrastructure and Engineering Committee.

The Infrastructure & Engineering Committee met on September 24, 2024.

The Clearview Heights traffic calming report was presented and discussed. There was a 4% decrease in speed because of the traffic calming efforts.

A contemplated change notice to increase the asphalt allotment on Glendarek Drive to tie in existing driveways was reviewed and recommended for approval.

A contemplated change notice for a credit on the Lift Station #10 project was reviewed and recommended for approval.

The recommendation to award the construction of the Trenton Drive trail to the Grand Concourse Authority was reviewed and the committee agreed with the recommendation.

The committee followed up on the Depot Conceptual Design presentation with a recommendation to carry on the conceptual design process with the second option for a 2 story building.

The committee reviewed a request to participate in Public Health Agency of Canada MPOX wastewater testing and reporting program. Participation only requires the Town agree to publicly share the data. The committee agreed to participate.

The next Infrastructure & Engineering Committee is scheduled to meet on October 8, 2024.

Resolution No. M24-369

Moved by Deputy Mayor Street
Seconded by Councillor Carew

Be it resolved that Council adopt the October 1, 2024 report from the Infrastructure & Engineering Committee.

Motion Carried Unanimously

8. Administration and Corporate Services Committee

Councillor Vaters, Chair; Councillor Maher & Councillor Quilty

a. Memos

1. Contract Extension – Audit Services

Resolution No. M24-370

Moved by Councillor Vaters
Seconded by Councillor Quilty

Be it resolved that the Town of Paradise extend the audit services contract with BDO Canada LLP for 1 year term to complete the 2024 financial statements and Canada Community Building Fund audits in the amount of \$44,505 HST included.

Motion Carried Unanimously

2. 2024-2034 Ultimate Recipient Canada Community Building Fund Agreement

Resolution No. M24-371

Moved by Councillor Vaters
Seconded by Councillor Quilty

Be it resolved that the Town of Paradise enter into the 2024-2034 Canada Community Building Fund Ultimate Recipient agreement and accept total funding in the amount of \$5,513,541.

Motion Carried Unanimously

3. Purchasing Policy Updates

Resolution No. M24-372

Moved by Councillor Vaters

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise adopt the updated Purchasing Policy CS-020

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Administration and Corporate Services Committee.

The Administration and Corporate Services Committee met on September 25, 2024. The following was on the agenda for discussion.

1. The 2024-2034 Canada Community Building Fund Ultimate Recipient Agreement.
2. The request to extend to the contract with BDO Canada LLP to complete the 2024 audit.
3. Changes coming as a result of the new Towns and Local Service District Act.
4. Changes recommended to the Purchasing Policy.

The next Committee meeting is scheduled for October 9, 2024.

Resolution No. M24-373

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that Council adopt the October 1, 2024 report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

9. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Street & Councillor Carew

a. Memos

1. Request for Quotes Pipe and Drapery

Resolution No. M24-374

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that the Town of Paradise award the supply of Pipe and Drapery to National Event Supply at a cost of \$16,290.10 HST Included.

Motion Carried Unanimously

2. Request for Quotes Commercial Dishwasher

Resolution No. M24-375

Moved by Councillor Martin

Seconded by Deputy Mayor Street

Be it resolved that the Town of Paradise award the supply of the Commercial Dishwasher to Chandler Sales at a cost of \$13,946.85 HST Included.

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward a report from the Recreation and Community Services committee.

The Recreation and Community Services Committee met on Monday, September 23, 2024 and the following was discussed.

- An update on the Little Libraries.
- Committee requested an update on Fairview Development, staff will follow up with the Planning and Protective Services Department.
- Mills & Wright Landscape Architecture presented a Draft Concept Plan of Paradise Park.
- Budgeted item of Pipe and Drape.
- Budgeted item of a Commercial Dishwasher for the Rotary Paradise Youth Community Centre.

- The East Coast Trail 2023, Annual Activity Report was provided for information.
- An overview of the October 1, Seniors Appreciation Day was provided.
- Information on Canada Games – Green Sports Day.
- An update on the pre-purchasing of tickets for Canada Games.
- An update on the Community Garden.

