



Town of Paradise
Public Council Meeting Minutes

November 5, 2024, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
 Tommy Maher, Councillor
 Patrick Martin, Councillor
 Deborah Quilty, Councillor
 Larry Vaters, Councillor (via Telephone)

Council Absent Kimberley Street, Deputy Mayor
 Glen Carew, Councillor

Staff Present: Lisa Niblock, CAO
 Alton Glenn, Director, Planning & Protective Services
 Chris Milley, Director, Infrastructure & Engineering
 Terrilynn Smith, Director, Corporate Services
 Nelson Whalen, Director of Public Works
 Tara Lynch, Recreation Operations Manager
 Diane Keough, Manager, Communications

Staff Absent: Tina Auchinleck Ryan, Director of Recreation and Community
 Services
 Angelina Richards, Executive Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

Resolution No. M24-408

Moved by Councillor Martin

Seconded by Councillor Quilty

To adopt the Agenda for the November 5, 2024 Public Meeting.

Motion Carried Unanimously

4. Conflict of Interest

There were no conflicts declared for this meeting.

5. Proclamations

a. Hope Air Day

Mayor Bobbett proclaimed November 5, 2024 as Hope Air Day in the Town of Paradise. Jaclyn Sullivan, Director of External Relations for Atlantic Canada with HOPE AIR was in attendance for this proclamation.

b. World Town Planning Day

Mayor Bobbett proclaimed November 8, 2024 as World Town Planning Day in the Town of Paradise. Marjan Fadaei, Town Planner, was in attendance for this proclamation.

6. Adoption of Minutes

a. Adoption of Minutes

Resolution No. M24-409

Moved by Councillor Martin

Seconded by Councillor Maher

To adopt the Minutes of the October 15, 2024 Public Meeting.

Motion Carried Unanimously

Resolution No. M24-410

Moved by Councillor Maher

Seconded by Councillor Martin

To adopt the minutes of the October 22, 2024 Public Meeting.

Motion Carried Unanimously

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Infrastructure and Engineering Committee

Deputy Mayor Street, Chair; Councillor Carew & Councillor Quilty

a. Memos

1. Lift Station 10 Project CCN 026 - Email Poll Ratification

Resolution No. M24-411

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the October 23, 2024 e-mail poll decision, to accept CCN 026 for the Lift Station 10 project, and issue a Change Order to Olympic Construction Ltd in the amount of \$4,155.30 (HST Included).

Motion Carried Unanimously

2. Lift Station 10 Project CCN 33R1 - Email Poll Ratification

Resolution No. M24-412

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the October 28, 2024 e-mail poll decision, to accept CCN 033R1 for the Lift Station 10 project and issue a Change Order to Olympic Construction Ltd in the amount of \$17,001.65 (HST Included).

Motion Carried Unanimously

3. Lift Station 10 Project – CCN 035 Exterior Building Signage

Resolution No. M24-413

Moved by Councillor Quilty
Seconded by Councillor Martin

Be it resolved that the Town of Paradise accept CCN 035 for the Lift Station 10 project and issue a Change Order to Olympic Construction in the amount of \$15,651.62 (HST Included).

Motion Carried Unanimously

4. Concrete Tender Award - Email Poll Ratification

Resolution No. M24-414

Moved by Councillor Quilty
Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the October 23, 2024 e-mail poll decision to award TOP-24-27 for concrete work to Dexter Construction Company in the amount of \$113,790.78 (HST Included), pending final review and acceptance of the tender submission.

Motion Carried Unanimously

5. Drovers Road Water and Sewer CCN01

Resolution No. M24-415

Moved by Councillor Quilty
Seconded by Councillor Martin

Be it resolved that the Town of Paradise accept CCN01 for Drovers Road Water & Sewer and issue a Change Order to Englobe in the amount of \$4,542.50 (HST Included).

Motion Carried Unanimously

b. Committee Report

Councillor Quilty brought forward a report from the Infrastructure and Engineering committee.

The Infrastructure & Engineering Committee met on October 22, 2024.

The committee received a Lift Station #10 Construction update for information.

Contemplated change notice 26 for increase of cash allowance for Lift Station #10 was reviewed with a recommendation to accept and send to Council as an email poll.

Contemplated change notice 037 for the addition of a “cricket” roof detail for Lift Station #10 was reviewed. It was explained that this item was still being worked on and that it may not be needed. The committee recommended accepting the CCN and sending to council as an email poll if there is no change in staff recommendation.

Contemplated change notice 01 for water main connection requirements for Drovers Road Water & Sewer project was reviewed with a recommendation to accept.

The committee reviewed the concrete works tender results and recommended awarding the contract to the lowest bidder and sending to Council as an email poll.

Contemplated change notice 35 for the addition of building identification and civic number signs for Lift Station #10 was reviewed with a recommendation to accept.

Contemplated change notice 33R for the addition of valve indicator valve boxes at Lift Station #10 was reviewed with a recommendation to accept and send to Council as an email poll.

The Next committee meeting is scheduled for November 12, 2024.

Resolution No. M24-416

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that Council adopt the November 5, 2024 report from the Infrastructure & Engineering Committee.

Motion Carried Unanimously

9. Administration and Corporate Services Committee

Councillor Vaters, Chair; Councillor Maher & Councillor Quilty

a. Memos

There were no reports for this meeting.

b. Committee Report

Councillor Vaters brought forward a report from the Administration and Corporate Services committee.

The Administration and Corporate Services Committee met on October 23, 2024. The following items were on the agenda.

1. The Municipal Assessment Agency Board of Directors Update from their meeting held in September.
2. An invitation for the 8th Annual Pink Tie Gala.
3. The September 2024 Cheque Register.

Budget meetings were also held last week to begin budget deliberations. Several budget meetings will be held throughout this month to discuss Council's priorities for 2025.

These meetings began with a review of the feedback received through the 2025 Budget Talks public engagement process that took place in September and October. Residents and businesses were very engaged in this process and provided excellent feedback that will help Council prioritize and develop a balanced budget for 2025.

The next Committee meeting is scheduled for November 13, 2024.

Resolution No. M24-417

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that Council adopt the November 5, 2024 report from the Administration and Corporate Services Committee.

Motion Carried Unanimously

10. Recreation and Community Services Committee

Councillor Martin, Chair; Deputy Mayor Street & Councillor Carew

a. Memos

1. Increase in Cost of Paradise Park Master Plan - Email Poll Ratification

Resolution No. M24-418

Moved by Councillor Martin

Seconded by Councillor Maher

Be it resolved that the Town of Paradise ratify the decision by e-poll of council, for Mills & Wright to proceed with the re-design work for the Paradise Park Master Plan for the additional \$ 4324.00 (HST Included).

Motion Carried Unanimously

2. Legacy Volleyball Court Construction CCN 01

Resolution No. M24-419

Moved by Councillor Martin

Seconded by Councillor Maher

Be it resolved that the Town of Paradise accept Contemplated Change Notice 01 and issue a Change Order to Modern Paving Limited, in the amount of \$19,494.46 (HST Included).

Motion Carried Unanimously

b. Committee Report

Councillor Martin brought forward an update from the Recreation and Community Services committee.

The Recreation and Community Services Committee met on October 21, 2024. The following items were discussed.

- Delegation – Mills & Wright presented the draft concept plan for Trenton Drive Open Space.
- Staff provided an update on a future baseball field.
- The date for the 2025 SunSplash Town event.
- Details on ParticipACTION 2025.
- The cost change for Paradise Park Master Plan.
- The Legacy Court Construction Change Order.
- Information on public swimming partnership with the Town of CBS.

- Future Halloween events.
- Feedback from the Seniors Dinner.

The next Recreation and Community Services meeting will be held on Thursday, November 14, 2024.

Resolution No. M24-420

Moved by Councillor Martin

Seconded by Councillor Quilty

Be it resolved that Council adopt the November 5, 2024, report from Recreation and Community Services Committee.

Motion Carried Unanimously

11. Planning and Protective Services Committee

Councillor Quilty, Chair; Deputy Mayor Street & Councillor Maher

a. Permits

1. 157 Carlisle Drive – Development Approval

Resolution No. M24-421

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that application C2024-738 for a home-based hair salon business at 157 Carlisle Drive be approved subject to 11 conditions.

Motion Carried Unanimously

2. Lakeside Phase 6B Subdivision - Development Approval

Resolution No. M24-422

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that application S2024-009 for Development Approval of Lakeside Phase 6B consisting of 13 lots on land costed to 73 Clearview Heights be approved subject to 22 conditions.

Motion Carried Unanimously

b. Orders

There were no orders for this meeting.

c. Memos

1. Paradise Development Regulations Amendment 26, 2024

Resolution No. M24-423

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that the Council adopt the Paradise Development Regulations Amendment No. 26, 2024 and send it to Municipal and Provincial Affairs for registration.

Motion Carried Unanimously

2. Ratification of State of Emergency Declaration

Resolution No. M24-424

Moved by Councillor Quilty

Seconded by Councillor Maher

Be it resolved that Council ratify its decision to declare a state of emergency at 1848 Topsail Road, Lift Station 10 as of 12:49 pm on November 4, 2024. The impacted properties have been identified in the attached map.

Motion Carried Unanimously

d. Committee Report

Councillor Quilty brought forward a report from the Planning and Protective Services committee.

The Planning and Protective Services Committee met on October 17. Matters discussed at that meeting included:

- An update on the Town's municipal ticketing initiative.

- An application for a home-based hair salon business on Carlisle Drive.
- An application for a home-based e-Commerce business on Topsail Pond Road.
- A residential subdivision application for a property east of Adam's Pond.
- A list of Building Permits issued by the Town between October 1 and 15.
- Correspondence from a resident with concerns related to a residential driveway belonging to a Holland Place property.
- A discussion of proposed and ongoing amendments to the Town's Municipal Plan and Development Regulations.

The Next Meeting of the Committee is scheduled for November 7.

Resolution No. M24-425

Moved by Councillor Quilty

Seconded by Councillor Martin

Be it resolved that Council adopt the November 5, 2024 Report from the Planning and Protective Services Committee.

Motion Carried Unanimously

12. Public Works Committee

Councillor Carew, Chair; Councillor Martin & Councillor Vaters

a. Memos

1. Supply and Delivery of Four (4) New Pickup Trucks

Resolution No. M24-426

Moved by Councillor Vaters

Seconded by Councillor Martin

Be it resolved that the Town of Paradise proceed with the award of the four new half ton 4x4 quad cab pickup trucks to Hickman Motors Limited as per the quoted tender of \$218,196.40 HST Included pending final review for bid compliance by Town staff.

Motion Carried Unanimously

b. Committee Report

Councillor Vaters brought forward a report from the Public Works committee.

The Public Works Committee met on October 16, 2024.

The committee reviewed and discussed the following items:

- The results from the most recent tender for the supply and delivery of four (4) new half-ton 4x4 quad pickup trucks.
- 2025 Budget – Items being carried forward from 2024, a staffing request and department requests for 2025.
- 2025 Snowclearing Policy – Council feedback, public engagement and proposed changes to the existing policy.
- The bi-weekly department Operations Report.

This week's Green Goal factual tidbit is “**Chemical Free Garden.**”

Avoid using pesticides and herbicides. These substances kill moths, butterflies, and other pollinating insects, including beetles, ladybugs, and spiders.

The next Public Works Committee meeting will be determined.

Resolution No. M24-427

Moved by Councillor Vaters

Seconded by Councillor Quilty

Be it resolved that Council adopt the November 5, 2024, report from the Public Works committee.

Motion Carried Unanimously

13. New/Unfinished Business

- Councillor Vaters congratulated the Paradise residents who received the Premier's Athletic Awards. Gleb Evistigeev received the Team Gushue Award, with other recipients including Amy Harris (Bowling), Benjamin Fudge (Gymnastics), Ryan Green and Katie Windsor (Hockey), Nicholas Quinn (Parasport - Badminton), Gavin Baggs (Parasport - Athletics /

Basketball / Hockey / Swimming), Tyson Snow (Rugby), Jorja Row (Soccer) and Dary Butler (Swimming).

- Councillor Quilty reminded Council and residents of the Town's Remembrance Day Ceremony scheduled for Monday, November 11, 2024, at the Town Hall, and it will be held outside, so everyone is encouraged to dress appropriately.
- Councillor Maher thanked CAO, Directors, and all management and staff for their work on the Lift Station 10 situation.
- Councillor Maher offered condolences to the family of the late Jacob Anstey, a young Paradise resident who passed away on November 3, 2024.
- Mayor Bobbett attended the Provincial Government announcement for the location of the new hospital. He explained that it would be a good opportunity to correspond with neighbouring municipalities and the Provincial Government to find a regional solution for an additional access point for Paradise on the Outer Ring Road and for a solution on water issues and asked for Council support in sending such correspondence. Council supported the mayor's request.

14. Adjournment

Resolution No. M24-428

Moved by Councillor Quilty

Seconded by Councillor Martin

To adjourn the meeting at 7:05 pm.

Motion Carried Unanimously

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk