



Town of Paradise
Committee of the Whole Meeting Minutes

February 25, 2025, 6:00 p.m.
Virtual Meeting

Council Present: Dan Bobbett, Mayor, Chairperson
Kimberley Street, Deputy Mayor
Glen Carew, Councillor
Tommy Maher, Councillor
Patrick Martin, Councillor
Deborah Quilty, Councillor
Larry Vaters, Councillor

Staff Present: Lisa Niblock, CAO
Tina Auchinleck Ryan, Director of Recreation and Community Services
Kim Blanchard, Director, Planning & Protective Services
Alton Glenn, Director, Planning & Protective Services
Chris Milley, Director, Infrastructure & Engineering
Terrilynn Smith, Director, Corporate Services
Nelson Whalen, Director, Public Works
Diane Keough, Manager, Communications
Angelina Richards, Executive Assistant

1. Calling of Meeting to Order

The meeting was called to order by Mayor Bobbett at 6:00 pm.

2. Safety Moment

Mayor Bobbett brought forward a safety moment for Council and residents.

3. Adoption of Agenda

a. Adoption of Agenda

To adopt the Agenda for the February 25, 2025 Committee of the Whole Meeting.

4. Conflict of Interest

There were no conflicts of interest declared at this meeting.

5. Infrastructure and Engineering

Council Lead - Deputy Mayor Street

a. Decision Notes

1. STL Pump Station Project – Contemplated Change Notice 043 – Damper Credit

The St. Thomas Line Pump Station contract calls for the supply and installation of one backdraft damper, but this damper is not required. Contemplated Change Notice 043 has been issued to remove this item from the contract and a credit of \$1,000 will be offered from Olympic Construction Limited.

Recommendation:

The recommendation from staff is to accept CCN043 and issue a Change Order to Olympic Construction Limited.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

b. Department Report

The report for the Infrastructure and Engineering Department was brought forward to Council for information and discussion. The report included information on recruitment for vacant positions, the FCM Sustainable Communities Conference 2025 and a project status and activity report.

6. Administration and Corporate Services

Council Lead - Councillor Vaters

a. Decision Notes

1. Extension of Deadline to Pay Taxes

As a result of a fire at the Town Depot the Town Hall has been closed since February 9, 2025. There has been no in person counter service since that time and as a result, taxpayers have not been able to pay their taxes in person. While there are other

options to pay, there are many taxpayers who prefer to make payment in person. The Town Hall will remain closed for several months, and in person services for tax payments will not commence until this week.

The current deadline to pay taxes is February 28, 2025 but it is recommended that the deadline be extended to March 28, 2025 with interest not being applied to outstanding balances until after that date.

Recommendation:

The recommendation from staff is to extend the due date for tax payments from February 28 to March 28, 2025.

Council were in agreement to move this forward to the Public Council Meeting for ratification.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

Staff advised Council that this will be communicated to the public tomorrow as the current deadline is Friday and will go to the Public Council Meeting on Tuesday evening for ratification.

b. Department Report

The report from the Administration and Corporate Services Department was brought forward to Council for information and discussion. The report included information on operations and alternate work locations since the fire took place on February 9, 2025.

7. Recreation and Community Services

Council Lead - Councillor Martin

a. Decision Notes

There were no decision notes for this meeting.

b. Department Report

The report from the Recreation and Community Services Department was brought forward to Council for information and discussion. The report included an activity update that included information on new fitness equipment, swimming registration, the Sport & Recreation Access Fund and the Paradise Park Master Plan presentation. It also included information on an educational workshop on the emotional and financial

benefits of pre-planning and funding final wishes and the upcoming St. Patrick's Day events.

8. Planning and Protective Services

Council Lead - Councillor Quilty

a. Decision Notes

1. Town of Logy Bay-Middle Cove-Outer Cove Seeks Feedback on Proposed SJURRPA 108, 2025

On February 9, 2025, the Town of Paradise received an email from the Town of Logy Bay-Middle Cove-Outer Cove requesting feedback on their proposal to amend the St. John's Urban Region Regional Plan. The deadline for submitting feedback is February 28, 2025.

The proposed amendment seeks to enable the construction of a sixteen-lot residential subdivision on the south side of Jones Pond, north of Middle Cove Road and Nageira Crescent.

These amendments include Municipal Plan Amendment No. 2, 2024: Re-designation of land from "Rural" to "Rural Residential" and Development Regulations Amendment No. 3, 2024: "Rezoning from "Rural" to "Rural Residential".

Recommendation:

The recommendation from staff is to provide no objection to the proposed amendment by the Town of Logy Bay-Middle Cove-Outer Cove.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

2. Tax Incentive Request – Extreme Training Inc

The Town offers a 3-year, 50 percent business tax reduction for new, non-competing businesses. The tax exemption is for 50 percent of the business taxes only. All other taxes apply. A new non-competing tax incentive application from Xtreme Training Inc., located at 1297 Topsail Road is being presented for Council's consideration.

This business does not meet the non-competing criteria associated with the Tax Exemption/Incentive Policy. The applicant's business is associated with training for a single sport (hockey). There are a number of similar training facilities within Paradise which provide training for specific sports.

Recommendation:

The recommendation from staff is refusal of this application.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

b. Permits

1. 122 Summit Drive – Development Approval

An application for the construction of a second accessory building at 122 Submit Drive was discussed.

Recommendation:

The recommendation from staff is approval subject to 15 conditions and no objection being received in response to the Notice of Discretionary Use and Variance.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

c. Department Report

The report from the Planning and Protective Services Department was brought forward to Council for information and discussion. The report included information on the transition of Town Regulations into Bylaws as per the requirement of the new Towns and Local Services Districts Act, recent updates to the Urban and Rural Planning Act, 2000 and permits for new residential builds between January 20 and February 14.

9. Public Works

Council Lead - Councillor Carew

a. Decision Notes

1. Supply Hot Mix Asphalt for 2025

In May, 2024, the Town invited tenders for Supply of Hot Mix Asphalt for the 2024 season with an option to extend for one additional year. The tender is based on supplying a minimum of 500 tons.

The lowest qualified tender bid was provided by Farrell's Excavating Limited in the amount of \$61,725 plus HST.

Recommendation:

The recommendation from staff is to proceed with the 1-year extension and award to the lowest qualified bidder as per the tender amount provided.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

2. Supply and Delivery of New Sidewalk Blower with Attachments

The demands for snow clearing in the Town of Paradise have increased. In particular, with the addition of schools in the area, the need for additional sidewalk clearing has become a priority. To address these growing needs, the Town has committed to expanding its fleet, which includes plans to replace some of its older equipment.

The Town recently issued a tender for the Supply and Delivery of a new Municipal Sidewalk Blower and only one company submitted a qualifying bid by the closing deadline valued at \$216,155.00 plus HST.

Recommendation:

The recommendation from staff is to proceed with the award of TOP-25-06 Supply & Delivery of One New Sidewalk Blower to Saunders Equipment Ltd. as per the tender price of \$248,578.00 HST included.

Council were in agreement to move this forward to the Public Council Meeting for decision.

For: Mayor Bobbett, Deputy Mayor Street, Councillor Carew, Councillor Maher, Councillor Martin, Councillor Quilty and Councillor Vaters

b. Department Report

The report from the Public Works Department was brought forward to Council for information and discussion. The report included an activity update with information on essential snow clearing and ice control, refuse collection, water and sewer concerns, street repairs, equipment maintenance, recruitment efforts, current tenders and a bi-weekly equipment operations report.

10. Adjournment

To adjourn the meeting at 6:44 pm.