



Town of Paradise
Public Committee of the Whole Meeting Minutes

January 28, 2025, 6:00 p.m.
Council Chambers

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Tommy Maher, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
Tina Auchinleck Ryan, Director of Recreation and Community Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director of Public Works
Diane Keough, Manager, Communications
Angelina Richards, Executive Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

The agenda was adopted as presented.

4. Conflict of Interest

There were no conflicts of interest declared for this meeting.

5. Delegation

a. Calvary Baptist Church

Stephen Bray from Calvary Baptist Church presented to Council on an affordable housing project on 81-85 Karwood Drive. This land would require re-zoning to be developed as a 40-unit 50+ affordable housing development. The application for re-zoning has been received by the Town for consideration.

6. Infrastructure and Engineering

Council Lead - Deputy Mayor Street

a. Decision Notes

1. STL Pumping Station Project - CCN023

There is a new electrical manhole installed on the St. Thomas Line Pumping Station site. The depth of the manhole is about 2,200mm (7 feet). A ladder is required for Town staff and others to enter the manhole but was not included in the design drawings/specifications and tender price from the contractor.

Contemplated Change Notice 023 was issued for the contractor to supply and install a new ladder for the quoted price of \$3,469.74 plus HST.

Recommendation:

The recommendation from staff is to accept CCN 023 and issue a Change Order.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

2. STL Pumping Station – CCN 034

The contractor, Olympic Construction Limited, while exposing the existing storm sewer piping, identified a connection that did not have the correct coupler to connect the adjacent pipes together. The Town instructed Olympic Construction Limited to supply and

install a new split ring coupler on the existing pipe connection. The total cost to supply and install is \$468.17 plus HST. Contemplated Change Notice 042 has been issued to add this work to the contract.

Recommendation:

The recommendation from staff is to accept CCN 034 and issue a Change Order.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

3. STL Pumping Station – CCN 036

There are two (2) interior steel columns in the new Lift Station that require a 1-hour fire rating. The requirement to fireproof is a code requirement and was erroneously omitted from the design/contract documents. Contemplated Change Notice 036 was issued to provide fireproofing around these columns for a cost of \$3,721.18 plus HST to complete this work.

Recommendation:

The recommendation from staff is to accept CCN 036 and issue a Change Order.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

4. STL Pumping Station – CCN 039

Contemplated Change Notice 039 has been issued to delete the paint finish on the concrete walls in the stairwell. This will remove any future maintenance requirements to repaint the concrete stairwell. The contractor has offered a credit of \$2,184.00 plus HST.

Recommendation:

The recommendation from staff is to accept CCN 039 and issue a Change Order.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

5. STL Pump Station Project – CCN 042

The contract documents call for the supply and installation of aluminum lateral support angles in various locations throughout the main level of the facility. Contemplated Change Notice 042 was issued to delete locations where this angle can be deleted from the scope. Olympic Construction Limited has offered a credit of \$1,530.00 plus HST for this change.

Recommendation:

The recommendation from staff is to accept CCN 042 and issue a Change Order.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

b. Department Report

The report from the Infrastructure and Engineering Department was brought forward to Council for information and discussion. The report included an activity update, a project status and activity report, the St. Thomas Line Pump Station Change Management Log and information on tender documents for this year's funded projects.

7. **Administration and Corporate Services**

Council Lead - Councillor Vaters

a. Decision Notes

1. Email Voting/Polling Policy CS-025

The Email Voting Polling Policy was originally adopted in 2017 in an effort to carryout operations more efficiently. The policy provided an avenue for Council to make decisions that were time sensitive but did not meet the criteria of an emergency, between regularly scheduled Council meetings. All decisions were ultimately ratified at a public meeting of council.

Under the New Towns and Local Service Districts Act, the Town is no longer permitted to make decisions of council through an email poll. As a result, this policy will need to be rescinded as it is not in compliance with the Act.

Recommendation:

The recommendation from staff is to rescind the Policy CS-025 Email Voting/Polling Policy.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

b. Department Report

The report from the Administration and Corporate Services Department was brought forward to Council for information and discussion. The report included the results of the 2024 Public Procurement Audit, a summary of ATIPP requests received and processed in 2024, information on the special assistance grant application to assist with costs associated with the failure of lift station 10 and information on upgrades to AV equipment in the chambers.

8. Recreation and Community Services

Council Lead - Councillor Martin

a. Decision Notes

1. Hockey Helps the Homeless 2025

The national organization, Hockey Helps the Homeless (a registered charity), has booked the Paradise Double Ice Complex for May 8, 2025.

A request has been submitted by SaltWater Community Association (based in Bonavista), who is the host organization of the 1st Annual Hockey Helps the Homeless Tournament in Newfoundland and Labrador and are requesting to waive the ice rental fees for their event being held at the Paradise Double Ice Complex on Thursday, May 8, 2025.

Recommendation:

The recommendation from staff is to offer a 50% discount on the total ice rental rate with the discount being valued at \$1,615.00 HST included.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

2. Nevaeh's Lemonade Stand 2025

Nevaeh's Angel Foundation, a registered charitable organization, is seeking a partnership with the Town of Paradise to host the annual Nevaeh's Lemonade Stand in Rink B on Saturday, June 21, 2025.

Nevaeh's Lemonade Stand returned to the Double Ice Complex in 2023 for its first event since 2019. In 2023 and 2024, the Council approved a 50% rental rate reduction for Rink B.

Recommendation:

The recommendation from staff is to offer a 50% rate reduction for rental of Rink B on Saturday, June 21, 2025, for Nevaeh's Angel Foundation to host the annual Nevaeh's Lemonade Stand noting that the rental cost for Rink B is \$3,500.00 per day (HST Included) further noting that the rental rate discount is valued at \$1,750.00.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

3. Swimming Lessons

Over the past several years The Town has had an agreement with the Works to offer swimming lessons to Paradise residents. Due to renovations at the Works in 2023, swimming lessons were unavailable due to the facility closure.

In 2023, the Town entered into an agreement with the YMCA and they continue to provide a full range of Paradise-only swim lessons. The YMCA created an 8-week program for the Town of Paradise for residents. Unfortunately, we were unable to secure public swims.

Staff have reached out to neighboring Municipalities regarding lessons and public swims. The Town of CBS were not able to offer

swimming lessons due to the current demand of their own residents, but staff have been working with them on public swims once their pool re-opens. The City of Mount Pearl responded with an 8-week program proposal for lessons and public swims.

Recommendation:

While the costs do fall within the 2025 Budget, staff recommend, not proceeding with the City of Mount Pearl’s proposal due to the additional high fees, the time slots for the age group offerings is less than desirable and currently the offer lacks the ability to progress past swimmer two.

Council were in agreement to accept the recommendation from staff.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

b. Department Report

The report from the Recreation and Community Services Department was brought forward to Council for information and discussion. The report included an activity update for the department that notes information on 2025 field and facility rental requests, the date of the Paradise Park Master Plan Public presentation, and information on the Canada Games 2025 Orange Store Torch Relay. Also included was an activity calendar for the month of February including Snow and Ice in Paradise Events, a request on the placement of JD Trainor's Hockey Jersey, a request for sponsorship from Football NL and information on Communities in Bloom.

9. Planning and Protective Services

Council Lead - Councillor Quilty

a. Decision Notes

There were no decision notes for this meeting.

b. Permits

1. 85 Angel’s Road – Development Approval

An application for the development of an accessory building at 85 Angel's Road was discussed.

Recommendation:

The recommendation from staff is to approve the application subject to no objections being received in response to the Public Notice and 15 conditions.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

c. Department Report

The report from the Planning and Protective Services Department was brought forward to Council for information and discussion. The report included information on 2024 ridership statistics for Metrobus Route 30, building permits issued between December 17, 2024 and January 17, 2025, a reminder of the Winter Parking Ban and correspondence from a resident noting concerns at 1556 Topsail Road.

10. Public Works

Council Lead - Councillor Carew

a. Decision Notes

1. Repair Estimate for 185 HP Lift Station Pump

Council reviewed and discussed a repair estimate for a 185HP Lift Station Rental Pump.

Recommendation:

The recommendation from staff is to proceed with the repair to the 185 HP Lift Station Pump at Xylem Canada Company.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters.

b. Department Report

The report from the Public Works Department was brought forward to Council for information and discussion. The report included an activity update including information on snowclearing and ice control, refuse collection, water and sewer concerns, washouts and gravel shoulders assessment and repairs, trail maintenance, street repairs, Christmas

decorations removal, equipment maintenance and recruitment efforts for vacant positions.

11. Adjournment

To adjourn the meeting at 7:40 pm.