The next Recreation and Community Services meeting will be held tomorrow at noon.

Resolution No. M24-376

Moved by Councillor Martin

Seconded by Councillor Carew

Be it resolved that Council adopt the October 1, 2024, report from Recreation and Community Services Committee.

Motion Carried Unanimously

10. Planning and Protective Services Committee

Councillor Quilty, Chair; Deputy Mayor Street & Councillor Maher

a. Permits

1. 179 Paradise Road – Development Approval

Deputy Mayor Street asked Council if she was in a potential conflict of interest regarding the discussion on 179 Paradise Road as a relative owns this property.

Resolution No. M24-377

Moved by Councillor Vaters

Seconded by Councillor Carew

Be it resolved that Deputy Mayor Street is in a potential conflict of interest for the discussion on 179 Paradise Road.

Motion Carried

Resolution No. M24-378

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that application C2024-138 to construct an extension to an existing commercial garage at 179 Paradise Road be approved subject to 12 conditions.

Motion Carried

Note: Deputy Mayor Street went to the gallery for this discussion.

2. 12 Paradise Road – Development Approval

Resolution No. M24-379

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that Council approve the application for Development Approval to convert the existing dwelling located at 12 Paradise Road to a four-unit apartment building be approved subject to twelve (12) conditions.

Motion Carried Unanimously

3. 7 Jane Heights – Home Based Business

Resolution No. M24-380

Moved by Councillor Quilty

Seconded by Councillor Carew

Be it resolved that application C2024-138 for a home-based etching business at 7 Jane Heights be approved subject to 11 conditions.

Motion Carried Unanimously

b. Orders

1. 84 Ashlen Crescent (Order to be Rescinded)

Resolution No. M24-381

Moved by Councillor Quilty
Seconded by Deputy Mayor Street

Be it resolved that an order regarding the removal of all dilapidated vehicles located at #84 Ashlen Crescent, as per motion #M24-342, be rescinded by Council, as the order has been complied with.

Motion Carried Unanimously

2. Yellowwood Drive - Order to be Rescinded

Resolution No. M24-382

Moved by Councillor Quilty
Seconded by Councillor Maher

Be it resolved that the Order, confirmed by Council on September 3, 2024, by Motion #M24-343, concerning the accessory building located between 35 and 37 Yellowwood Drive, which is not incidental to a main building on the lot and therefore not in accordance with the Town of Paradise Development Regulations, 2016 be rescinded as the structure is now removed.

Motion Carried Unanimously

3. 20 Paradise Road (Order to be Rescinded)

Resolution No. M24-383

Moved by Councillor Quilty
Seconded by Councillor Carew

Be it resolved that an order regarding the completion of lawn maintenance and implementation of rodent control located at #20 Paradise Road, as per motion M24-326, be rescinded by Council, as the order has been complied with.

Motion Carried Unanimously

- c. Memos

There were no reports for this meeting.

d. Committee Report

Councillor Quilty brought forward a report from the Planning and Protective Services committee.

Planning and Protective Services Committee met on September 17. Matters discussed at the meeting included the following:

- Updates on ongoing amendments to the Municipal Plan and Development Regulations.
- Discussion of the upcoming Heritage NL *People, Places and Culture* workshop.
- Examination of a staff report concerning an Amendment undertaken by the City of St. John's related to the Housing Accelerator Fund.
- A request from Ducks Unlimited to plant trees on Town property.
- An application for an apartment building on Paradise Road.
- A listing of building Permits issued between September 5 and 17.
- Metrobus ridership stats for Paradise Route 30.
- A property on Angels Road which requires maintenance.
- A report from the Northeast Avalon Joint Council meeting.
- A request for signage near Neil's Pond.
- Concerns about graffiti in public areas.
- An update on the condition of a property on St. Thomas Line.
- An update on the Provincial photo radar project.

The next meeting of the Committee is scheduled for October 3.

Resolution No. M24-384

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that Council approve the October 1, 2024 report from the Planning and Protective Services Committee.

Motion Carried Unanimously

11. Public Works Committee

Councillor Carew, Chair; Councillor Martin & Councillor Vaters

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Carew brought forward a report from the Public Works committee.

The Public Works Committee did not meet since the last council meeting.

The department have been working on the following scheduled tasks since the last Council update:

- Asphalt grind and patch on Elizabeth Park and Kenmount Road Extension.
- Assist the Recreation and Community Services department with new Turf Installation and Removal at the Paradise Double Ice Complex for the 2025 Canada Games.
- Continuation with Street Sweeping in line with the Street Sweeping Program.
- Concrete sidewalk & curb repairs.
- Roadside ditching and shouldering.
- Fall maintenance for all sports fields.

This week's Green Goal Initiative is: "**Conserve resources**"

Conserve resources like electricity and water. Limit how you use them and do not be wasteful. You can do this by following these simple steps:

- Insulate indoor areas.
- Fix leaking faucets and pipes.
- Use ceiling fans instead of air conditioners.
- Harvest rainwater and use it for day-to-day activities.
- Avoid hot water baths and shorten your shower time.

- Use LEDs instead of incandescent bulbs since they are more energy-efficient.

The next Public Works Committee meeting is scheduled for October 2, 2024.

Resolution No. M24-385

Moved by Councillor Carew

Seconded by Deputy Mayor Street

Be it resolved that Council adopt the October 1, 2024 report from the Public Works committee.

Motion Carried Unanimously

12. New/Unfinished Business

- Deputy Mayor Street reminded residents and businesses to complete the budget survey. The Budget Pop-Up's have been going well and the next one is taking place at the Paradise Double Ice Complex on Thursday evening.
- Deputy Mayor Street attended the Trenton Drive Engagement. It was great to meet with the residents and hear their opinions.
- Deputy Mayor Street attended the Heritage Workshop on Thursday evening and stated that it was well attended and a great event.
- Deputy Mayor Street brought greetings at the Seniors Day Luncheon today.
- Deputy Mayor Street expressed condolences to the family of Mrs. Vida Clarke who has passed away.
- Councillor Vaters attended the Trenton Drive Engagement.
- Councillor Vaters noted that the Budget Pop Up's have been going well and reminded residents that they have until October 7 to complete the survey.
- Councillor Vaters attended the Heritage Workshop and stated that it was a great event. It was wonderful to hear residents talk about the Town throughout the years.

- Councillor Vaters was not in attendance at the last Public Council Meeting as he was attending FCM Board Meetings in Ottawa. The committees that Councillor Vaters sit on include Board of Directors, Committee of the Whole, Atlantic Caucus, Rural Forum, Election Readiness, Finance, Infrastructure and Transportation, and Social and Economic Development.
- Mayor Bobbett congratulated the 12UAA All-Star female Paradise Phantoms. They had an incredible record this year. During the regular season, they only lost three games out of the 20 they played. They won every tournament they participated in – the Mike Buist in St. John’s, the Hickman Honda invitational in Grand Falls-Windsor, and the Heather Healey here in Paradise and then capped off the season by claiming the provincial championship title.
- Councillor Quilty informed Council that she has had residents ask her about expanding the Metrobus service. This will be included in Budget discussions.
- Councillor Quilty stated that plans are being put in place for the Remembrance Day Ceremony on November 11.
- Councillor Quilty reminded residents to watch out for students on the crosswalks and roads.
- Councillor Carew asked residents to take the time to fill out the Budget Survey.
- Councillor Carew sent condolences to the friends and family of Vida Clarke.
- Councillor Carew congratulated Gavin Baggs who is trying out for the Canada Games Para Hockey Team.
- Councillor Maher attended the Heritage Workshop last Thursday. There was very interesting stories and tales from the past being shared.
- Councillor Maher attended the Seniors Day Luncheon and thanked the staff for putting this together.
- Councillor Maher asked if artifacts and pictures that were donated from former Councillor Stirling Willis was still located in the Town.
- Councillor Maher informed Council that the Mayor of Deer Lake has encouraged residents to reach out to cell service providers if there are areas that are not covered. Mayor Bobbett responded that this is an

ongoing problem, and it would be something that Council can look into and send a letter of support.

13. Adjournment

Resolution No. M24-386

Moved by Councillor Vaters

Seconded by Councillor Quilty

To adjourn the meeting at 7:26 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk